



Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

## CAYUCOS SANITARY DISTRICT

200 Ash Avenue  
PO Box 333  
Cayucos, California 93430-0333  
805-995-3290

### GOVERNING BOARD

R. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
R. Frank, Director  
H. Miller, Director

### BOARD OF DIRECTORS REGULAR MEETING AGENDA

THURSDAY, AUGUST 19, 2021 AT 5:00PM  
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

**Please join our meeting from your computer, tablet or smartphone.**

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the District Office and available on the CSD website at <https://www.cayucossd.org/board-of-directors-meetings>. To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CSD Administrative Office is closed to the public, until further notice. Please call 805-995-3290 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability.

**1. ESTABLISH QUORUM AND CALL TO ORDER**

**2. PUBLIC COMMENT:**

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

**3. CONSENT CALENDAR: Recommended to Approve**

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

**A. Regular Meeting Minutes**

1. Approval of minutes for the June 17, 2021 Board of Directors Regular Meeting

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

**B. Financial Reports: June 2021**

1. Check Register – Mechanics Bank (General Checking Account)
  - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
  - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2020-2021**
4. Capital Improvement Projects Report

**C. Financial Reports: July 2021**

1. Check Register – Mechanics Bank (General Checking Account)
  - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
  - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2021-2022**
4. Capital Improvement Projects Report
5. Annual Disclosure and Employee Reimbursement Report

**4. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required**

**A. District Manager’s Report – June & July 2021**

**B. Monthly Customer Satisfaction Survey Submissions – None**

**C. Will-Serves – June & July – New**

**Hyacinth Group, APN 064-413-020, 3158 Ocean Blvd. – SFR Addition**

Will-Serves – Renewed

**Sanchez, APN 064-155-021, 91 11<sup>th</sup> St. – SFR New**

**Malmen, APN 064-263-009, 2892 Orville Ave. – SFR Addition**

**Corral MH LLC, APN 064-042-032, 23 Bakersfield Ave. – SFR New**

**Coastal Hospitality Holdings, APN 064-131-022, 399 S Ocean Ave. – CMMCL Remodel**

**Britz, APN 064-274-011, 2806 Studio Dr. – SFR Remodel**

**WWW Properties LLC, APN 064-126-010, 199 H St. – SFR New**

**Purchase, APN 064-372-014, 210 Cerro Gordo Ave. – SFR New**

Will-Serves – Finalized

**Stafford, APN 064-081-053, 915 Park Ave. – SFR New**

**Baldonado, APN 064-153-041, 80 9<sup>th</sup> St. – SFR Addition**

**Brindley, APN 064-432-053, 3486 Shearer Ave. – SFR New**

Will-Serves – Continue to Serve (No Will-Serve Required)

**None**

Will-Serves – Grant of License

**None**

**5. DISCUSSION AND CONSIDERATION TO ISSUE A GRANT OF LICENSE FOR 3526 GILBERT AVENUE (064-407-008)**

**6. PUBLIC HEARING #1 TO RECEIVE COMMUNITY INPUT REGARDING THE CREATION OF A DISTRICT-BASED ELECTION SYSTEM**

**7. DISCUSSION AND CONSIDERATION OF NOMINATION FOR AN ALTERNATIVE REPRESENTATIVE ON THE IWMA BOARD OF DIRECTORS**

**8. REVIEW AND DISCUSSION OF THE DISTRICT-OFFERED HMO HEALTH PLAN COST AND PLAN CHANGES FOR 2022**

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

- 9. DISCUSSION AND CONSIDERATION TO REALLOCATE THE CAPITAL PROJECTS BUDGET**
- 10. CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**
- 11. BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
- 12. FUTURE SCHEDULED MEETINGS**
  - September 16, 2021 – Regular Board Meeting
  - October 21, 2021 – Regular Board Meeting
  - November 18, 2021 – Regular Board Meeting
- 13. ADJOURNMENT**

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at <https://www.cayucossd.org/board-of-directors-meetings>

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All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.



