



## CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333  
Cayucos, CA 93430  
(805) 995-3290  
[www.cayucossd.org](http://www.cayucossd.org)

AGENDA ITEM:

3.A.3

**GOVERNING BOARD**  
R. Enns, President  
S. Lyon, Vice-President  
J. Curti, Director  
J. Smith, Director  
Vacant, Director

**BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
FRIDAY, MARCH 28, 2025 AT 3:00 P.M.  
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

### 1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 3:00 p.m.

**Directors Present:** President Robert Enns, Vice-President Shirley Lyon, Director John Curti, and Director Justin Smith

**Staff Present:** Acting District Manager Gayle Good and Administrative Services Manager Amy Lessi

### 2. PUBLIC COMMENT ON AGENDA ITEM(S)

Julie Tacker listed several oppositions: to the contract, to it being considered at a Special Meeting, to there being no end date or milestones required to meet the task at \$235/hour. She stated that there should be a “not to exceed” amount or a cap stipulated on reimbursements, and that the Board should be more precise on what their expectations are.

### 3. DISCUSSION AND CONSIDERATION TO APPROVE AN AGREEMENT FOR CONSULTANT SERVICES WITH RICHARD L. KOON

Discussion amongst the Board led to the determination that a more thorough proposal for services would be desirable.

**Public Comment:** Julie Tacker suggested including state guidelines for travel expense reimbursements in the contract and obtaining a quote for the same services from an alternative party for comparison.

**Motion:** By Director Curti to request a proposal from Rick Koon for consultant services based on items 1 and 2 of Exhibit A, Scope of Work, to include estimates of time, cost, and a description of deliverables to be considered at a special meeting on April 4th by the Board of Directors

**Second:** By Director Smith

**Rollcall Vote:** Curti-yes, Smith-yes, Lyon-yes, Enns-yes; 4-0 motion passed

### 4. ADJOURNMENT

The meeting adjourned at 4:05 p.m.

**Minutes Respectfully Submitted By:**

X 

Amy Lessi  
Administrative Services Manager