

# CAYUCOS SANITARY DISTRICT

200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

## GOVERNING BOARD

R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
M. Foster, Director  
D. Lloyd, Director

## BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY AUGUST 15, 2013 AT 6:00PM 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. DISCUSSION AND CONSIDERATION TO APPROVE GRANT OF LICENSE AND AGREEMENT AFFECTING REAL PROPERTY BETWEEN CAYUCOS SANITARY DISTRICT AND DOMINIQUE AND JACQUELINE MENDEVIL AT 3492 DAVIES AVE., CAYUCOS
4. UPDATE FROM THE AD-HOC COMMITTEE ON CONCEPTUAL ALTERNATIVES ANALYSIS FOR WASTEWATER TREATMENT PLANT PROJECT
5. DISCUSSION AND CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND WORKING DETAILS FROM ABOVE GRADE ENGINEERING FOR THE LIFT STATION #3 REPLACEMENT PROJECT
6. DISCUSSION AND CONSIDERATION TO DELEGATE THE AUTHORITY TO AWARD THE CONTRACT FOR THE LIFT STATION #3 REPLACEMENT PROJECT
7. APPROVAL FOR THE PURCHASE OF THE WETWELL, VALVE VAULT AND MANHOLES FOR THE LIFT STATION #3 REPLACEMENT PROJECT IN THE AMOUNT OF \$39,820.83 FROM MID STATE CONCRETE PRODUCTS
8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
  - A. District Manager's Report (Koon) –July 2013
  - B. Financial Reports:
    1. Check Register –July 1 through July 31, 2013
    2. Cash, Savings, and Investment Report: Ended July 2013
    3. Budget vs. Actual Status Report FY 2013-2014 (Ended July 2013)
    4. Capital Improvement Projects Report: Ended July 2013
  - C. Monthly Customer Satisfaction Survey Submissions
  - D. Will Serves - New  
Campbell, APN 064-227-021, 1602 Pacific Ave, SFR Remodel  
Will Serves – Finaled

9. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

- A. Approval of Minutes for the July 18, 2013 Board of Directors Meeting

10. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

11. SCHEDULED MEETINGS

- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Date: *September 12, 2013*  
Hosted By: City of Morro Bay, Location: *TBD*, Time: *6pm*.

12. SCHEDULE AGENDA ITEMS FOR THE SEPTEMBER 19, 2013 BOARD MEETING

13. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY: \_\_\_\_\_  
Anita Rebich, Clerk to the Board

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucosd.org/](http://www.cayucosd.org/)

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All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.

**CAYUCOS SANITARY DISTRICT**

**To:** Board of Directors  
**FROM:** Rick Koon, District Manager  
**DATE:** August 08, 2013  
**SUBJECT:** Discussion and Consideration to Adopt Plans, Specifications and Working Details for the Lift Station #3 Replacement Project

**DISCUSSION:**

Per UPCCAA Section 22039, the governing body of the public agency shall adopt plans, specifications, and working details for all public projects as set by the limits in Section 22032. Section 22032 sets the requirements for bidding procedures as: < \$40,000 may be performed by the employees of the public agency, \$40,000 to \$175,000 may be let to contract by informal bidding procedures, >\$175,000 shall be let to contract by formal bidding procedures.

Staff has estimated that the contract costs of this project are within the Informal bidding limits.

**FISCAL IMPACT:**

The approved 2013-2014 CIP budget for the Lift Station #3 project is \$180,000 for the Construction and Demolition portion of the project.

**RECOMMENDATION:**

It is recommended that the Board adopt the adopt plans, specifications and working details for the Lift Station #3 Replacement Project.

**CAYUCOS SANITARY DISTRICT**

**To:** Board of Directors  
**FROM:** Rick Koon, District Manager  
**DATE:** August 08, 2013  
**SUBJECT:** Discussion and Consideration to Delegate Authority to Award the Contract for the Lift Station #3 Replacement Project

**DISCUSSION:**

Per UPCCAA Section 22034, the governing body of the public agency may delegate the authority to award informal contracts to the public works director, general manager, purchasing agent, or other appropriate person.

The project bids are due August 22, 2013 at 1pm. The contract should be awarded by August 30, 2013 in order for work to begin September 03, 2013. The completion date is estimated to be October 04, 2013.

**FISCAL IMPACT:**

The approved 2013-2014 CIP budget for the Lift Station #3 project is \$180,000 for the Construction and Demolition portion of the project.

**RECOMMENDATION:**

The bids will be reviewed by staff for completeness, accuracy and conformance with the plans and specifications. In order to adhere to the project schedule, it is recommended that the Board delegate the authority for the District Manager to award the Contract for the Lift Station #3 Replacement Project.

**CAYUCOS SANITARY DISTRICT**

**To:** Board of Directors  
**FROM:** Rick Koon, District Manager  
**DATE:** August 08, 2013  
**SUBJECT:** Approval for the Purchase of the Wet Well, Valve Vault and Manholes for the Lift Station #3 Replacement Project

**DISCUSSION:**

In order allow for the manufacture of several concrete products for the project, these items should be ordered at this time. The manufacturing lead times for these items are 3 to 4 weeks before delivery.

The project bids are due August 22, 2013 at 1pm. The contract should be awarded by August 30, 2013 in order for work to begin September 03, 2013. The completion date is estimated to be October 04, 2013.

**FISCAL IMPACT:**

The approved 2013-2014 CIP budget for the Lift Station #3 project is \$180,000 for the Construction and Demolition portion of the project. These items are included in this line item.

**RECOMMENDATION:**

It is recommended that the Board authorize the purchase of these items per the Mid State Concrete Products proposal of \$39,820.



Mid-State Concrete Products LLC  
 P.O. Box 1359  
 Nipomo, CA 93444  
 Phone: (805) 928-2855  
 Fax: (805) 928-2114

Quote Number: 12-1673

Order Date: 5/31/2012

Customer Copy

|                     |   |                         |              |
|---------------------|---|-------------------------|--------------|
| <b>Bill to:</b>     | Cayucos Sanitary District<br>200 Ash Ave<br>PO Box 333<br>Cayucos, CA 93430 | <b>Delivery to:</b>     | CAYU LS-3    |
| <b>Contact:</b>     | Robert  | <b>Project Manager:</b> |              |
| <b>Phone :</b>      | 805 995-3290  | <b>Fax:</b>             | 805 995-3673 |
| <b>Customer ID:</b> | 1056  | <b>PO:</b>              |              |
| <b>Terms:</b>       | Net 30  | <b>ShipVia:</b>         |              |
|                     |   | <b>Sales Rep:</b>       | Carl         |

| Qty | Item    | Description  | Weight | Unit F/H | Unit Price  | TX                                  | Extension   |
|-----|---------|--|--------|----------|-------------|-------------------------------------|-------------|
|     |         | Structure: <input type="checkbox"/> 6' x10' x5' Valve Vault            |        |          |             |                                     |             |
| 1   | ZZ--    | 6' x12' x5' Valve Vault Complete 8/6/8                                 | 0      | \$0.00   | \$11,822.00 | <input checked="" type="checkbox"/> | \$11,822.00 |
| 1   | ZZ--    | Slab Top 81 x132 with Halliday W2S7260 cast in                         | 7,200  | \$0.00   | \$0.00      | <input checked="" type="checkbox"/> | \$0.00      |
| 1   | ZZ--    | 6' x10' Vault Base x60" 068/8 {holes as needed}[floor sloped to drain] | 20,450 | \$0.00   | \$0.00      | <input checked="" type="checkbox"/> | \$0.00      |
| 1   | ZZ--    | floor sloping  | 0      | \$0.00   | \$0.00      | <input checked="" type="checkbox"/> | \$0.00      |
| 1   | ZZ--    | Halliday W2S7260 Alum/SS Hatch with Safety Gate                        | 0      | \$0.00   | \$0.00      | <input checked="" type="checkbox"/> | \$0.00      |
| 3   | HWSL04  | Sealant 1-1/8" x 14.5' (6 Per Bx) Manhole                              | 0      | \$0.00   | \$0.00      | <input checked="" type="checkbox"/> | \$0.00      |
| 1   | XDELCO8 | Delivery (50) Cayucos [ESTIMATED 1]                                    | 0      | \$0.00   | \$275.00    | <input checked="" type="checkbox"/> | \$275.00    |
| 1   | NOTES   | Delivery is "Delivered and Set into prepared excavation"               | 0      | \$0.00   | \$0.00      | <input type="checkbox"/>            | \$0.00      |
|     |         |  |        |          |             |                                     | \$12,097.00 |

|   |           |   |       |        |          |                                     |            |
|---|-----------|---|-------|--------|----------|-------------------------------------|------------|
|   |           | Structure: <input type="checkbox"/> MH 2  |       |        |          |                                     |            |
|   |           | Sanitary 48" SANITARY MANHOLE             |       |        |          |                                     |            |
| 0 | HW190023  | SBF 1900 Sanitary Sewer CPH Frame/Cover   | 0     | \$0.00 | \$210.00 | <input checked="" type="checkbox"/> | \$0.00     |
| 1 | MH GR2403 | 24"x 3" MH Grade Ring                     | 137   | \$0.00 | \$20.00  | <input checked="" type="checkbox"/> | \$20.00    |
| 1 | MH GR2403 | 24"x 3" MH Grade Ring                     | 137   | \$0.00 | \$20.00  | <input checked="" type="checkbox"/> | \$20.00    |
| 1 | MH48CE24  | 48" - 24" x 24" Eccentric Cone            | 2,560 | \$0.00 | \$155.00 | <input checked="" type="checkbox"/> | \$155.00   |
| 1 | MH48S48   | 48" x 48" Shaft                           | 4,241 | \$0.00 | \$258.00 | <input checked="" type="checkbox"/> | \$258.00   |
| 1 | MH48B30H  | 48" ExtBase with 30" Shaft - Hole         | 4,398 | \$0.00 | \$440.00 | <input checked="" type="checkbox"/> | \$440.00   |
| 1 | MH48 IN08 | 48" Manhole Invert 8"                     | 1,600 | \$0.00 | \$130.00 | <input checked="" type="checkbox"/> | \$130.00   |
| 4 | HWSL04    | Sealant 1-1/8" x 14.5' (6 Per Bx) Manhole | 0     | \$0.00 | \$10.00  | <input checked="" type="checkbox"/> | \$40.00    |
| 1 | HWB06     | BOOT 6" S406-12CWP (6.00-7.00)            | 0     | \$0.00 | \$40.00  | <input checked="" type="checkbox"/> | \$40.00    |
| 1 | HWB08     | BOOT 8" S406-12AWP-EX (7.50-9.00)         | 0     | \$0.00 | \$50.00  | <input checked="" type="checkbox"/> | \$50.00    |
| 2 | HWB12     | BOOT 12" S106-16AWP (11.25-13.00)         | 0     | \$0.00 | \$55.00  | <input checked="" type="checkbox"/> | \$110.00   |
|   |           |   |       |        |          |                                     | \$1,263.00 |

|   |           |   |       |        |          |                                     |          |
|---|-----------|---|-------|--------|----------|-------------------------------------|----------|
|   |           | Structure: <input type="checkbox"/> MH1   |       |        |          |                                     |          |
|   |           | Sanitary 48" SANITARY MANHOLE             |       |        |          |                                     |          |
| 0 | HW190023  | SBF 1900 Sanitary Sewer CPH Frame/Cover   | 0     | \$0.00 | \$210.00 | <input checked="" type="checkbox"/> | \$0.00   |
| 1 | MH GR2403 | 24"x 3" MH Grade Ring                     | 137   | \$0.00 | \$20.00  | <input checked="" type="checkbox"/> | \$20.00  |
| 1 | MH GR2403 | 24"x 3" MH Grade Ring                     | 137   | \$0.00 | \$20.00  | <input checked="" type="checkbox"/> | \$20.00  |
| 1 | MH48CE24  | 48" - 24" x 24" Eccentric Cone            | 2,560 | \$0.00 | \$155.00 | <input checked="" type="checkbox"/> | \$155.00 |
| 1 | MH48S16   | 48" x 16" Shaft                           | 1,414 | \$0.00 | \$110.00 | <input checked="" type="checkbox"/> | \$110.00 |
| 1 | MH48B30H  | 48" ExtBase with 30" Shaft - Hole         | 4,604 | \$0.00 | \$440.00 | <input checked="" type="checkbox"/> | \$440.00 |
| 1 | MH48 IN08 | 48" Manhole Invert 8"                     | 1,600 | \$0.00 | \$130.00 | <input checked="" type="checkbox"/> | \$130.00 |
| 3 | HWSL04    | Sealant 1-1/8" x 14.5' (6 Per Bx) Manhole | 0     | \$0.00 | \$10.00  | <input checked="" type="checkbox"/> | \$30.00  |
| 2 | HWB08     | BOOT 8" S406-12AWP-EX (7.50-9.00)         | 0     | \$0.00 | \$50.00  | <input checked="" type="checkbox"/> | \$100.00 |