## CAYUCOS SANITARY DISTRICT

200 Ash Avenue  
PO Box 333  
Cayucos, CA 93430-0333  
805-995-3290

AGENDA ITEM: 3.A.1

DATE: July 15, 2021

ACTION: \_\_\_\_\_

### GOVERNING BOARD

R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
H. Miller, Director  
R. Frank, Director

### REGULAR MEETING MINUTES

Thursday, June 17, 2021  
5:00 p.m.

#### 1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Board members present via GoToMeeting: President Robert Enns, Vice-President Dan Chivens, Director Robert Frank, Director Shirley Lyon, and Director Hannah Miller

Staff present via GoToMeeting: District Manager Rick Koon and Admin. Services Manager Amy Lessi

#### 2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

#### 3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

##### A. Regular Meeting Minutes

1. Approval of minutes for the May 20, 2021 Board of Directors Regular Meeting

##### B. Financial Reports: May 2021

1. Check Register – Mechanics Bank (General Checking Account)
  - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
  - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2020-2021**
4. Capital Improvement Projects Report

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to approve items on the consent calendar as prepared. Motion was seconded by Miller.

**ROLLCALL VOTE:** Frank-yes, Miller-yes, Lyon-yes, Chivens-yes, Enns-yes

**VOTE 5-0** Motion passed

**4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required**

**A. District Manager's Report – May 2021**

**B. Monthly Customer Satisfaction Survey Submissions – None**

**C. Will Serves – New**

**None**

Will-Serves – Renewed

**Baldonado, APN 064-153-041, 80 9th St. – SFR Addition**

**Bybee, APN 064-207-048, 2744 Orville Ave. – SFR New**

**Lee/Dezarn, APN 064-128-001, 188 I St. – SFR New**

**Allen, APN 064-182-059, 1975 Cass Ave. – SFR Remodel**

**Fischer, APN 064-227-005, 1200 Pacific Ave. – SFR Addition**

Will-Serves – Finaled

**Lindell, APN 064-121-031, 236 Pacific Ave. – SFR Addition**

Will-Serves – Continue to Serve (No Will-Serve Required)

**None**

Will-Serves – Grant of License

**None**

Manager Koon gave a summary of the previous month's Admin. and Operations Departments' activities.

President Enns elaborated on the IWMA polystyrene vote and how the County is questioning their future participation. Also, recently their Executive Director resigned.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Items 4 A through C were received and accepted.

**5. PRESENTATION FROM DANIEL PHILLIPS OF NATIONAL DEMOGRAPHICS CORPORATION REGARDING DISTRICT-BASED ELECTIONS**

Daniel Phillips of NDC gave a PowerPoint presentation outlining the preliminary steps required for transitioning into District-based elections.

There was some concern amongst the Board about splitting the general population of Cayucos into 5 equal groups, as opposed to splitting the registered voters into equal groups. Daniel Phillips affirmed that the law requires the districts to be based on the population, not registered voters.

Manager Koon suggested considering natural barriers, such as Old Creek, while establishing the districts.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Item 5 was received, no action required.

**6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2021-03 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SEWER SERVICE CHARGES ON THE FISCAL YEAR 2021-2022 COUNTY TAX ROLL**

The report of delinquent sewer service charges was submitted to the Board and it was noted that there was one less customer on the report this year.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to adopt Resolution 2021-03 confirming the itemized report to collect delinquent sewer service charges on the Fiscal Year 2021-2022 County Tax Roll. Motion was seconded by Chivens.

**ROLLCALL VOTE:** Frank-yes, Chivens-yes, Miller-yes, Lyon-yes, Enns-yes

**VOTE 5-0** Motion passed

## **7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2021-04 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE FISCAL YEAR 2021-2022 COUNTY TAX ROLL**

Mission Country Disposal's report of delinquent solid waste collection and disposal charges was submitted to the Board.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to adopt Resolution 2021-04 confirming the itemized report to collect delinquent solid waste collection and disposal charges on the Fiscal Year 2021-2022 County Tax Roll. Motion was seconded by Lyon.

