



CAYUCOS SANITARY DISTRICT

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3.A.1

GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
J. Curti, Director
J. Smith, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, FEBRUARY 20, 2025 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Directors Present: President Robert Enns, Vice-President Shirley Lyon, Director Hannah Miller, Director John Curti, and Director Justin Smith

Staff Present: District Manager Rick Koon, Administrative Services Manager Amy Lessi and Administrative Accounting Manager Gayle Good

Guest Present: Vice-President Dylan Wade of Water Systems Consulting (WSC)

2. PUBLIC COMMENT

Commenter #1 requested a response to his questions from the January meeting, which pertained to Closed Session agenda item #12, Public Employee Performance Evaluation (District Manager), and said that he has additional questions related to this matter.

Response to Public Comment: President Enns stated that since the comment is related to an item that appears on this agenda, the comment will be addressed when that agenda item is being considered.

3. CONSENT CALENDAR: Recommended to Approve

A. Meeting Minutes

1. Approval of minutes for the January 16, 2025 Board of Directors Regular Meeting

B. Financial Reports: January 2024

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report FY
4. Capital Improvement Projects Report

With reference to item 3.B.3, Director Curti noticed that the year-to-date payroll figures are high. Administrative Accounting Manager Good responded that twice per year, there are three pay days in one month, which inflates the figures.

Public Comment: None

Motion: By Director Curti to approve items on the Consent Calendar as prepared

Second: By Director Miller

Vote: 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: January 2025

B. Will-Serve Activity: January 2025

1. New Will-Serves

- 3400 Gilbert Ave. / Albin / 064-406-005 / SFR Remodel
- 3595 Shearer Ave. / Albin / 064-433-009 / SFR New
- 21 24th St. / Cruft / 064-185-013 / SFR New

- 31, 33 N 3rd St. / Schneider / 064-124-007 / MFR Remodel

2. Extended Will-Serves:

- 3312 Shearer Ave. / Haaland / 064-426-012 / SFR Remodel, ADU New

3. Finaled Will-Serves:

- 36 Ash Ave. / Chivens / 064-112-042 / ADU New
- 3192 Ocean Blvd. / Roberts / 064-414-028 / ADU New
- 94 24th St. / Little / 064-183-021 / SFR New

Manager Koon gave a summary of the previous month's activities. President Enns wondered if a rate increase for the Vacant Lot Fee (currently set at \$7.50/month) should be considered, and Director Smith agreed. Director Smith asked if any progress has been made on reducing inflow and infiltration into the collections system, and Manager Koon responded that the Chaney Ave. to Toro Creek Rd. main line seems to be a large contributor, which is why it should be replaced.

Public Comment: None

Items 4.A – B were received and accepted.

5. DISCUSSION AND CONSIDERATION TO APPROVE THE THIRD AMENDMENT TO THE SOLID WASTE, RECYCLING, AND ORGANIC MATERIALS FRANCHISE AGREEMENT WITH MISSION COUNTRY DISPOSAL

Director Curti requested confirmation that the previous versions of the Franchise Agreement will be moot upon approval of this third amendment. Manager Koon explained that this amendment is only replacing the old 1994 Rate Manual with a new Annual Rate Adjustment Methodology. Only conflicting verbiage from the previous versions will be superseded by this amendment.

Public Comment: None

Motion: By Director Miller to approve the Third Amendment to the Solid Waste, Recycling, and Organic Materials Franchise Agreement with Mission Country Disposal

Second: By Director Smith

Rollcall Vote: 5-0 Miller-Yes, Smith-Yes, Curti-Yes, Lyon-yes, Enns-yes; motion passed

6. DISCUSSION AND CONSIDERATION TO APPROVE A GRANT OF LICENSE AND AGREEMENT AFFECTING REAL PROPERTY LOCATED AT 998 PARK AVE. (APN 064-157-022)

Manager Koon provided a summary of the project's history.