Mid-State Concrete Products LLC  
 P.O. Box 1359  
 Nipomo, CA 93444  
 Phone: (805) 928-2855  
 Fax: (805) 928-2114

Quote Number: 12-1673

Order Date: 5/31/2012

Customer Copy

| Qty  | Item       | Description  | Weight | Unit F/H | Unit Price | TX                                  | Extension   |            |
|--|------------|--|--------|----------|------------|-------------------------------------|-------------|------------|
| Structure: <input type="checkbox"/> MH1              |            | Sanitary 48" SANITARY MANHOLE  |        |          |            |                                     |             | \$1,005.00 |
| Structure: <input type="checkbox"/> t-Lock Notes     |            |  |        |          |            |                                     |             |            |
| 1  | NOTES      | Field welding of T-Lock seams between manhole sections to be done in field by others | 0      |          | \$0.00     | <input type="checkbox"/>            | \$0.00      |            |
| 1  | NOTES      | Contractor must be certified by Ameron for welding t-lock                            | 0      |          | \$0.00     | <input type="checkbox"/>            | \$0.00      |            |
|  |            |  |        |          |            |                                     | \$0.00      |            |
| Structure: <input type="checkbox"/> wetwell          |            | Sanitary 96" SANITARY MANHOLE-TLOCK  |        |          |            |                                     |             |            |
| 150  | RM TL04    | White 4" X 3/32" Flat Joint Strip 50ft Amerplate (2200530) PER FOOT                  | 15     |          | \$0.00     | <input checked="" type="checkbox"/> | \$300.00    |            |
| 300  | RM TL01FL  | White 1" Flat Weld Strip 100ft Amerplate (2405210) PER FOOT                          | 30     |          | \$0.00     | <input checked="" type="checkbox"/> | \$216.00    |            |
| 30   | HWSL04     | Sealant 1-1/8" x 14.5' (6 Per Bx) Manhole  | 0      |          | \$0.00     | <input checked="" type="checkbox"/> | \$300.00    |            |
| 1  | ZZ--       | Halliday W2S7260 Alum/SS Hatch with Safety Grate [included]                          | 0      |          | \$0.00     | <input checked="" type="checkbox"/> | \$3,622.00  |            |
| 1  | MH96T FE24 | 96" - 24" x 12" CUSTOM Flattop - T Lock [W2S7260 HATCH CAST IN]                      | 13,000 |          | \$0.00     | <input checked="" type="checkbox"/> | \$7,116.00  |            |
| 1  | MH96T S12H | 96" x 12" Shaft - Holes - T Lock   | 3,020  |          | \$0.00     | <input checked="" type="checkbox"/> | \$850.00    |            |
| 1  | MH96T S48H | 96" x 48" Shaft - Holes - T Lock   | 11,000 |          | \$0.00     | <input checked="" type="checkbox"/> | \$1,800.00  |            |
| 1  | MH96T S48H | 96" x 48" Shaft - Holes - T Lock   | 11,000 |          | \$0.00     | <input checked="" type="checkbox"/> | \$1,800.00  |            |
| 1  | MH96T S48H | 96" x 48" Shaft - Holes - T Lock   | 11,000 |          | \$0.00     | <input checked="" type="checkbox"/> | \$1,800.00  |            |
| 1  | MH96T S48H | 96" x 48" Shaft - Holes - T Lock   | 11,000 |          | \$0.00     | <input checked="" type="checkbox"/> | \$1,800.00  |            |
| 1  | MH96T B    | 10'6"x10'6"x17" 8-Sided Base T-Lock  | 18,000 |          | \$0.00     | <input checked="" type="checkbox"/> | \$2,825.00  |            |
|  |            |  |        |          |            |                                     | \$22,429.00 |            |
| Structure: <input type="checkbox"/> a la carte parts |            |  |        |          |            |                                     |             |            |
| 0  | ZZ--       | Custom Cored Holes [EA}  | 0      |          | \$0.00     | <input checked="" type="checkbox"/> | \$0.00      |            |
| 1  | ZZ--       | Kor 'n Seal Boots - up to 12" hole dia.  | 0      |          | \$0.00     | <input checked="" type="checkbox"/> | \$60.00     |            |
|  |            |  |        |          |            |                                     | \$60.00     |            |
| Structure: <input type="checkbox"/> Delivery         |            |  |        |          |            |                                     |             |            |
| 1  | XDELCO8    | Delivery (50) Cayucos  | 0      |          | \$0.00     | <input checked="" type="checkbox"/> | \$275.00    |            |
|  |            |  |        |          |            |                                     | \$275.00    |            |



Mid-State Concrete Products LLC  
P.O. Box 1359  
Nipomo, CA 93444  
Phone: (805) 928-2855  
Fax: (805) 928-2114

**Quote Number: 12-1673**

Order Date: 5/31/2012

Customer Copy

Total Weight 129,240

|             |             |
|-------------|-------------|
| Taxable     | \$37,129.00 |
| Non-Taxable | \$0.00      |
| Sub Total   | \$37,129.00 |
| Tax         | \$2,691.83  |
| Total       | \$39,820.83 |

Prices are good for 30 days

**CAYUCOS SANITARY DISTRICT**

Agenda Item No. 8.A  
8.15.2013

**TO:** Board of Directors  
**FROM:** Rick Koon  
District Manager  
**SUBJECT:** Monthly Managers Report: July 2013  
**DATE:** August 08, 2013

**JPA Related Activities:**

- On July 18<sup>th</sup>, worked with Morro Bay staff to create a joint MB/CSD contract for on demand Engineering Services. These services are for the items listed on this fiscal year's MMRP budget. Contracts were issued to Nunley & Associates and Black & Veatch.

**Committee Meetings:**

- None

**Administrative:**

- Conducted regular Admin and Operations staff meetings.
- Reviewed conditional will-serves, extensions and inspected will-serve conditions.
- Worked with District Legal Counsel on creating the MMRP on demand contracts.

**Capital Projects:**

- Staff reviewed LS #3 plans, made corrections, additions and returned to the engineer for incorporation in the project plans and specifications.
- The Lift Station #3 Replacement Project "Notice to Invite Informal Bids", was emailed to all Contractors on our prequalified bid list on August 5, 2013. A mandatory project onsite meeting was held on Tuesday, August 13, 2013. Project Bids are due on Thursday August 22, 2013.
- District's operational staff received training on the operation of our new camera on Thursday August 08, 2013.

## Operations & Maintenance

### CIP:

- Confined space entry to pressure wash and scrub manhole on 8<sup>th</sup> Street
- Confined space entry to apply Epoxy Tek CPP to inside of manhole on 8<sup>th</sup> Street
- Confined space entry to pressure wash and scrub MH @ LS#1 force to gravity on Pacific

### Daily operations of note:

- Jetted 5,858ft
- Marked 5 Underground Service Alerts
- Performed scheduled maintenance at all lift stations; scraping, bleaching, testing generators and emergency dialer operation
- Stage trucks at critical lift stations for the 4<sup>th</sup> of July
- Remove Modular Flow meter and re-install repaired and recalibrated permanent meter
- Begin compiling Cayucos Sanitary District standard list and drawings
- System H2S production leaving Lift Station # 5 20ppm Average
- Begin analyzing when peak H2S production occurs in conjunction to pump runs
- Plumb and set up second chemical pump on CAN-17 in auto mode to turn on and off in the middle of the night to counteract H2S peaks due to long detention times in pipes and wet well
- Monitor H2S production down-stream from Main St siphon – H2S very low here, which proves that odor complaints at Island Street MH are caused by gases being unable to move through siphon and building up in MH.
- Bring portable generator to LS# 3 and allow it to operate the station all day
- Initiate grease trap inspections at restaurants
- Updates and modifications of new jetting progress map
- Compile list of lines to be foamed and relay them to Dukes

### Call Outs:

- There were zero call outs during the month of July

**CAYUCOS SANITARY DISTRICT/MORRO BAY  
MONTHLY FLOW REPORT WITH CSD MONTHLY RAINFALL TOTALS**

|             | CAYUCOS                    |                  |                 | WWTP             |                 | CAYUCOS PERCENT | MORRO BAY PERCENT |
|-------------|----------------------------|------------------|-----------------|------------------|-----------------|-----------------|-------------------|
|             | MONTHLY RAINFALL RAIN (IN) | MONTHLY FLOW(MG) | DAILY FLOW(MGD) | MONTHLY FLOW(MG) | DAILY FLOW(MGD) |                 |                   |
| <b>2012</b> |                            |                  |                 |                  |                 |                 |                   |
| JAN         | 2.25                       | 7.444            | 0.240           | 34.443           | 1.111           | 21.61%          | 78.39%            |
| FEB         | 0.20                       | 6.440            | 0.222           | 30.478           | 1.051           | 21.13%          | 78.87%            |
| MAR         | 2.40                       | 7.710            | 0.148           | 33.971           | 1.096           | 22.70%          | 77.30%            |
| APR         | 0.45                       | 8.573            | 0.286           | 35.523           | 1.184           | 24.13%          | 75.87%            |
| MAY         | -                          | 7.390            | 0.238           | 33.393           | 1.077           | 22.13%          | 77.87%            |
| JUN         | -                          | 7.687            | 0.256           | 40.101           | 1.337           | 19.17%          | 80.83%            |
| JUL         | -                          | 9.832            | 0.317           | 46.989           | 1.516           | 20.92%          | 79.08%            |
| AUG         | -                          | 8.192            | 0.264           | 34.343           | 1.108           | 23.85%          | 76.15%            |
| SEP         | -                          | 6.825            | 0.228           | 28.167           | 0.939           | 24.23%          | 75.77%            |
| OCT         | 1.40                       | 6.788            | 0.219           | 27.793           | 0.897           | 24.42%          | 75.58%            |
| NOV         | 0.70                       | 6.295            | 0.210           | 26.892           | 0.896           | 23.41%          | 76.59%            |
| DEC         | 4.05                       | 8.023            | 0.259           | 29.608           | 0.955           | 27.10%          | 72.90%            |
|             |                            | 91.199           | 2.886           | 401.701          | 13.167          | 274.81%         | 925.19%           |
| ANNUAL      | 11.45                      |                  |                 |                  |                 |                 |                   |
| AVERAGES    | TOTAL                      | 7.600            | 0.241           | 33.475           | 1.097           | 22.90%          | 77.10%            |

|             |      |        |       |        |       |         |         |
|-------------|------|--------|-------|--------|-------|---------|---------|
| <b>2013</b> |      |        |       |        |       |         |         |
| JAN         | 2.50 | 8.141  | 0.263 | 31.654 | 1.021 | 25.72%  | 74.28%  |
| FEB         | 0.50 | 6.431  | 0.230 | 27.890 | 0.962 | 23.06%  | 76.94%  |
| MAR         | 0.65 | 7.342  | 0.237 | 30.827 | 1.027 | 23.82%  | 76.18%  |
| APR         | 0.20 | 7.122  | 0.237 | 28.201 | 0.940 | 25.25%  | 74.75%  |
| MAY         | -    | 6.311  | 0.204 | 28.627 | 0.923 | 22.04%  | 77.96%  |
| JUN         | -    | 6.493  | 0.216 | 29.489 | 0.983 | 22.02%  | 77.98%  |
| JUL         | -    | 10.290 | 0.332 |        |       | #DIV/0! | #DIV/0! |
| AUG         |      |        |       |        |       | #DIV/0! | #DIV/0! |
| SEP         |      |        |       |        |       | #DIV/0! | #DIV/0! |
| OCT         |      |        |       |        |       | #DIV/0! | #DIV/0! |
| NOV         |      |        |       |        |       | #DIV/0! | #DIV/0! |
| DEC         |      |        |       |        |       | #DIV/0! | #DIV/0! |
| ANNUAL      | 3.85 |        |       |        |       |         |         |