**ROLLCALL VOTE:** Frank-yes, Lyon-yes, Miller-yes, Chivens-yes Enns-yes,

**VOTE 5-0** Motion passed

## **8. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2021-05 ESTABLISHING CAYUCOS SANITARY DISTRICT'S FISCAL YEAR 2021/22 APPROPRIATIONS LIMIT**

The Appropriations Limit, prepared by Legal Counsel, was presented to the Board.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, adopt Resolution 2021-05 establishing Cayucos Sanitary District's Fiscal Year 2021/22 Appropriations Limit at \$4,825,305.00. Motion was seconded by Chivens.

**ROLLCALL VOTE:** Frank-yes, Chivens-yes, Miller-yes, Lyon-yes, Enns-yes

**VOTE 5-0** Motion passed

## **9. DISCUSSION AND CONSIDERATION TO REJECT CLAIM FOR DAMAGES**

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Lyon, to reject claim for damages. Motion was seconded by Miller.

**ROLLCALL VOTE:** Lyon-yes, Miller-yes, Frank-yes, Chivens-yes, Enns-yes

**VOTE 5-0** Motion passed

## **10. DISCUSSION AND CONSIDERATION TO APPROVE REVISING THE DISTRICT'S ORGANIZATIONAL CHART AND SALARY SCHEDULE TO ELIMINATE THE ADMINISTRATIVE OFFICE MANAGER POSITION**

Manager Koon presented the revised Organizational Chart and Salary Schedule to the Board.

Director Frank questioned if having only two Admin. positions would make it difficult for office staff to take time off, and requested details about how Jon Collin's transition from Collections to Treatment would work. Manager Koon answered that Gayle Good is currently on a two-week vacation and things are running quite smoothly, thanks to the newly implemented cross training of administrative duties. He further elaborated that when Jon Collins transitions into Treatment, Nick Lakey and Justin Owens will be offered promotions to higher positions, and the District would advertise for the Collections Trainee position.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Miller, to approve revising the District's Organizational Chart and Salary Schedule to eliminate the Administrative Office Manager Position. Motion was seconded by Frank.

**ROLLCALL VOTE:** Miller-yes, Frank-yes, Lyon-yes, Chivens-yes, Enns-yes

**VOTE 5-0** Motion passed

**11. DISCUSSION AND CONSIDERATION TO APPROVE A BLANKET PURCHASE ORDER FOR FY 2021/22 IN THE AMOUNT OF \$40,000.00 WITH N. BRENT KNOWLES CONSTRUCTION FOR ONGOING PAVING AND SLURRY SERVICES ASSOCIATED WITH POINT REPAIRS AND OTHER DISTRICT-RELATED EMERGENCIES**

Manager Koon explained how helpful it's been being able to rely on Brent Knowles when emergencies have arisen in the past, citing key examples such as the line break near Brown Butter Cookie Co. and when the jetter got stuck and needed to be jackhammered out.

President Enns opened the meeting to Public Comment.

John Curti asked if in the past the District has needed the whole \$40,000, and asked what would happen if \$40,000 isn't enough in the future. Manager Koon answered that the District usually uses about \$38,000-\$39,000, and if more than \$40,000 is ever needed, he would come to the Board for input before exceeding the limit.

Hearing no further comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to approve items on the consent calendar as prepared. Motion was seconded by Miller.

**ROLLCALL VOTE:** Frank-yes, Miller-yes, Lyon-yes, Chivens-yes, Enns-yes

**VOTE 5-0** Motion passed

**12. DISCUSSION AND CONSIDERATION TO APPROVE CHANGE ORDER #7 WITH CUSHMAN CONTRACTING CORPORATION IN THE AMOUNT OF \$19,240.00**

Manager Koon reviewed the itemized breakdown of the final Change Order with Cushman Contracting and explained its necessity.

President Enns stated he was very pleased with the final Change Order rate, to which Director Lyon and Vice President Chivens agreed.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Lyon, to approve Change Order #7 With Cushman Contracting Corporation in the amount of \$19,240.00. Motion was seconded by Chivens.