Public Comment: None

Motion: By Director Smith to approve a Grant of License and Agreement Affecting Real Property located at 998 Park Ave. (APN 064-157-022)

Second: By Director

Vote: 5-0 Motion passed

7. PRESENTATION AND DISCUSSION OF THE WATER RESOURCE RECOVERY FACILITY'S RECYCLED WATER MANAGEMENT PLAN

Vice-President Wade of WSC provided a PowerPoint presentation and thoroughly discussed potential recycled water opportunities with the Board. Director Miller suggested selling recycled water to various entities who temporarily need it, for example, for use during construction, for drought augmentation, etc., and using the proceeds to benefit Cayucos. The Board directed Vice-President Wade to focus on the following preferred alternatives: 1.) cemetery irrigation, 2.) agricultural irrigation, 3.) seawater intrusion barrier and groundwater recharge, and 4.) selling to various entities to benefit Cayucos. The Board also instructed Vice-President Wade to request an extension on the deadline for the report required to be submitted to the Regional Water Quality Control Board, while the preferred potential opportunities are further explored.

Public Comment: Commenter # 1 asked if Phase 1 of the Recycled Water Management Plan is three years behind schedule, and Vice-President Wade responded that Phase 1 is complete.

Item #7 was received; no action required.

8. DISCUSSION AND CONSIDERATION TO APPROVE A CONTRACT WITH WATER SYSTEMS CONSULTING, INC. (WSC) IN THE AMOUNT OF \$36,188 FOR A REPORT ON THE CLIMATE CHANGE HAZARDS AND VULNERABILITY PLAN

Manager Koon explained the necessity for the proposed contract.

Public Comment: Commenter #1 asked if this contract went out to bid, and President Enns responded that it was not required due to the contract amount.

Motion: By Director Miller to approve a contract with WSC in the amount of \$36,188 for a report on the Climate Change Hazards and Vulnerability Plan

Second: By Director Smith

Vote: 5-0 Motion passed

9. DISCUSSION AND CONSIDERATION TO APPROVE A CONTRACT WITH WATER SYSTEMS CONSULTING, INC. (WSC) IN THE AMOUNT OF \$36,330 FOR THE WATER RESOURCE RECOVERY FACILITY'S NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT RENEWAL

Manager Koon explained the necessity for the proposed contract.

Public Comment: Commenter #1 asked if an RFP was submitted to WSC (he wanted a breakdown of the total contract price), and President Enns offered a copy of the fee schedule that was included in the packet.

Motion: By Director Smith to approve a contract with WSC in the amount of \$36,330 for the Water Resource Recovery Facility's NPDES permit renewal

Second: By Director Miller

Vote: 5-0 Motion passed

10. CLOSED SESSION:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(b) Title: District Manager

B. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6

Agency Designated Representatives: Board President Robert Enns and Director Hannah Miller

Unrepresented Employee: District Manager

Public Comment: Commenter #1 asked if his questions from the previous meeting will be answered tonight, and President Enns responded that the Board is still deliberating and awaiting a report from the Ad Hoc Committee on this topic.

President Enns announced that the Board would transition to Closed Session at 6:47 p.m.

Directors Present During Closed Session: President Enns, Vice-President Lyon, Director Miller, Director Curti, and Director Smith

Staff Members Present During Closed Session: None

Open session reconvened at 7:32 p.m.

Items to Report from Closed Session: None

11. BOARD MEMBER COMMENTS

Director Miller informed the Board that March will be her last meeting, due to the fact she is relocating to outside of her voting district boundary.

12. FUTURE SCHEDULED MEETINGS

- March 20, 2025 – Regular Board Meeting
- April 17, 2025 – Regular Board Meeting

- May 15, 2025 – Regular Board Meeting

13.ADJOURNMENT

The meeting adjourned at 7:37 p.m.

Minutes Respectfully Submitted By:

X 

Amy Lessi
Administrative Services Manager