# CAYUCOS SANITARY DISTRICT

## Check Register

For the Period From Jul 1, 2013 to Jul 31, 2013

Agenda Item No. 8.B.1  
8.15.2013

| Check #   | Date    | Payee                                | Cash Account | Amount    |
|-----------|---------|--------------------------------------|--------------|-----------|
| 16226     | 7/1/13  | POSTMASTER                           | 10200        | 579.70    |
| 16235     | 7/5/13  | DANIEL P. CHIVENS                    | 10200        | 182.70    |
| 16236     | 7/5/13  | ROBERT B. ENNS                       | 10200        | 228.37    |
| 16237     | 7/5/13  | MICHAEL R. FOSTER                    | 10200        | 182.70    |
| 16238     | 7/5/13  | DANIEL R. LLOYD                      | 10200        | 182.70    |
| 16239     | 7/5/13  | SHIRLEY LYON                         | 10200        | 182.70    |
| 16240     | 7/5/13  | CAYUCOS GAS & MINI MART              | 10200        | 328.53    |
| 16241     | 7/5/13  | COLONIAL LIFE                        | 10200        | 107.36    |
| 16242     | 7/5/13  | DANIELLE CRAWFORD                    | 10200        | 32.56     |
| 16243     | 7/5/13  | DETECTION INSTRUMENTS CORP           | 10200        | 485.85    |
| 16244     | 7/5/13  | FIA CARD SERVICES                    | 10200        | 28.89     |
| 16245     | 7/5/13  | BUSINESS CARD                        | 10200        | 116.49    |
| 16246     | 7/5/13  | THE GAS COMPANY                      | 10200        | 19.86     |
| 16247     | 7/5/13  | MYTANA MANUFACTURING CO, INC         | 10200        | 308.23    |
| 16248     | 7/5/13  | PROJECT SERVICES INC.                | 10200        | 5,760.00  |
| 16249     | 7/5/13  | ADVANTAGE ANSWERING PLUS INC         | 10200        | 69.95     |
| 16250     | 7/5/13  | CHARTER COMMUNICATIONS               | 10200        | 64.95     |
| 16251     | 7/5/13  | CHARTER COMMUNICATIONS               | 10200        | 30.74     |
| 16252     | 7/5/13  | SDRMA                                | 10200        | 20,258.97 |
| 16253     | 7/5/13  | SPECIAL DISTRICT RISK MGMT AUTHORITY | 10200        | 3,151.00  |
| 16254     | 7/5/13  | CALIF WATER ENVIRONMENT ASSOC        | 10200        | 77.00     |
| 16255     | 7/12/13 | AT&T LONG DISTANCE                   | 10200        | 20.34     |
| 16256     | 7/12/13 | CRYSTAL SPRINGS WATER                | 10200        | 36.76     |
| 16257     | 7/12/13 | EPOXYTEC                             | 10200        | 2,003.31  |
| 16258     | 7/12/13 | EXECUTIVE JANITORIAL, INC.           | 10200        | 161.00    |
| 16259     | 7/12/13 | NICK LAKEY                           | 10200        | 280.00    |
| 16260     | 7/12/13 | PERSHING, LLC                        | 10200        | 1,843.32  |
| 16261     | 7/12/13 | PG&E                                 | 10200        | 3,068.23  |
| 16262     | 7/12/13 | SLO COUNTY NEWSPAPERS                | 10200        | 177.24    |
| 16263     | 7/12/13 | STAPLES CONTRACT & COMM'L            | 10200        | 70.37     |
| 16264     | 7/12/13 | Thermo Process Instruments LP        | 10200        | 468.55    |
| 16265     | 7/12/13 | XEROX CORPORATION                    | 10200        | 65.70     |
| 16266     | 7/12/13 | AT&T                                 | 10200        | 455.68    |
| 16267     | 7/12/13 | XEROX CORPORATION                    | 10200        | 223.17    |
| 16268     | 7/12/13 | ALLIED ADMIN FOR DELTA DENTAL        | 10200        | 518.80    |
| 16269     | 7/12/13 | BENEFICIAL ADMINISTRATION CO         | 10200        | 155.36    |
| 16270     | 7/12/13 | CAYUCOS LION'S CLUB                  | 10200        | 210.00    |
| 16271     | 7/12/13 | PETTY CASH-RICK KOON                 | 10200        | 93.96     |
| 16272     | 7/19/13 | AMERIPRIDE UNIFORM SERVICES          | 10200        | 271.24    |
| 16273     | 7/19/13 | CARMEL & NACCASHA LLP                | 10200        | 3,193.50  |
| 16274     | 7/19/13 | LEWELLYN TECHNOLOGY                  | 10200        | 5,625.00  |
| 16275     | 7/19/13 | MINER'S ACE HARDWARE                 | 10200        | 1,286.41  |
| 16276     | 7/19/13 | MORRO ROCK MUTUAL WATER CO           | 10200        | 112.53    |
| 16277     | 7/19/13 | PASO ROBLES BEACH WATER ASSOC        | 10200        | 99.02     |
| 16278     | 7/19/13 | CAYUCOS SANITARY DISTRICT            | 10200        | 156.00    |
| 16279     | 7/19/13 | AT&T MOBILITY                        | 10200        | 111.73    |
| 16280     | 7/19/13 | AFLAC                                | 10200        | 33.42     |
| 16281     | 7/19/13 | ALPHA FIRE & SECURITY ALARM CORP     | 10200        | 105.00    |
| 16282     | 7/26/13 | CONTINENTAL UTILITY SOLUTIONS INC.   | 10200        | 5,570.00  |
| 16283     | 7/26/13 | WATER SYSTEMS CONSULTING INC.        | 10200        | 18,200.00 |
| 16284     | 7/26/13 | TekTegrity                           | 10200        | 329.00    |
| 16285     | 7/26/13 | USABlueBook                          | 10200        | 34.56     |
| 16286     | 7/26/13 | SAN LUIS PAPER CO.                   | 10200        | 169.89    |
| DD70513-1 | 7/5/13  | JONATHAN W. COLLINS                  | 10200        | 1,601.14  |
| DD70513-2 | 7/5/13  | DANIELLE C. CRAWFORD                 | 10200        | 1,257.70  |
| DD70513-3 | 7/5/13  | NICK E. LAKEY                        | 10200        | 1,058.22  |
| DD70513-4 | 7/5/13  | NANCY J. MARTIN                      | 10200        | 254.68    |

# CAYUCOS SANITARY DISTRICT

## Check Register

For the Period From Jul 1, 2013 to Jul 31, 2013

| Check #      | Date    | Payee                       | Cash Account | Amount            |
|--------------|---------|-----------------------------|--------------|-------------------|
| DD70513-5    | 7/5/13  | MIKE J. MERRILL             | 10200        | 1,390.53          |
| DD70513-6    | 7/5/13  | ANITA L. REBICH             | 10200        | 729.27            |
| DD70513-7    | 7/5/13  | ROBERT S. TENNENT           | 10200        | 1,433.72          |
| DD71913-1    | 7/19/13 | JONATHAN W. COLLINS         | 10200        | 1,595.01          |
| DD71913-2    | 7/19/13 | DANIELLE C. CRAWFORD        | 10200        | 1,257.70          |
| DD71913-3    | 7/19/13 | NICK E. LAKEY               | 10200        | 1,174.79          |
| DD71913-4    | 7/19/13 | MIKE J. MERRILL             | 10200        | 1,346.59          |
| DD71913-5    | 7/19/13 | ANITA L. REBICH             | 10200        | 713.52            |
| DD71913-6    | 7/19/13 | ROBERT S. TENNENT           | 10200        | 1,421.42          |
| DD71913-7    | 7/19/13 | NANCY J. MARTIN             | 10200        | 254.68            |
| EPYMT 3376:  | 7/11/13 | BOARD OF EQUALIZATION       | 10200        | 132.60            |
| EPYMT 3437:  | 7/11/13 | BOARD OF EQUALIZATION       | 10200        | 21.75             |
| EPYMT DEFC:  | 7/19/13 | PERS                        | 10200        | 918.00            |
| EPYMT DefC:  | 7/5/13  | PERS                        | 10200        | 918.00            |
| EPYMT EDD    | 7/19/13 | EMPLOYMENT DEVELOPMENT DEPT | 10200        | 375.15            |
| EPYMT EDD    | 7/5/13  | EMPLOYMENT DEVELOPMENT DEPT | 10200        | 389.53            |
| EPYMT FED    | 7/19/13 | RABOBANK                    | 10200        | 2,648.17          |
| EPYMT FED    | 7/5/13  | RABOBANK                    | 10200        | 2,785.05          |
| EPYMT HLTH:  | 7/5/13  | CalPERS                     | 10200        | 3,563.41          |
| EPYMT PERS:  | 7/19/13 | PERS                        | 10200        | 2,148.76          |
| EPYMT PERS:  | 7/5/13  | PERS                        | 10200        | 2,057.44          |
| <b>Total</b> |         |                             |              | <b>108,975.17</b> |

**CAYUCOS SANITARY DISTRICT  
SUMMARY OF CASH, SAVINGS & INVESTMENTS  
JULY 31, 2013**

Agenda Item No. 8.B.2  
8.15.2013

|                                     | BEG. BALANCE<br>INVESTMENTS<br>7/01/2013 | INCOME          | DEPOSITS          | (WITHDRAWLS)        | UNREALIZED<br>CHANGE | END BALANCE<br>INVESTMENTS<br>7/31/2013 |
|-------------------------------------|--|-----------------|-------------------|---------------------|----------------------|---|
| RESERVE FUND                        | \$ 5,569,817                             | \$ 1,326        | -                 | -                   | \$ 1,520             | \$ 5,572,663                            |
| CAPITAL FUND                        | 43,722                                   | 0               | 1,843             | -                   |                      | 45,565                                  |
| CD INVESTMENTS                      | 998,446                                  | 605             | -                 | -                   |                      | 999,051                                 |
| LAIF                                | 7,800                                    | 5               | -                 | -                   |                      | 7,805                                   |
| <b>TOTAL INVESTMENTS</b>            | <b>6,619,785</b>                         | <b>1,936</b>    | <b>1,843</b>      | <b>-</b>            | <b>1,520</b>         | <b>6,625,084</b>                        |
| RABOBANK CHECKING/CAF               | 345,435                                  | 6               | 195,144           | (212,047)           |                      | 328,538                                 |
| RABOBANK - MCD Security Deposit     | 25,000                                   | 1               |                   | (1)                 |                      | 25,000                                  |
| <b>TOTAL CASH &amp; INVESTMENTS</b> | <b>\$ 6,990,221</b>                      | <b>\$ 1,942</b> | <b>\$ 196,987</b> | <b>\$ (212,048)</b> | <b>\$ 1,520</b>      | <b>\$ 6,978,622</b>                     |

|                               | BALANCE<br>6/30/2013 | QTR 1        | QTR 2    | QTR 3    | QTR 4    | TOTAL YTD        |
|-------------------------------|----------------------|--------------|----------|----------|----------|------------------|
| INVESTMENTS BEGINNING BALANCE | 6,619,785            |              |          |          |          | 6,619,785        |
| INCOME                        |                      | 1,936        |          |          |          | 1,936            |
| DEPOSITS                      |                      | 1,843        | -        |          |          | 1,843            |
| WITHDRAWALS                   |                      | -            | -        |          |          |                  |
| UNREALIZED GAIN/LOSS          |                      | 1,520        | -        |          |          | 1,520            |
| <b>INVESTMENTS TOTALS</b>     | <b>6,619,785</b>     | <b>5,299</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>6,625,084</b> |