**ROLLCALL VOTE:** Lyon-yes, Chivens-yes, Frank-yes, Miller-yes, Enns-yes

**VOTE 5-0** Motion passed

**13. DISCUSSION AND CONSIDERATION TO ACCEPT AS COMPLETE AND FILE A NOTICE OF COMPLETION FOR THE FOLLOWING PROJECTS: THE CAYUCOS WATER RESOURCE RECOVERY FACILITY GRADING, THE CAYUCOS WATER RESOURCE RECOVERY FACILITY CONSTRUCTION, THE PIPELINE PROJECT, LIFT STATION 5 REPLACEMENT CONSTRUCTION, LIFT STATION 5 PROGRAMMING AND INTEGRATION**

Manager Koon elaborated that this is one of the last steps in the Cayucos Sustainable Water Project, and that after filing for completion, staff will begin to release retentions to the project contractors.

President Enns emphasized the importance and significance of filing a project for completion.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Lyon, to accept as complete and file a Notice of Completion for the following projects: The Cayucos Water Resource Recovery Facility Grading, The Cayucos Water Resource Recovery Facility Construction, The Pipeline Project, Lift Station 5 Replacement Construction, Lift Station 5 Programming and Integration. Motion was seconded by Chivens.

**ROLLCALL VOTE:** Lyon-yes, Chivens-yes, Frank-yes, Miller-yes, Enns-yes

**VOTE 5-0** Motion passed

**14. DISCUSSION AND CONSIDERATION TO APPROVE THE USDA WATER AND WASTE SYSTEM GRANT AGREEMENTS IN THE AMOUNT OF \$1,651,844.00 AND \$2,851,500.00 FOR THE PAYOFF OF THE SERIES A-1 LOAN WITH WESTERN ALLIANCE BANK**

President Enns opened the meeting to Public Comment.

John Curti asked for clarification on the total cost of the project and how the grant money will be spent. Manager Koon responded that the final overall cost is \$25 million. Construction costs comprised \$24.2 of the \$25 million, and the grant money (\$4.5 million) will reimburse design costs, legal fees, and special inspections.

Hearing no further comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to approve the USDA Water and Waste System Grant Agreements in the amount of \$1,651,844.00 and \$2,851,500.00 for the payoff of the Series A-1 Loan with Western Alliance Bank. Motion was seconded by Miller.

**ROLLCALL VOTE:** Frank-yes, Miller-yes, Lyon-yes, Chivens-yes, Enns-yes

**VOTE 5-0** Motion passed

**15. CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**

Manager Koon informed the Board that the newly up and running systems are functioning properly. He recently gave a tour of the plant to representatives from the Regional Water Board. Disconnection from Morro Bay was planned for the end of June, but may be delayed a week or two due to delays associated with encroachment permits with Cal Trans. On June 21<sup>st</sup> he will attend a preconstruction meeting with REC Solar. The Dedication Ceremony is set for June 25<sup>th</sup> and will include tours of the new facility for interested attendees.

President Enns commented that for the Groundbreaking Ceremony in August 2018, maps were provided to the public to identify the locations of the various planned buildings. These exact same maps will be used for the Dedication Ceremony, as the plans stayed consistent throughout the entire process.

Vice President Chivens and Director Lyon expressed excitement and praise.

President Enns opened the meeting to Public Comment.

John Curti commented that he has attended most of the District's meetings over the past several years, and it is exciting to see a town of this size get through this process so quickly and on budget. He has been impressed by the amount of work, attention to detail, cost savings, and efforts to get the best quality at the best price. He mused that this project could be a model for other small towns that need to undergo the same process.

Hearing no further comment, President Enns closed Public Comment.

**16. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(b) Title: District Manager**

President Enns announced the Board was going into Closed Session at 6:43pm.

**CLOSED SESSION:**

Board members present: President Robert Enns, Vice President Dan Chivens, Director Shirley Lyon, Director Hannah Miller, and Director Robert Frank.

