



# CAYUCOS SANITARY DISTRICT STAFF REPORT

**TO:** BOARD OF DIRECTORS

**FROM:** GAYLE GOOD, ADMINISTRATIVE ACCOUNTING MANAGER

**DATE:** AUGUST 20, 2026

**SUBJECT:** ANNUAL REIMBURSEMENT DISCLOSURE REPORT, FY 25/26

## DISCUSSION

In accordance with Government Code 53065.5:

*"Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection."*

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/2026, and found the following charges are subject to disclosure:

| Date       | Check No. | Individual | Description                   | Amount   |
|------------|-----------|------------|-------------------------------|----------|
| 10/15/2025 | 25035     | G. Good    | Mileage and Parking for Conf. | 203.94   |
| 11/05/2025 | 25059     | A. Lessi   | Hotel & Mileage for Conf.     | 1036.26  |
| 12/01/2025 | 25122     | J. Collins | Tuition Reimbursement         | 1220.00  |
| 12/18/2025 | 25142     | S. Hooper  | Work Boots                    | 146.40   |
| 01/06/2026 | 25172     | G. Good    | Mileage                       | 187.04   |
| 01/15/2026 | 25193     | J. Collins | Tuition Reimbursement         | 1220.00  |
| 01/29/2026 | 25212     | N. Lakey   | Mileage & Testing             | 523.11   |
| 02/18/2026 | 25246     | J. Collins | Tuition Reimbursement         | 1,220.00 |
| 02/25/2026 | 25251     | G. Good    | TV & Mount for Conf. Room     | 692.38   |
| 03/10/2026 | 25274     | T. Hunt    | Work Boots                    | 250.00   |
| 03/26/2026 | 25296     | J. Collins | Tuition Reimbursement         | 1,220.00 |
| 04/14/2026 | 25338     | M. Arias   | Meals & Mileage for Conf.     | 537.30   |
| 04/28/2026 | 25352     | J. Collins | Tuition Reimbursement         | 1,220.00 |
| 06/09/2026 | 25409     | J. Collins | Tuition Reimbursement         | 1,220.00 |
| 06/23/2026 | 25437     | J. Collins | Work Boots                    | 203.78   |

## RECOMMENDATION

No action necessary.