**CAYUCOS SANITARY DISTRICT  
SUMMARY OF CASH, SAVINGS & INVESTMENTS  
JULY 2013**

|   | INCOME                |                        |                             |                 |                      |                     |                       |                             |               |                      |                       |
|---|-----------------------|------------------------|-----------------------------|-----------------|----------------------|---------------------|-----------------------|-----------------------------|---------------|----------------------|-----------------------|
|   | BEGINNING             | INCOME                 |                             |                 | PRINCIPAL            | DEPOSITS            | 3RD PARTY             | MATURED                     | INVESTMENT    | CHNG IN              | ENDING                |
|   | ACCT VALUE            | INTEREST/<br>DIVIDENDS | BOND<br>INTEREST<br>(SWEEP) | CDs<br>INTEREST | PAY DOWNS<br>(SWEEP) |                     | CKS DRAWN/<br>CHARGES | SECURITIES<br>(REDEMPTIONS) |               | MARKET<br>VALUE      | ACCT VALUE            |
| 7/01/2013                                 |                       |                        |                             |                 |                      |                     |                       |                             |               | 7/31/2013            |                       |
| <b>ASSOC. SECURITIES CORP. (SHANLEY):</b> |                       |                        |                             |                 |                      |                     |                       |                             |               |                      |                       |
| <b>- CORE INVESTMENTS</b>                 |                       |                        |                             |                 |                      |                     |                       |                             |               |                      |                       |
| Cash, Money<br>Funds, FDIC<br>Deposits    | \$3,042,407.47        | \$0.00                 | \$1,325.00                  | \$0.00          | \$0.00               | \$0.00              | \$0.00                | \$0.00                      | \$0.00        | \$2,436.47           | \$3,046,168.94        |
| Fixed<br>Income                           | \$2,325,976.55        | \$0.00                 | \$1,325.00<br>(\$1,325.00)  |                 | \$0.00               |                     | \$0.00                | \$0.00                      | \$0.00        | \$0.00<br>(\$916.58) | \$2,325,059.97        |
| Mutual<br>Funds                           | \$201,433.20          | \$0.90                 |                             |                 |                      |                     | \$0.00                | \$0.00                      | \$0.00        | \$0.00               | \$201,434.10          |
| <b>Sub-Total</b>                          | <b>\$5,569,817.22</b> | <b>\$0.90</b>          | <b>\$1,325.00</b>           | <b>\$0.00</b>   | <b>\$0.00</b>        | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b> | <b>\$1,519.89</b>    | <b>\$5,572,663.01</b> |
| <b>LAIF:</b>                              | <b>\$7,800.29</b>     | <b>\$4.74</b>          |                             |                 |                      |                     |                       |                             |               |                      | <b>\$7,805.03</b>     |
| <b>RABOBANK:</b>                          |                       |                        |                             |                 |                      |                     |                       |                             |               |                      |                       |
| Checking<br>Account                       | \$345,346.99          | \$5.74                 |                             |                 |                      | \$195,143.69        | (\$212,046.90)        |                             |               |                      | \$328,449.52          |
| Cafeteria Plan<br>Account                 | \$88.22               |                        |                             |                 |                      | \$0.00              | \$0.00                |                             |               |                      | \$88.22               |
| <b>ASSOC. SECURITIES CORP. (SHANLEY):</b> |                       |                        |                             |                 |                      |                     |                       |                             |               |                      |                       |
| <b>- CAPITAL FACILITIES FUND</b>          |                       |                        |                             |                 |                      |                     |                       |                             |               |                      |                       |
| Cash, Money<br>Funds, FDIC<br>Deposits    | \$43,721.73           | \$0.19                 |                             |                 |                      | \$1,843.32          | \$0.00                |                             |               |                      | \$45,565.24           |
| Mutual Funds                              | \$0.00                | \$0.00                 |                             |                 |                      |                     |                       |                             |               |                      | \$0.00                |
| <b>Sub-Total</b>                          | <b>\$43,721.73</b>    | <b>\$0.19</b>          |                             |                 |                      | <b>\$1,843.32</b>   | <b>\$0.00</b>         |                             |               |                      | <b>\$45,565.24</b>    |
| <b>MCD<br/>SEC.DEPOSIT</b>                | <b>\$25,000.00</b>    | <b>\$1.04</b>          |                             |                 |                      |                     | <b>(\$1.04)</b>       |                             |               |                      | <b>\$25,000.00</b>    |
| <b>SUBTOTAL</b>                           | <b>\$5,991,774.45</b> | <b>\$12.61</b>         | <b>\$1,325.00</b>           | <b>\$0.00</b>   | <b>\$0.00</b>        | <b>\$196,987.01</b> | <b>(\$212,047.94)</b> | <b>\$0.00</b>               | <b>\$0.00</b> | <b>\$1,519.89</b>    | <b>\$5,979,571.02</b> |

Note: Beginning and ending balances reflect asset value of District's account on a settlement date basis using a market value approach.

**CAYUCOS SANITARY DISTRICT  
SUMMARY OF CASH, SAVINGS & INVESTMENTS  
JULY 2013**

|  | PURCHASE<br>DATE | TERM      | INTEREST<br>RATE | BEGINNING BALANCE<br>7/01/2013 | CD's<br>INTEREST | INTER-ACCT<br>TRANSFERS | MATURED<br>SECURITIES<br>(REDEMPTIONS) | INVESTMENT<br>PURCHASES | ENDING ACCT<br>BALANCE<br>7/31/2013 |
|--|------------------|-----------|------------------|--------------------------------|------------------|-------------------------|--|-------------------------|-------------------------------------|
| CoastHills Credit Union CD                       | 12/30/11         | 1 Year    | 0.50%            | \$251,117.12                   | \$106.64         |                         | \$0.00                                 | \$0.00                  | \$251,223.76                        |
| CoastHills Credit Union C/A                      | 12/30/08         |           |                  | \$5.00                         |                  |                         |  |                         | \$5.00                              |
| 1st California Bank CD                           | 12/31/11         | 12 Months | 0.39%            | \$248,249.58                   | \$82.23          |                         | \$0.00                                 | \$0.00                  | \$248,331.81                        |
| Coast National Bank CD                           | 10/06/11         | 2 Years   | 1.25%            | \$249,486.09                   | \$259.88         |                         | \$0.00                                 | \$0.00                  | \$249,745.97                        |
| Heritage Oaks Bank CD                            | 05/30/12         | 2 Years   | 0.75%            | \$249,538.28                   | \$155.96         |                         | \$0.00                                 | \$0.00                  | \$249,694.24                        |
| Heritage Oaks Bank C/A                           | 12/31/08         |           |                  | \$50.00                        |                  |                         |  |                         | \$50.00                             |
| <b>SUBTOTAL</b>                                  |                  |           |                  | <b>\$998,446.07</b>            | <b>\$604.71</b>  | <b>\$0.00</b>           | <b>\$0.00</b>                          | <b>\$0.00</b>           | <b>\$999,050.78</b>                 |
| <b>TOTAL CASH, SAVINGS<br/>&amp; INVESTMENTS</b> |                  |           |                  | <b>\$6,990,220.52</b>          |                  |                         |  | <b>\$0.00</b>           | <b>\$6,978,621.80</b>               |

Note: Beginning and ending balances reflect asset value of District's account on a settlement date basis using a market value approach.

**CD = Certificate of Deposit**

**C/A = Checking Account**

**Cayucos Sanitary District**  
**YTD BUDGET OVERVIEW FY 13-14**  
 7/31/2013

Agenda Item No. 8.B.3  
 8/15/2013

|                                | PRIOR YEAR<br>ACTUAL<br>FY 12-13 | APPROVED<br>BUDGET<br>FY 13-14 | ACTUAL<br>REV / EXP<br>FY 13-14 | MAJOR<br>ACCRUAL<br>ESTIMATES | ACT/ACCR<br>REV / EXP<br>FY 13-14 | PERCENT<br>YTD<br>FY 13-14 | PROJECTED<br>ANNUAL<br>FY 13-14 | BUDGET VS.<br>PROJECTED<br>VARIANCE |
|--------------------------------|----------------------------------|--------------------------------|---------------------------------|-------------------------------|-----------------------------------|----------------------------|---------------------------------|-------------------------------------|
| SEWER RELATED INCOME           | \$ 1,700,629                     | \$ 1,637,320                   | \$ 148,774                      |                               | \$ 148,774                        | 9%                         | \$ 1,637,320                    | \$ -                                |
| TAX INCOME                     | 588,863                          | 596,000                        | 16,023                          |                               | 16,023                            | 3%                         | 596,000                         | -                                   |
| INVESTMENT INCOME              | 37,460                           | 30,000                         | 1,936                           |                               | 1,936                             | 6%                         | 30,000                          | -                                   |
| OTHER INCOME                   | 97,939                           | 95,000                         | 7,222                           |                               | 7,222                             | 8%                         | 95,000                          | -                                   |
| <b>TOTAL INCOME</b>            | <b>\$ 2,424,891</b>              | <b>\$ 2,358,320</b>            | <b>\$ 173,955</b>               | <b>\$ -</b>                   | <b>\$ 173,955</b>                 | <b>7%</b>                  | <b>\$ 2,358,320</b>             | <b>-</b>                            |
| PAYROLL - ADMIN                | 284,300                          | 237,883                        | 17,626                          |                               | 17,626                            | 7%                         | 237,883                         | -                                   |
| PAYROLL - MAINT                | 191,775                          | 209,091                        | 15,522                          |                               | 15,522                            | 7%                         | 209,091                         | -                                   |
| PAYROLL - PERS SAVINGS PAYDOWN | 10,749                           | 10,749                         | -                               | 896                           | 896                               | 8%                         | 10,749                          | -                                   |
| PROFESSIONAL SERVICES - ADMIN  | 82,530                           | 93,000                         | -                               | 5,895                         | 5,895                             | 6%                         | 93,000                          | -                                   |
| <b>TOTAL PAYROLL</b>           | <b>\$ 569,354</b>                | <b>\$ 550,723</b>              | <b>\$ 33,147</b>                | <b>\$ 6,791</b>               | <b>\$ 39,938</b>                  | <b>7%</b>                  | <b>\$ 550,723</b>               | <b>-</b>                            |
| OPERATIONS & MAINT EXP         | 105,614.0                        | 248,800.0                      | 813                             |                               | 813                               | 0%                         | 248,800                         | -                                   |
| WWTP EXPENSE                   | 306,593                          | 825,000                        | -                               | 68,750                        | 68,750                            | 8%                         | 825,000                         | -                                   |
| WWTP CORRECTIONS               | -                                | -                              | -                               |                               | -                                 |                            | -                               | -                                   |
| OTHER OPERATING EXP            | 180,524                          | 173,972                        | 25,398                          |                               | 25,398                            | 15%                        | 173,972                         | -                                   |
| DEPRECIATION EXPENSE           | 469,200                          | 510,000                        | 42,500                          |                               | 42,500                            | 8%                         | 510,000                         | -                                   |
| <b>TOTAL EXPENSES</b>          | <b>\$ 1,631,285</b>              | <b>\$ 2,308,495</b>            | <b>\$ 101,858</b>               | <b>\$ 75,541</b>              | <b>\$ 177,399</b>                 | <b>8%</b>                  | <b>\$ 2,308,495</b>             | <b>-</b>                            |
| <b>NET INCOME/(LOSS)</b>       | <b>\$ 793,606</b>                | <b>\$ 49,825</b>               | <b>\$ 72,097</b>                | <b>\$ (75,541)</b>            | <b>\$ (3,443)</b>                 |                            | <b>\$ 49,825</b>                | <b>\$ -</b>                         |