Staff present: District Manager, Rick Koon.

Open Session reconvened at 7:00pm.

**ITEMS TO REPORT FROM CLOSED SESSION:**

District Manager Rick Koon will receive a 3% COLA effective July 1, 2021.

**17. BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

None.

**18. FUTURE SCHEDULED MEETINGS**

- July 15, 2021 – Regular Board Meeting
- August 19, 2021 – Regular Board Meeting
- September 16, 2021 – Regular Board Meeting

**19. ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

**Minutes Respectfully Submitted By:**

X Amy Lessi

Amy Lessi  
Administrative Services Manager

DRAFT

**Cayucos Sanitary District  
General Checking Account  
(Payments Only)  
June 2021**

**AGENDA ITEM:** 3.B.1

**DATE:** Aug. 19, 2021

Date	Num	Name	Amount
06/01/2021	22262	CAYUCOS SANITARY DISTRICT WELLS FARGO ACT	-1,280.50
06/01/2021	22218	POSTMASTER	-584.83
06/02/2021	22246	CAYUCOS BEACH MUTUAL WATER CO. #1	-90.30
06/02/2021	22247	CAYUCOS BEACH MUTUAL WATER CO. #2	-130.38
06/02/2021	22248	CAYUCOS SANITARY DISTRICT	-282.00
06/02/2021	22249	CHARTER INTERNET	-124.98
06/02/2021	22250	CWEA	-192.00
06/02/2021	22251	EXXONMOBIL	-573.89
06/02/2021	22252	KITZMAN WATER	-38.95
06/02/2021	22253	MINER'S ACE HARDWARE	-224.31
06/02/2021	22254	MISSION UNIFORM SERVICE	-174.90
06/02/2021	22255	MORRO ROCK MUTUAL WATER CO. UTILITY 782	-84.68
06/02/2021	22256	OILFIELD ENVIRONMENTAL & COMPLIANCE, INC.	-630.00
06/02/2021	22257	QUICK TECH COMPUTERS	-1,170.40
06/02/2021	22258	STAPLES ADVANTAGE (Gov. Acct)	-72.87
06/02/2021	22259	STREAMLINE	-200.00
06/02/2021	22260	WELLS FARGO VENDOR FIN SERV	-174.00
06/02/2021	22263	BECK'S WELDING	-75.00
06/03/2021	22265	CARMEL & NACCASHA, LLP	-18,824.22
06/03/2021	22266	OILFIELD ENVIRONMENTAL & COMPLIANCE, INC.	-543.00
06/03/2021	60154421148	ALLIED ADMINISTRATORS FOR DELTA DENTAL	-707.47
06/05/2021	HLTH060521	CALPERS (HEALTH)	-13,232.32
06/05/2021	22268	POSTMASTER	-40.10
06/07/2021	22269	CHARTER INTERNET	-690.00
06/07/2021	22270	OILFIELD ENVIRONMENTAL & COMPLIANCE, INC.	-630.00
06/07/2021	22271	PG&E LS#1	-368.29
06/07/2021	22272	PG&E LS#4	-367.60
06/07/2021	22273	STAPLES ADVANTAGE (Gov. Acct)	-151.92
06/07/2021	22264	POSTMASTER	-610.03
06/08/2021	22276	PG&E LS#2	-740.44
06/08/2021	22277	PG&E LS#3	-118.13
06/08/2021	22278	PG&E OFFICE	-166.67
06/08/2021	22279	WELLS FARGO VENDOR FIN SERV	-213.43
06/08/2021	22280	DONNA MARTINEZ	-630.11
06/08/2021	22281	VOLNY INVESTEMENT CO.	-30.00
06/09/2021	22267	PATHIAN ADMINISTRATORS	-186.15
06/10/2021		QuickBooks Payroll Service	-16,869.66
06/11/2021	22275	LYON, SHIRLEY A	-91.15
06/11/2021	DD06112108	MILLER, HANNAH P	0.00
06/11/2021	DD06112101	COLLINS, JONATHAN W	0.00
06/11/2021	DD06112103	GOOD, GAYLE	0.00
06/11/2021	DD06112104	HOOPER, SARAH L	0.00
06/11/2021	DD06112106	LAKEY, NICK E	0.00
06/11/2021	DD06112107	LESSI, AMY M	0.00
06/11/2021	DD06112109	OWENS, JUSTIN D	0.00
06/11/2021	DD06112110	WINN, CHRISTOPHER M	0.00
06/11/2021	22274	CHIVENS, DAN P	-91.15
06/11/2021	DD06112102	FRANK, ROBERT W	0.00
06/11/2021	DD06112105	KOON, RICHARD L	0.00
06/11/2021	EDD06112021	EDD	-1,542.51
06/11/2021	FED06112021	US TREASURY	-7,131.44
06/11/2021	DEF06112021	CALPERS (RETIREMENT)	-1,375.00
06/11/2021	PERS061121	CALPERS (RETIREMENT)	-4,067.18