As of: 07/31/13 The annual percent completion is : 8%

|                                       | PRIOR YEAR<br>ACTUAL | APPROVED<br>BUDGET | ACTUAL<br>REV / EXP | PERCENT<br>YTD | PROJECTED<br>ACTUAL |
|---------------------------------------|----------------------|--------------------|---------------------|----------------|---------------------|
| ACCOUNT TYPE                          | FY 12-13             | FY 13-14           | FY 13-14            | FY 13-14       | FY 13-14            |
| SEWER RELATED INCOME                  | \$1,700,629          | \$1,637,320        | \$148,774           | 9.09%          | \$1,637,320         |
| TAX INCOME                            | 588,863              | 596,000            | 16,023              | 2.69%          | 596,000             |
| INVESTMENT INCOME                     | 37,460               | 30,000             | 1,936               | 6.45%          | 30,000              |
| OTHER INCOME                          | 97,939               | 95,000             | 7,222               | 7.60%          | 95,000              |
| <b>TOTAL INCOME</b>                   | <b>\$2,424,891</b>   | <b>\$2,358,320</b> | <b>\$173,955</b>    | <b>7.38%</b>   | <b>\$2,358,320</b>  |
| Gross Wages - Admin                   | 213,840              | 176,983            | 12,701              | 7.18%          | 176,983             |
| Employee Health - Admin               | 25,803               | 24,068             | 2,171               | 9.02%          | 24,068              |
| Employee Retirement - Admin           | 28,925               | 24,670             | 1,793               | 7.27%          | 24,670              |
| Payroll Taxes - Admin                 | 15,732               | 12,162             | 961                 | 7.90%          | 12,162              |
| <b>TOTAL PAYROLL - Admin</b>          | <b>\$284,300</b>     | <b>\$237,883</b>   | <b>\$17,626</b>     | <b>7.41%</b>   | <b>\$237,883</b>    |
| Gross Wages - Maint & Op              | 139,593              | 155,498            | 11,456              | 7.37%          | 155,498             |
| Employee Health - Maint & Op          | 22,699               | 22,000             | 1,935               | 8.80%          | 22,000              |
| Employee Retirement - Maint & Op      | 18,550               | 19,900             | 1,272               | 6.39%          | 19,900              |
| Payroll Taxes - Maint & Op            | 10,933               | 11,693             | 860                 | 7.35%          | 11,693              |
| <b>TOTAL PAYROLL - Maint &amp; Op</b> | <b>\$191,775</b>     | <b>\$209,091</b>   | <b>\$15,522</b>     | <b>7.42%</b>   | <b>\$209,091</b>    |
| <b>PAYROLL - PERS PAYDOWN</b>         | <b>\$10,749</b>      | <b>\$10,749</b>    | <b>\$0</b>          | <b>0%</b>      | <b>\$10,749</b>     |
| <b>Professional Services Admin</b>    | <b>\$82,530</b>      | <b>\$93,000</b>    | <b>\$0</b>          | <b>0%</b>      | <b>\$93,000</b>     |
| O & M Expenses                        | 64,385               | 207,100            | 218                 | 0.11%          | 207,100             |
| Telephone - Maint                     | 6,673                | 6,700              | 469                 | 7.00%          | 6,700               |
| Utilities - Maint                     | 34,556               | 35,000             | 126                 | 0.36%          | 35,000              |
| <b>Total Maintenance Cost</b>         | <b>\$105,614</b>     | <b>\$248,800</b>   | <b>\$813</b>        | <b>0.33%</b>   | <b>\$248,800</b>    |
| <b>WWTP</b>                           | <b>306,593</b>       | <b>825,000</b>     | <b>-</b>            | <b>0.00%</b>   | <b>825,000</b>      |
| <b>WWTP - Corrections</b>             | <b>-</b>             | <b>-</b>           | <b>-</b>            | <b>-</b>       | <b>-</b>            |
| Auto & Trucks                         | 6,893                | 8,000              | -                   | 0.00%          | 8,000               |
| Dues & Subscriptions                  | 4,978                | 5,050              | 77                  | 1.52%          | 5,050               |
| Commercial Ins/Wrk Comp               | 38,091               | 34,000             | 23,410              | 68.85%         | 34,000              |
| Interest                              | 33,896               | 30,472             | -                   | 0.00%          | 30,472              |
| Misc Business                         | 661                  | 1,000              | 28                  | 2.80%          | 1,000               |
| Office Admins                         | 25,028               | 32,100             | 1,119               | 3.49%          | 32,100              |
| SUTA                                  | 990                  | 2,000              | -                   | 0.00%          | 2,000               |
| Professional Services                 | 42,910               | 29,900             | 329                 | 1.10%          | 29,900              |
| Business Exp                          | -                    | 500                | -                   | 0.00%          | 500                 |
| Permits & Licenses                    | 4,553                | 4,900              | -                   | 0.00%          | 4,900               |
| Rent                                  | 210                  | 350                | 210                 | 0.00%          | 350                 |
| Taxes & Assessments                   | 10,761               | 7,900              | -                   | 0.00%          | 7,900               |
| Telephone - Admin                     | 2,467                | 2,400              | 99                  | 4.12%          | 2,400               |
| Prof. Development Admin + Board       | 4,572                | 11,000             | -                   | 0.00%          | 11,000              |
| Utilities - Admin                     | 4,514                | 4,400              | 126                 | 2.86%          | 4,400               |
| <b>TOTAL OTHER OPERATING EXP</b>      | <b>\$180,524</b>     | <b>\$173,972</b>   | <b>\$25,398</b>     | <b>14.60%</b>  | <b>\$173,972</b>    |
| <b>Depreciation</b>                   | <b>\$469,200</b>     | <b>\$510,000</b>   | <b>\$42,500</b>     | <b>8.33%</b>   | <b>\$510,000</b>    |
| <b>TOTAL EXPENSE</b>                  | <b>\$1,631,285</b>   | <b>\$2,308,495</b> | <b>\$101,858</b>    | <b>4.41%</b>   | <b>\$2,308,495</b>  |

|    | A                                   | B   | D                                     | AB                 | AC                 | BC               | BD              | BE | BF                 |
|----|-------------------------------------|---|---------------------------------------|--------------------|--------------------|------------------|-----------------|----|--------------------|
| 1  | <b>CAYUCOS SANITARY DISTRICT</b>    |   |                                       |                    |                    |                  |                 |    |                    |
| 2  | <b>YTD BUDGET OVERVIEW FY 13-14</b> |   |                                       |                    |                    |                  |                 |    |                    |
| 3  | 07/31/13                            |   |                                       |                    |                    |                  |                 |    |                    |
| 4  |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 5  |                                     |   |                                       | PRIOR YEAR         | APPROVED           | ACTUAL           | B 33%           |    | PROJECTED          |
| 6  |                                     |   |                                       | ACTUAL             | BUDGET             | REV / EXP        | Percent         |    | ANNUAL             |
| 7  | <b>G/L Account ID</b>               | <b>Account Description</b>                | <b>Account Type</b>                   | <b>FY 12-13</b>    | <b>FY 13-14</b>    | <b>FY 13-14</b>  | <b>FY 13-14</b> |    | <b>FY 13-14</b>    |
| 8  | 40000, 40500                        | Sewer User Fee (net of refunds)           | Income                                | \$1,668,251        | 1,600,000          | \$146,964        | 9%              |    | 1,600,000          |
| 9  | 41000, 41500                        | Sewer Standby Fee (net of refunds)        | Income                                | 22,003             | 21,600             | 1,735            | 8%              |    | 21,600             |
| 10 | 42000, 43000                        | Sewer Connection and Permit Fees          | Income                                | 10,375             | 15,720             | 75               | 0%              |    | 15,720             |
| 11 |                                     |   | <b>SEWER RELATED INCOME</b>           | <b>1,700,629</b>   | <b>1,637,320</b>   | <b>148,774</b>   | <b>9%</b>       |    | <b>1,637,320</b>   |
| 12 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 13 | 44000                               | Rent Income                               | Income                                | 42,815             | 42,000             | -                | 0%              |    | 42,000             |
| 14 | 45000, 45100                        | Solid Waste Franch and Recycl Dev Pgm Fe  | Income                                | 54,974             | 53,000             | 7,222            | 14%             |    | 53,000             |
| 15 | 46000                               | Taxes & Assessments                       | Income                                | 588,863            | 596,000            | 16,023           | 3%              |    | 596,000            |
| 16 | 47000                               | Interest Income                           | Income                                | 37,460             | 30,000             | 1,936            | 6%              |    | 30,000             |
| 18 | 47500,51000, 51500,6                | Other Income                              | Income                                | 150                | -                  | -                | 0%              |    | -                  |
| 19 | 60500                               |   | <b>TAXES &amp; OTHER INCOME</b>       | <b>724,262</b>     | <b>721,000</b>     | <b>25,182</b>    | <b>3%</b>       |    | <b>721,000</b>     |
| 20 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 21 |                                     |   | <b>INCOME TOTAL</b>                   | <b>\$2,424,891</b> | <b>\$2,358,320</b> | <b>\$173,955</b> | <b>7%</b>       |    | <b>\$2,358,320</b> |
| 22 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 23 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 24 | 600MO                               | Autos&Trucks (Gas & Oil)                  | Expenses                              | 6,142              | 5,500              | -                | 0%              |    | 5,500              |
| 25 | 601MO                               | Autos&Trucks - Repairs                    | Expenses                              | 751                | 2,500              | -                | 0%              |    | 2,500              |
| 26 |                                     |   | <b>AUTOS&amp;TRUCKS SUB-TOTAL</b>     | <b>6,893</b>       | <b>8,000</b>       | <b>-</b>         | <b>0%</b>       |    | <b>8,000</b>       |
| 27 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 28 | 61000                               | Depreciation                              | Expenses                              | 469,200            | 510,000            | 42,500           | 8%              |    | 510,000            |
| 29 | 63000                               | Dues & Subs                               | Expenses                              | 4,978              | 5,050              | 77               | 2%              |    | 5,050              |
| 30 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 31 | 650A0                               | Gross Wages-Regular                       | Expenses                              | 177,066            | 147,556            | 10,759           | 7%              |    | 147,556            |
| 32 | 651A0                               | Gross Wages-Overtime & Extra Hours        | Expenses                              | -                  | -                  | -                | 0%              |    | -                  |
| 33 | 653A0                               | Gross Wages-CafPlan Pay                   | Expenses                              | 18,139             | 11,427             | 1,092            | 10%             |    | 11,427             |
| 34 | 65400                               | Gross Wages-Directors                     | Expenses                              | 8,900              | 15,000             | 850              | 6%              |    | 15,000             |
| 35 | 657-9A0, 657-9MO                    | Accrued Leave (Vac & SL) Payout           | Expenses                              | 9,735              | 3,000              | -                | 0%              |    | 3,000              |
| 36 |                                     |   | <b>GROSS WAGES ADMIN SUB-TOTAL</b>    | <b>213,840</b>     | <b>176,983</b>     | <b>12,701</b>    | <b>7%</b>       |    | <b>176,983</b>     |
| 37 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 38 | 650MO                               | Gross Wages-Regular - Maint               | Expenses                              | 118,606            | 130,708            | 9,620            | 7%              |    | 130,708            |
| 39 | 651MO, 654MO                        | Gross Wages-Overtime & Callout - Maint    | Expenses                              | 1,556              | 3,000              | 115              | 4%              |    | 3,000              |
| 40 | 65200                               | Gross Wages-Standby Pay - Maint           | Expenses                              | 14,670             | 15,300             | 1,180            | 8%              |    | 15,300             |
| 41 | 653MO                               | Gross Wages-CafPlan Pay - Maint           | Expenses                              | 4,761              | 6,490              | 540              | 8%              |    | 6,490              |
| 42 |                                     |   | <b>GROSS WAGES -M&amp;O SUB-TOTAL</b> | <b>139,593</b>     | <b>155,498</b>     | <b>11,456</b>    | <b>7%</b>       |    | <b>155,498</b>     |
| 43 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 44 | 66000                               | Ins-Comm'l Pkg                            | Expenses                              | 21,697             | 20,500             | 20,259           | 99%             |    | 20,500             |
| 45 | 66100                               | Ins-Wkrs Comp                             | Expenses                              | 16,394             | 13,500             | 3,151            | 23%             |    | 13,500             |
| 46 | 662AO, 670AO                        | Ins - Hlth (Incl Emplr-Pd CafPlan)- Admin | Expenses                              | 25,803             | 24,068             | 2,171            | 9%              |    | 24,068             |
| 47 | 662MO,670MO                         | Ins - Hlth (Incl Emplr-Pd CafPlan)- Maint | Expenses                              | 22,699             | 22,000             | 1,935            | 9%              |    | 22,000             |
| 48 |                                     |   | <b>INSURANCE SUB-TOTAL</b>            | <b>86,593</b>      | <b>80,068</b>      | <b>27,516</b>    | <b>34%</b>      |    | <b>80,068</b>      |
| 49 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 50 | 68000                               | Interest                                  | Expenses                              | 33,896             | 30,472             | -                | 0%              |    | 30,472             |
| 51 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 52 | 68500,68600                         | Misc Business Exp                         | Expenses                              | 661                | 1,000              | 28               | 3%              |    | 1,000              |
| 53 |                                     |   |                                       |                    |                    |                  |                 |    |                    |
| 54 | 79000                               | WWTP                                      | Expenses                              | 306,593            | 825,000            | -                | 0%              |    | 825,000            |

|     | A                                   | B  | D                              | AB  | AC                                      | BC                                       | BD  | BE                                       | BF |
|-----|-------------------------------------|--|--------------------------------|---|---|--|---|--|----|
| 1   | <b>CAYUCOS SANITARY DISTRICT</b>    |  |                                |   |   |  |   |  |    |
| 2   | <b>YTD BUDGET OVERVIEW FY 13-14</b> |  |                                |   |   |  |   |  |    |
| 3   | 07/31/13                            |  |                                |   |   |  |   |  |    |
| 4   |                                     |  |                                |   |   |  |   |  |    |
| 5   |                                     |  |                                |   |   |  |   |  |    |
| 6   |                                     |  |                                |   |   |  |   |  |    |
| 7   | <b>G/L Account ID</b>               | <b>Account Description</b>               | <b>Account Type</b>            | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>APPROVED<br/>BUDGET<br/>FY 13-14</b> | <b>ACTUAL<br/>REV / EXP<br/>FY 13-14</b> | <b>8.33%<br/>Percent<br/>YTD<br/>FY 13-14</b> | <b>PROJECTED<br/>ANNUAL<br/>FY 13-14</b> |    |
| 55  | 79100                               | WWTP - Corrections                       | Expenses                       | -   | -                                       | -  |   | -  |    |
| 56  |                                     |  |                                |   |   |  |   |  |    |
| 57  | 69000                               | Contract Labor                           | Expenses                       | 4,539                                     | 10,000                                  | -  | 0%  | 10,000                                   |    |
| 58  | 69500                               | Empl Training                            | Expenses                       | 1,948                                     | 3,500                                   | -  | 0%  | 3,500                                    |    |
| 59  | 70000                               | Equip Rent                               | Expenses                       | -   | 2,500                                   | -  | 0%  | 2,500                                    |    |
| 60  | 71000                               | Equipment (Critical Parts Inventory)     | Expenses                       | -   | 10,000                                  | -  | 0%  | 10,000                                   |    |
| 61  | 71500                               | Equip R & M (incl repl parts)            | Expenses                       | 13,776                                    | 10,000                                  | -  | 0%  | 10,000                                   |    |
| 62  | 71700                               | Pump Replacement                         | Expenses                       | -   | 26,500                                  | -  | 0%  | 26,500                                   |    |
| 63  | 72000                               | Generator Fuel                           | Expenses                       | 1,733                                     | 2,000                                   | -  | 0%  | 2,000                                    |    |
| 64  | 73000,74000,78000                   | Hdw & Supp (incl sm tools)               | Expenses                       | 4,787                                     | 5,000                                   | 49                                       | 1%  | 5,000                                    |    |
| 65  | 74100                               | Laundry (incl boot allowance)            | Expenses                       | 5,024                                     | 4,400                                   | -  | 0%  | 4,400                                    |    |
| 66  | 75000                               | Line Cleaning                            | Expenses                       | 8,956                                     | 13,000                                  | -  | 0%  | 13,000                                   |    |
| 67  | 76000,66200                         | Safety Supp & Mat's                      | Expenses                       | 1,593                                     | 3,000                                   | -  | 0%  | 3,000                                    |    |
| 68  | 80000                               | Chemicals                                | Expenses                       | 19,344                                    | 20,000                                  | -  | 0%  | 20,000                                   |    |
| 69  | 81000                               | USA Alert                                | Expenses                       | 150                                       | 200                                     | -  | 0%  | 200                                      |    |
| 70  | 82000                               | Video Lines                              | Expenses                       | 2,535                                     | 7,000                                   | -  | 0%  | 7,000                                    |    |
| 71  |                                     | Operating Contingency Reserve (10%)      | Expenses                       | -   | 58,000                                  | -  | 0%  | 58,000                                   |    |
| 72  |                                     |  | <b>O&amp;M SUB-TOTAL</b>       | <b>64,385</b>                             | <b>175,100</b>                          | <b>49</b>                                | <b>0%</b>                                     | <b>175,100</b>                           |    |
| 73  | 83100                               | Special Projects:                        |                                |   |   |  |   |  |    |
| 74  |                                     | Air Relief Valves                        | Expenses                       | -   | -                                       | -  | -   | -  |    |
| 75  |                                     | Manhole Reconditioning                   | Expenses                       | 9,384                                     | 15,000                                  | -  | 0%  | 15,000                                   |    |
| 76  |                                     | Flow Metering - Lift Station #'s 1 and 4 | Expenses                       | -   | -                                       | -  | -   | -  |    |
| 77  |                                     | WW Flow I&I Analysis:                    |                                |   |   |  |   |  |    |
| 78  |                                     | Engineering                              | Expenses                       | -   | 1,500                                   | -  | 0%  | 1,500                                    |    |
| 79  |                                     | Equipment-Video                          | Expenses                       | -   | 10,000                                  | -  | 0%  | 10,000                                   |    |
| 80  |                                     | Sewer Map Replacement Sheets             | Expenses                       | 310                                       | 1,000                                   | -  | 0%  | 1,000                                    |    |
| 81  |                                     | Capital Reserve Study                    | Expenses                       | -   | 2,500                                   | -  | 0%  | 2,500                                    |    |
| 82  |                                     | Solid Waste Clean Up                     | Expenses                       | 1,000                                     | 2,000                                   | 170                                      | 8%  | 2,000                                    |    |
| 83  |                                     |  | <b>SPECIAL PROJ SUB-TOTAL</b>  | <b>10,694</b>                             | <b>32,000</b>                           | <b>170</b>                               | <b>1%</b>                                     | <b>32,000</b>                            |    |
| 84  |                                     |  |                                |   |   |  |   |  |    |
| 85  |                                     |  | <b>O&amp;M TOTAL</b>           | <b>75,079</b>                             | <b>207,100</b>                          | <b>218</b>                               | <b>0%</b>                                     | <b>207,100</b>                           |    |
| 86  |                                     |  |                                |   |   |  |   |  |    |
| 87  | 84000                               | Ans Svc                                  | Expenses                       | 839                                       | 1,000                                   | 70                                       | 7%  | 1,000                                    |    |
| 88  | 84100                               | Copy & Dup                               | Expenses                       | 680                                       | 1,000                                   | -  | 0%  | 1,000                                    |    |
| 89  | 84210                               | Office - Equip Rent                      | Expenses                       | 2,675                                     | 3,000                                   | 223                                      | 7%  | 3,000                                    |    |
| 90  | 84300                               | Office - Equip Repr/Repl                 | Expenses                       | 406                                       | 1,000                                   | -  | 0%  | 1,000                                    |    |
| 91  | 84400, 83200                        | Janitorial & Bldg Maintenance            | Expenses                       | 2,286                                     | 5,000                                   | 105                                      | 2%  | 5,000                                    |    |
| 92  | 84500                               | Postage                                  | Expenses                       | 9,025                                     | 11,600                                  | 610                                      | 5%  | 11,600                                   |    |
| 93  | 84600                               | Print & Advtg                            | Expenses                       | 3,845                                     | 4,000                                   | -  | 0%  | 4,000                                    |    |
| 94  | 84700                               | Supplies                                 | Expenses                       | 4,371                                     | 4,500                                   | 22                                       | 0%  | 4,500                                    |    |
| 95  | 84800, 84900, 85300                 | Svc Chg, Misc Exp                        | Expenses                       | 901                                       | 1,000                                   | 89                                       | 9%  | 1,000                                    |    |
| 96  |                                     |  | <b>OFFICE ADMIN SUB-TOTAL</b>  | <b>25,028</b>                             | <b>32,100</b>                           | <b>1,119</b>                             | <b>3%</b>                                     | <b>32,100</b>                            |    |
| 97  |                                     |  |                                |   |   |  |   |  |    |
| 98  | 851A0, 852A0, 855A0                 | Payroll Taxes (Emplr-Pd) - Admin         | Expenses                       | 15,732                                    | 12,162                                  | 961                                      | 8%  | 12,162                                   |    |
| 99  | 851M0, 852M0                        | Payroll Taxes (Emplr-Pd) - Maint         | Expenses                       | 10,933                                    | 11,693                                  | 860                                      | 7%  | 11,693                                   |    |
| 100 |                                     |  | <b>PAYROLL TAXES SUB-TOTAL</b> | <b>26,665</b>                             | <b>23,855</b>                           | <b>1,820</b>                             | <b>8%</b>                                     | <b>23,855</b>                            |    |

|     | A                                   | B  | D                   | AB  | AC                                      | BC                                       | BD  | BE                                       | BF                 |
|-----|-------------------------------------|--|---------------------|---|---|--|---|--|--------------------|
| 1   | <b>CAYUCOS SANITARY DISTRICT</b>    |  |                     |   |   |  |   |  |                    |
| 2   | <b>YTD BUDGET OVERVIEW FY 13-14</b> |  |                     |   |   |  |   |  |                    |
| 3   | 07/31/13                            |  |                     |   |   |  |   |  |                    |
| 4   |                                     |  |                     |   |   |  |   |  |                    |
| 5   |                                     |  |                     |   |   |  |   |  |                    |
| 6   |                                     |  |                     |   |   |  |   |  |                    |
| 7   | <b>G/L Account ID</b>               | <b>Account Description</b>                 | <b>Account Type</b> | <b>PRIOR YEAR<br/>ACTUAL<br/>FY 12-13</b> | <b>APPROVED<br/>BUDGET<br/>FY 13-14</b> | <b>ACTUAL<br/>REV / EXP<br/>FY 13-14</b> | <b>8.33%<br/>Percent<br/>YTD<br/>FY 13-14</b> | <b>PROJECTED<br/>ANNUAL<br/>FY 13-14</b> |                    |
| 101 |                                     |  |                     |   |   |  |   |  |                    |
| 102 | 853A0                               | PERS Retirement - Admin                    | Expenses            | 28,925                                    | 24,670                                  | 1,793                                    | 7%  |  | 24,670             |
| 103 | 853M0, 854MO                        | PERS Retirement - Maint                    | Expenses            | 18,550                                    | 19,900                                  | 1,272                                    | 6%  |  | 19,900             |
| 104 | 85301                               | PERS Paydown Cost Savings Measure          |                     | 10,749                                    | 10,749                                  | -  | 0%  |  | 10,749             |
| 105 |                                     | <b>PERS RETIRE SUB-TOTAL</b>               |                     | <b>58,224</b>                             | <b>55,319</b>                           | <b>3,064</b>                             | <b>6%</b>                                     |  | <b>55,319</b>      |
| 106 |                                     |  |                     |   |   |  |   |  |                    |
| 107 | 85400                               | SUTA                                       | Expenses            | 990                                       | 2,000                                   | -  | 0%  |  | 2,000              |
| 108 |                                     |  |                     |   |   |  |   |  |                    |
| 109 | 86000                               | Professional Svcs-Acctg                    | Expenses            | 4,740                                     | 5,000                                   | -  | 0%  |  | 5,000              |
| 110 | 86100                               | Professional Svcs-Engineer                 | Expenses            | -   | 3,000                                   | -  | 0%  |  | 3,000              |
| 111 | 86200                               | Professional Svcs-Legal                    | Expenses            | 31,218                                    | 15,000                                  | -  | 0%  |  | 15,000             |
| 112 | 86300                               | Professional Svcs-Computer Prog            | Expenses            | 6,559                                     | 6,500                                   | 329                                      | 5%  |  | 6,500              |
| 113 | 86400                               | Professional Svcs-Other                    | Expenses            | 393                                       | 400                                     | -  | 0%  |  | 400                |
| 114 |                                     | <b>PROF SVCS SUB-TOTAL</b>                 |                     | <b>42,910</b>                             | <b>29,900</b>                           | <b>329</b>                               | <b>1%</b>                                     |  | <b>29,900</b>      |
| 115 |                                     |  |                     |   |   |  |   |  |                    |
| 116 | 86600                               | Professional Svcs-Administration           | Expenses            | 82,530                                    | 93,000                                  | -  | 0%  |  | 93,000             |
| 117 |                                     |  |                     |   |   |  |   |  |                    |
| 118 | 87000                               | Business Exp                               | Expenses            | -   | 500                                     | -  | 0%  |  | 500                |
| 119 | 87500                               | Permits & Licenses                         | Expenses            | 4,553                                     | 4,900                                   | -  | 0%  |  | 4,900              |
| 120 | 88000, 71600                        | Rent                                       | Expenses            | 210                                       | 350                                     | 210                                      | 60%   |  | 350                |
| 121 | 88500                               | Taxes & Assessments                        | Expenses            | 10,761                                    | 7,900                                   | -  | 0%  |  | 7,900              |
| 122 |                                     | <b>OTHER BUSINESS EXP-TOTAL</b>            |                     | <b>15,524</b>                             | <b>13,650</b>                           | <b>210</b>                               | <b>2%</b>                                     |  | <b>13,650</b>      |
| 123 |                                     |  |                     |   |   |  |   |  |                    |
| 124 | 890A0                               | Telephone                                  | Expenses            | 2,467                                     | 2,400                                   | 99                                       | 4%  |  | 2,400              |
| 125 | 890M0                               | Telephone                                  | Expenses            | 6,673                                     | 6,700                                   | 469                                      | 7%  |  | 6,700              |
| 126 |                                     | <b>TELEPHONE SUB-TOTAL</b>                 |                     | <b>9,140</b>                              | <b>9,100</b>                            | <b>568</b>                               | <b>6%</b>                                     |  | <b>9,100</b>       |
| 127 |                                     |  |                     |   |   |  |   |  |                    |
| 128 | 90000                               | Professional Development (BOD)             | Expenses            | -   | 6,500                                   | -  | 0%  |  | 6,500              |
| 129 | 900A0                               | Professional Development (ADMIN)           | Expenses            | 4,572                                     | 4,500                                   | -  | 0%  |  | 4,500              |
| 130 |                                     | <b>PROF DEVELOP SUB-TOTAL</b>              |                     | <b>4,572</b>                              | <b>11,000</b>                           | <b>-</b>                                 | <b>0%</b>                                     |  | <b>11,000</b>      |
| 131 |                                     |  |                     |   |   |  |   |  |                    |
| 132 | 910A0, 930A0, 940A0,                | Utilities: Elect, Gas, Water, Sewer, Cable | Expenses            | 4,514                                     | 4,400                                   | 126                                      | 3%  |  | 4,400              |
| 133 | 910M0, 930M0, 940M0                 | Utilities: Elect, Gas, Water, Sewer, Cable | Expenses            | 34,556                                    | 35,000                                  | 126                                      | 0%  |  | 35,000             |
| 134 |                                     | <b>UTILITIES SUB-TOTAL</b>                 |                     | <b>39,070</b>                             | <b>39,400</b>                           | <b>252</b>                               | <b>1%</b>                                     |  | <b>39,400</b>      |
| 135 |                                     |  |                     |   |   |  |   |  |                    |
| 136 |                                     | <b>EXPENSES TOTAL</b>                      |                     | <b>\$1,641,979</b>                        | <b>\$2,308,495</b>                      | <b>\$101,858</b>                         | <b>4%</b>                                     |  | <b>\$2,308,495</b> |
| 137 |                                     |  |                     |   |   |  |   |  |                    |
| 138 |                                     | <b>Revenue</b>                             |                     | <b>\$2,424,891</b>                        | <b>\$2,358,320</b>                      | <b>\$173,955</b>                         | <b>7%</b>                                     |  | <b>\$2,358,320</b> |
| 139 |                                     | <b>Expenses</b>                            |                     | <b>\$1,641,979</b>                        | <b>\$2,308,495</b>                      | <b>\$101,858</b>                         | <b>4%</b>                                     |  | <b>\$2,308,495</b> |
| 140 |                                     | <b>Net Income</b>                          |                     | <b>\$782,912</b>                          | <b>\$49,825</b>                         | <b>\$72,097</b>                          |   |  | <b>\$49,825</b>    |