Date	Num	Name	Amount
06/11/2021	22282	PG&E LS#5	-24.64
06/11/2021	22283	PG&E LS#5 - NEW	-1,709.55
06/11/2021	22284	PG&E TORO - PLANT	-11,568.20
06/11/2021	22285	PG&E WELL	-12.66
06/15/2021	22286	CSA 10A SLO CO PW LS#3	-187.59
06/15/2021	22287	CSA 10A SLO CO PW LS#4	-187.59
06/15/2021	22288	FIRSTNET (AT&T)	-369.76
06/17/2021	22289	ADVANTAGE ANSWERING PLUS	-98.39
06/23/2021	22290	CALNET3	-566.56
06/23/2021	22291	CETTI SERVICES UNLIMITED, INC	-6,006.77
06/23/2021	22292	COASTAL COPY, INC	-39.58
06/23/2021	22293	EXECUTIVE JANITORIAL	-225.00
06/23/2021	22294	MINER'S ACE HARDWARE	-543.89
06/23/2021	22295	MISSION UNIFORM SERVICE	-174.90
06/23/2021	22296	NELSON'S GARAGE	-2,106.51
06/23/2021	22297	OILFIELD ENVIRONMENTAL & COMPLIANCE, INC.	-966.50
06/23/2021	22298	STAPLES ADVANTAGE (Gov. Acct)	-507.66
06/23/2021	22299	VITAL RECORDS CONTROL	-280.00
06/24/2021		QuickBooks Payroll Service	-16,677.91
06/25/2021	DD06252101	COLLINS, JONATHAN W	0.00
06/25/2021	DD06252102	GOOD, GAYLE	0.00
06/25/2021	DD06252103	HOOVER, SARAH L	0.00
06/25/2021	DD06252105	LAKEY, NICK E	0.00
06/25/2021	DD06252106	LESSI, AMY M	0.00
06/25/2021	DD06252107	OWENS, JUSTIN D	0.00
06/25/2021	DD06252108	WINN, CHRISTOPHER M	0.00
06/25/2021	DD06252104	KOON, RICHARD L	0.00
06/25/2021	EDD062521	EDD	-1,535.70
06/25/2021	FED062521	US TREASURY	-7,060.18
06/25/2021	PERS062521	CALPERS (RETIREMENT)	-4,067.18
06/25/2021	DEF062621	CALPERS (RETIREMENT)	-1,375.00
06/28/2021	35199560611	COLONIAL LIFE INSURANCE PREMIUMS	-52.58
06/28/2021	22300	MARK PEARCE	-94.00
06/28/2021	22301	BUSINESS CARD 4841	-1,714.91
06/28/2021	22302	BUSINESS CARD 8913	-1,418.82
06/28/2021	22303	CAYUCOS BEACH MUTUAL WATER CO. Jet	-26.72
06/28/2021	22304	COASTAL COPY, INC	-57.20
06/28/2021	22305	EXXONMOBIL	-444.10
06/28/2021	22306	HACH	-515.82
06/28/2021	22307	MORRO ROCK MUTUAL WATER CO.	-45.85
06/28/2021	22308	OASIS EQUIPMENT RENTAL	-83.35
06/28/2021	22309	PRECISION INDUSTRIAL ENGRAVING	-1,714.41
06/28/2021	22310	ROLSON MUSIC AND SOUND	-1,000.00
06/28/2021	22311	SOCAL GAS	-31.13
06/28/2021	22312	WELLS FARGO VENDOR FIN SERV	-174.00
06/30/2021	22313	AUTOZONE, INC.	-52.19
06/30/2021	22314	BREZDEN PEST CONTROL	-262.00
06/30/2021	22315	JB DEWAR	-164.20
06/30/2021	22316	CARMEL & NACCASHA, LLP	-6,165.49
06/30/2021	22317	KITZMAN WATER	-38.95
06/30/2021	22318	MORRO ROCK MUTUAL WATER CO. UTILITY 782	-84.68
06/30/2021	22319	PG&E LS#4	-401.23
06/30/2021	22320	QUICK TECH COMPUTERS	-291.00
06/30/2021	22334	PG&E LS#1	-401.95
06/30/2021	22335	USA BLUE BOOK	-305.71
06/30/2021	22337	MINER'S ACE HARDWARE	-88.51
		<b>Total Operating Expenses</b>	-147,442.48
		<b>Grand Total</b>	<b>-147,442.48</b>