**CAYUCOS SANITARY DISTRICT**  
**CAPITAL IMPROVEMENT PROJECTS SUMMARY**  
 7/31/2013

|  | Budget<br>FY 13-14 | Actual thru<br>7/31/2013 | Accruals | Year to Date<br>Actual &<br>Accrued | Percent<br>YTD<br>7/31/2013 | Projected<br>District<br>Actuals<br>7/31/2013 |
|--|--------------------|--------------------------|----------|-------------------------------------|-----------------------------|---|
| <b><u>CAPITAL OUTLAY:</u></b>                |                    |                          |          |                                     |                             |   |
| O & M Work Order/Inventory Computer Program  | 17,000             | 0                        |          | 0                                   | 0.00%                       | 17,000  |
| GIS System Program                           | 9,000              | 0                        |          | 0                                   | 0.00%                       | 9,000   |
| Main Line Camera System                      | 63,000             | 0                        |          | 0                                   | 0.00%                       | 63,000  |
| <b>Sub-Total</b>                             | <b>89,000</b>      | <b>0</b>                 | <b>0</b> | <b>0</b>                            |                             | <b>89,000</b>                                 |
| <b><u>CAPITAL IMPROVEMENT PROJECTS:</u></b>  |                    |                          |          |                                     |                             |   |
| Force Main Air Relief Valve Liftstation #5   | 15,000             | 0                        |          | 0                                   | 0.00%                       | 15,000  |
| 15" Siphon Redesign Liftstation #5           | 8,000              | 0                        |          | 0                                   | 0.00%                       | 8,000   |
| Cypress Glenn Easement & Creek Crossing      | 10,000             | 0                        |          | 0                                   | 0.00%                       | 10,000  |
| LS#4 Multismart Meter Install                | 9,000              | 0                        |          | 0                                   | 0.00%                       | 9,000   |
| Liftstation #3 Upgrade                       | 307,628            | 0                        |          | 0                                   | 0.00%                       | 307,628                                       |
| Sewer Main Creek Crossing Refurbishments     | 50,000             | 0                        |          | 0                                   | 0.00%                       | 50,000  |
| Lucerne Main and Manhole Realignment         | 150,000            | 0                        |          | 0                                   | 0.00%                       | 150,000                                       |
| Freeway Crossings Cleaning & Repair          | 110,000            | 0                        |          | 0                                   | 0.00%                       | 110,000                                       |
| Main Street Line Cleaning & Video Inspection | 10,000             | 0                        |          | 0                                   | 0.00%                       | 10,000  |
| Main Street Manhole Repair                   | 15,000             | 0                        |          | 0                                   | 0.00%                       | 15,000  |
| <b>Sub-Total</b>                             | <b>684,628</b>     | <b>0</b>                 | <b>0</b> | <b>0</b>                            |                             | <b>684,628</b>                                |
| <b>DISTRICT CAPITAL PROJECTS</b>             | <b>TOTALS</b>      | <b>773,628</b>           | <b>0</b> | <b>0</b>                            |                             | <b>773,628</b>                                |

| <b>CAYUCOS SANITARY DISTRICT</b>                        |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|---|------------------|-------------------|----------------------|----------------------|-------------------|---------------------|---------------------|-----------------|-----------------|-------------------|----------------------|
| <b>CAPITAL IMPROVEMENT PROJECTS</b>                     |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
| <b>FY 2013/2014</b>                                     |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|   | <b>PRIOR</b>     | <b>DISTRICT</b>   | <b>TOTAL PROJECT</b> | <b>BUDGET</b>        | <b>DISTRICT</b>   | <b>PROJECTED</b>    | <b>FY 2013/2014</b> |                 |                 | <b>TOTAL PAID</b> | <b>TOTAL PROJECT</b> |
|   | <b>YEARS'</b>    | <b>BUDGET</b>     | <b>COST</b>          | <b>CARRYOVER</b>     | <b>BUDGET</b>     | <b>ACTUAL</b>       |                     |                 |                 | <b>FY 13-14</b>   | <b>COSTS TO DATE</b> |
|   | <b>COSTS</b>     | <b>FY 12/13</b>   | <b>THRU FY 12/13</b> | <b>FROM FY 12/13</b> | <b>FY 13/14</b>   | <b>FY 2013-2014</b> | <b>JUL 2013</b>     | <b>AUG 2013</b> | <b>SEP 2013</b> |                   |                      |
| <b>CAPITAL OUTLAY:</b>                                  |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
| O & M Work Order/Inventory Computer Program             | \$ 0             | \$ 17,000         | \$ 0                 | \$ 17,000            | \$ 17,000         | \$ 17,000           |                     |                 |                 | \$ 0              | \$ 0                 |
| GIS System Program                                      | \$ 0             | \$ 9,000          | \$ 0                 | \$ 9,000             | \$ 9,000          | \$ 9,000            |                     |                 |                 | \$ 0              | \$ 0                 |
| Main Line Camera System                                 | \$ 0             | \$ 0              | \$ 0                 | \$ 0                 | \$ 63,000         | \$ 63,000           |                     |                 |                 | \$ 0              | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 26,000</b>  | <b>\$ 0</b>          | <b>\$ 26,000</b>     | <b>\$ 89,000</b>  | <b>\$ 89,000</b>    | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>CAPITAL IMPROVEMENT PROJECTS:</b>                    |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
| Force Main Air Relief Valve Liftstation #5              |                  | \$ 15,000         |                      | \$ 15,000            | \$ 15,000         | \$ 15,000           |                     |                 |                 | \$ 0              | \$ 0                 |
| 15" Siphon Redesign Liftstation #5                      |                  | \$ 8,000          |                      | \$ 8,000             | \$ 8,000          | \$ 8,000            |                     |                 |                 | \$ 0              | \$ 0                 |
| Cypress Glenn Easement & Creek Crossing                 |                  | \$ 10,000         |                      | \$ 10,000            | \$ 10,000         | \$ 10,000           |                     |                 |                 | \$ 0              | \$ 0                 |
| LS#4 Multismart Meter Install                           |                  | \$ 0              |                      | \$ 0                 | \$ 9,000          | \$ 9,000            |                     |                 |                 | \$ 0              | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 33,000</b>  | <b>\$ 0</b>          | <b>\$ 33,000</b>     | <b>\$ 42,000</b>  | <b>\$ 42,000</b>    | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>Liftstation #3 Upgrade</b>                           |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
| Equipment   | \$ 81,370        | \$ 185,000        | \$ 81,370            | \$ 103,630           | \$ 103,630        | \$ 103,630          |                     |                 |                 | \$ 0              | \$ 81,370            |
| Construction and Demolition                             | \$ 54            | \$ 180,000        | \$ 54                | \$ 179,946           | \$ 179,946        | \$ 179,946          |                     |                 |                 | \$ 0              | \$ 54                |
| Environmental Studies/Permits/Engineering               | \$ 10,949        | \$ 35,000         | \$ 10,949            | \$ 24,051            | \$ 24,051         | \$ 24,051           |                     |                 |                 | \$ 0              | \$ 10,949            |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 92,372</b> | <b>\$ 400,000</b> | <b>\$ 92,372</b>     | <b>\$ 307,628</b>    | <b>\$ 307,628</b> | <b>\$ 307,628</b>   | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 92,372</b>     |
| <b>Sewer Main Creek Crossing Refurbishments</b>         |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|   | \$ 0             | \$ 50,000         | \$ 0                 | \$ 50,000            | \$ 50,000         | \$ 50,000           |                     |                 |                 | \$ 0              | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 50,000</b>  | <b>\$ 0</b>          | <b>\$ 50,000</b>     | <b>\$ 50,000</b>  | <b>\$ 50,000</b>    | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>Lucerne Main and Manhole Realignment</b>             |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|   | \$ 0             | \$ 0              | \$ 0                 | \$ 0                 | \$ 150,000        | \$ 150,000          |                     |                 |                 |                   | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 0</b>       | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 150,000</b> | <b>\$ 150,000</b>   | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>Freeway Crossings Cleaning &amp; Repair</b>          |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|   | \$ 0             | \$ 0              | \$ 0                 | \$ 0                 | \$ 110,000        | \$ 110,000          |                     |                 |                 |                   | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 0</b>       | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 110,000</b> | <b>\$ 110,000</b>   | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>Main Street Line Cleaning &amp; Video Inspection</b> |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|   | \$ 0             | \$ 0              | \$ 0                 | \$ 0                 | \$ 10,000         | \$ 10,000           |                     |                 |                 |                   | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 0</b>       | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 10,000</b>  | <b>\$ 10,000</b>    | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>Main Street Manhole Repair</b>                       |                  |                   |                      |                      |                   |                     |                     |                 |                 |                   |                      |
|   | \$ 0             | \$ 0              | \$ 0                 | \$ 0                 | \$ 15,000         | \$ 15,000           |                     |                 |                 |                   | \$ 0                 |
| <b>PROJECT TOTAL</b>                                    | <b>\$ 0</b>      | <b>\$ 0</b>       | <b>\$ 0</b>          | <b>\$ 0</b>          | <b>\$ 15,000</b>  | <b>\$ 15,000</b>    | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 0</b>          |
| <b>DISTRICT CAPITAL PROJECTS TOTAL</b>                  | <b>\$ 92,372</b> | <b>\$ 509,000</b> | <b>\$ 92,372</b>     | <b>\$ 416,628</b>    | <b>\$ 773,628</b> | <b>\$ 773,628</b>   | <b>\$ 0</b>         | <b>\$ 0</b>     | <b>\$ 0</b>     | <b>\$ 0</b>       | <b>\$ 92,372</b>     |

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

Agenda Item No. 9.A  
8.15.2013

GOVERNING BOARD  
R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
M. Foster, Director  
D. Lloyd, Director

**REGULAR MEETING  
MINUTES  
Thursday, July 18, 2013  
6:00 p.m.**

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 6:02 p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Michael Foster and Director Dan Lloyd.

Staff present: District Manager Rick Koon and Administrative Services Accounting Manager Anita Rebich

**2. PUBLIC COMMENTS**

President Enns opened the meeting to Public Comments. Hearing none President Enns closed Public Comments.

**3. PUBLIC HEARING FOR DELINQUENT SEWER CHARGES**

**A. OPEN PUBLIC HEARING**

President Enns opened Public Hearing. There were no questions or comments received.

**B. CLOSE PUBLIC HEARING**

President Enns closed Public Hearing.

**C. CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT RESOLUTION NO. 2013-4  
CONFIRMING THE REPORT OF DISTRICT CLERK REGARDING DELINQUENT SEWER  
SERVICE CHARGES AND LEVYING ASSESSMENTS**

**MOTION:** 1st by Lyon, 2nd by Lloyd to adopt Resolution No. 2013-4 Confirming the Report of District Clerk Regarding Delinquent Sewer Service Charges and Levying Assessments.

**ROLLCALL VOTE:** Enns (yes), Chivens (yes) Lyon (yes) Foster (yes) Lloyd (yes). **5-0** Motion passed

**4. PUBLIC HEARING FOR UNPAID SOLID WASTE COLLECTION AND DISPOSAL CHARGES**

**A. OPEN PUBLIC HEARING**

President Enns opened Public Hearing. There were no questions or comments received.

**B. CLOSE PUBLIC HEARING**

President Enns closed Public Hearing.

**C. CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT RESOLUTION NO. 2013-5  
CONFIRMING THE REPORT OF DISTRICT CLERK REGARDING UNPAID SOLID WASTE  
COLLECTION AND DISPOSAL CHARGES AND LEVYING ASSESSMENTS**

**MOTION:** 1st by Lyon, 2nd by Chivens to adopt Resolution No. 2013-5 Confirming the Report of District Clerk Regarding Unpaid Solid Waste Collection and Disposal Charges and Levying Assessments.

**ROLLCALL VOTE:** Enns (yes), Chivens (yes) Lyon (yes) Foster (yes) Lloyd (yes). **5-0** Motion passed

**5. CONSIDERATION TO ADOPT RESOLUTION 2013-6 ESTABLISHING AN APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2014**

**MOTION:** 1<sup>st</sup> by Lyon, 2<sup>nd</sup> by Foster to Adopt Resolution 2013-6 Establishing an Appropriation Limit for the Fiscal Year Ending June 30, 2014

**ROLLCALL VOTE:** Enns (yes), Chivens (yes) Lyon (yes) Foster (yes) Lloyd (yes). **5-0** Motion passed

**6. DISCUSSION AND ELECTION OF CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) 2013 BOARD OF DIRECTORS REPRESENTATIVE FOR REGION 4 SEAT B**

Candidate Amanda Rice was present to introduce herself and expressed her eagerness to serve on the CSDA Board of Directors. She told the Board she lives in Cambria and currently serves on the Cambria Community Services District Board of Directors. She feels a new face on the CSDA Board could bring a fresh outlook. Director Lloyd and Director Lyon both thanked Ms. Rice for coming and applauded her enthusiasm. Director Lloyd stated he likes the experience and background Tim Ruiz brings to the CSDA board, and feels he has, and would continue to do a great job representing our region. The Board concurred with Director Lloyd.

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Chivens to Elect Tim Ruiz for Region 4, Seat B Representative to the California Special District Association (CSDA) 2013 Board of Directors.

**VOTE:** 5-0 Motion passed

**7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2013-7 ELECTION OF FOUR (4) SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) 2013 BOARD OF DIRECTORS**

The Board briefly discussed the candidates and their statements and looked to Manager Koon for any input on the current relationship with the SDRMA. Manager Koon stated as with CSDA, they are a valuable resource for information; training and they stay involved with members and government issues, but as for the candidates themselves he has no personal knowledge, only their candidate statements.

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon to Adopt Resolution 2013-7 by electing Scheafer, Woolley, Bracy and Aranda to the Special District Risk Management (SDRMA) 2013 Board of Directors.

**ROLLCALL VOTE:** Enns (yes), Chivens (yes) Lyon (yes) Foster (yes) Lloyd (yes). **5-0** Motion passed

**8. DISCUSSION AND ACCEPTANCE OF CONCEPTUAL WASTEWATER TREATMENT ALTERNATIVES TECHNICAL MEMORANDUM-FINAL DRAFT FROM WATER SYSTEMS CONSULTANTS (WSC) DATED JULY 11, 2013**

Manager Koon recapped the process in getting this Technical Memorandum (TM) together, the technologies that were presented and how they came up with the 4 Alternatives presented on Page 5, Table 2. Moving further into the TM on Page 19, Table 12, Manager Koon reviewed the capital costs involved for each of the four alternatives and the Operations and Maintenance (O&M) cost summaries for each shown in Table 13. President Enns further elaborated that by adding both Morro Bay and Cayucos flows to the California Men's Colony (CMC) facility, it would double the capacity of the plant, in essence, requiring another "mirror" facility. Director Lloyd pointed out that in Alternative 1a and 1b, you still have to figure in cost for the land. President Enns stated now that we have our report we'll await Morro Bay's report and findings and see where we have common ground. Director Lyon said she thought it was an excellent report, easy to read and understand.

President Enns pointed out that as far as maintaining the existing plant, we must continue to spend money on annual maintenance. Even after however many years of annual maintenance is put into it, we'll still need to spend the \$11.1 million in capital expenditure as shown in Table 12. This would be required to repair and upgrade the major treatment processes and deficiencies that have been identified in past reports. Manager Koon added that the costs shown in this TM are only Cayucos' costs of any expenditure. Director Chivens said he liked the CMC option; it makes more sense to have a regional facility both fiscally and environmentally. Manager Koon further explained that we have the outfall pipe to bring to the table in talks with CMC, and the increased disposal into the Chorro Valley would further recharge the Morro Bay ground basin, giving Morro Bay significantly more benefit than Cayucos. In recharging the ground basin, this may help address the

California Coastal Commission (CCC) issue of reclamation. Looking at the total O&M costs for the CMC facility, we would be a 12% player instead of a 25% player as we are now. Manager Koon went on to explain that in Alternatives 1a and 1b we still have the CCC reclamation issue and full ownership of operation expenses. Looking forward, in the regulatory world, we may be better off as a 12% player rather than 25%. Director Foster said he too felt it was a great report, well written but doesn't want us making monetary decisions based on relative costs. He likes the idea of a peer review to dissect the numbers presented and make sure they're solid. Foster continued by saying he'd like to see the calculations behind the numbers presented in the TM made public and thinks it's a good deal that the CMC alternative has reuse in it. Foster went on to say if we think that we are going to be able slide into the existing treatment plant in Morro Bay if Morro Bay goes elsewhere, we should think again. He doesn't think Morro Bay would let that happen. Manager Koon and Director Lloyd pointed out; it's just an alternative, albeit not a real viable one.

President Enns opened the topic up to Public Comments.

- Sue Moyer, Cayucos – Sounds like the CMC alternative is the most logical
- Sandy Taller, Morro Bay – Can this CMC alternative be done without the cooperation of Morro Bay? Are we obligated to do this project with Morro Bay? If the CMC alternative is viable, have we talked with CMC and all parties involved to see if they are open to the idea? Great report.

Hearing no further comments. President Enns closed Public Comments.

Manager Koon responded by stating that we will wait for Morro Bay's reports out of courtesy before any decisions are made. Koon added that Water Systems Consultants (WSC) did talk to CMC and they were receptive to talking and listening to our alternatives. President Enns stated that the depth of the calculations by WSC was amazing and quite thorough, any deeper digging should only be done after Morro Bay completes their review and studies. Manager Koon said we need to wait before we invest any further monies, but in the interim we will keep watching for any conceptual fatal flaws that could affect any alternatives. Director Lloyd added that he doesn't feel we're done but this is a good bookend. Regarding the cost issue, he agrees with Foster that these are estimated costs and we need to be cautiously conservative of throwing these numbers out there. He (Lloyd) is interested in seeing package plant costs, thinks this could also be a viable alternative. Director Lyon assumed that the ad hoc committee would continue on its current course to make sure all these alternatives stay viable. It was confirmed they would. Director Lloyd said he didn't understand how the CMC plant could double treatment without building an entire new second plant, but still feels the CMC alternative is the best of those presented. Director Foster pointed out that the relevant cost factor not in this TM is the time required to get all these other agencies together. Manager Koon responded that we have several models to follow based on other areas/agencies that have a regional system. President Enns thinks we should follow staff recommendation and called for a motion.

**MOTION:** 1<sup>st</sup> by Lyon, 2<sup>nd</sup> by Lloyd to Accept the Conceptual Wastewater Treatment Alternatives Technical Memorandum-Final Draft from Water Systems Consultants dated July 11, 2013

**VOTE:** 5-0 Motion passed

## **9. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):**

**A.** Manager Koon's report was accepted as presented. Manager Koon reiterated from his report that Nick Lakey passed his Grade I Collections examination and has been promoted from Trainee to Collections I. The Board extended their congratulations to Nick.

## **10. CONSENT CALENDAR**

**A.** Approval of Minutes for the June 20, 2013 Board of Directors Meeting

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon to Approve the Consent Calendar as presented.

**VOTE:** 5-0 Motion passed

## 11. BOARD MEMBER COMMENTS

Director Lloyd announced there would be a CSDA meeting tomorrow, Friday June 19, 2013 at the offices of Wallace & Associates. Meeting begins at 11:30am and all are invited.

Director Lyon announced the new Visitor Center & History Museum is now open at 41 S. Ocean Ave where the old video store used to be. Lyon said they are currently open Fri-Sun 12:00pm to 4:30pm and are looking for volunteers to become docents. Director Lyon also announced that President Enns would be speaking at the Friends of Cayucos Library meeting on August 19, 2013 starting at 5:30. President Enns will speak on updates of the WWTP and the Conceptual Wastewater Alternatives.

## 12. SCHEDULED MEETINGS

**A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting:** *Date:* TBA, Hosted by City of Morro Bay, *Location:* TBA, *Time:* 6:00pm

Manager Koon stated he will confirm the cancellation of the August JPA meeting and said the next tentatively scheduled JPA meeting is for September 12, 2013 and that would be in Morro Bay.

## 13. SCHEDULE AGENDA ITEMS FOR THE August 15, 2013 BOARD MEETING

Director Lloyd said he would like to see an update on the GIS system.

### CLOSED SESSION:

**14. PUBLIC EMPLOYMENT** Pursuant to Government Code Section 54957  
Title: General Manager

### RECONVENE TO OPEN SESSION:

## 15. ANNOUNCEMENT OF REPORTABLE ACTION FROM CLOSED SESSION

President Enns announced the following motion from closed session:

**MOTION:** 1<sup>st</sup> by Lyon, 2<sup>nd</sup> by Chivens to Appoint Rick Koon as Permanent, Part-Time District Manager

**VOTE:** 4-1 (Foster-no) Motion passed

## 16. ADJOURNMENT

The meeting adjourned at 8:12 p.m.

Minutes recorded by: \_\_\_\_\_

Anita Rebich, Clerk to the Board