**Cayucos Sanitary District  
CIP/CSWP Account  
(Payments Only)  
June 2021**

<b>AGENDA ITEM:</b> <u>3.B.1a</u>
<b>DATE:</b> <u>Aug. 19, 2021</u>

Date	Num	Name	Amount
06/03/2021	11469	CARMEL & NACCASHA, LLP	-520.21
06/03/2021	11470	MINER'S ACE HARDWARE	-913.80
06/07/2021	11471	WATER SYSTEMS CONSULTING, INC.	-2,767.50
06/11/2021		Wells Fargo Bank Fees	-14.57
06/30/2021	11472	CARMEL & NACCASHA, LLP	-3,037.96
		<b>Total CIP Expenses</b>	<b>-\$7,254.04</b>

**Cayucos Sanitary District  
CSWP Construction Account  
(Payments Only)  
June 2021**

**AGENDA ITEM:** 3.B.1b

**DATE:** Aug. 19, 2021

Date	Num	Name	Amount
06/24/2021	5305	CUSHMAN CONTRACTING CORPORATION	-18,278.00
06/24/2021	5306	DAVID CRYE GENERAL ENGINEERING CONTRACTOR	-32,300.00
06/24/2021	5307	RAMINHA CONSTRUCTION, INC.	-62,225.00
06/24/2021	5308	CUSHMAN CONTRACTING CORPORATION	-902,544.00
06/24/2021	5309	DAVID CRYE GENERAL ENGINEERING CONTRACTOR	-34,307.52
06/24/2021	5310	DAVID CRYE GENERAL ENGINEERING CONTRACTOR	-105,646.32
06/24/2021	5311	RAMINHA CONSTRUCTION, INC.	-51,251.13
06/24/2021	5312	FIRMA CONSULTANTS, INC	-2,477.94
06/24/2021	5313	WATER SYSTEMS CONSULTING, INC.	-122,576.43
<b>Total CSWP Construction Expenses</b>			<b>-\$1,331,606.34</b>

## Cayucos Sanitary District Cash, Savings and Investment Report June 2021

**AGENDA ITEM:** 3.B.2

**DATE:** Aug. 19, 2021

Bank Accounts	Current Balance	
Mechanic's Bank Checking	\$589,482	
Wells Fargo CIP	\$525,105	
Wells Fargo CFF	\$201,266	
Mechanic's Bank - USDA	\$27,088	
Petty Cash	\$175	
LAIF	\$8,457	
<b>Total</b>	<b>\$1,351,573</b>	
<b>CSWP Project/Asset Accounts</b>		
Western Alliance Const. Interest Reserve	\$0	
Western Alliance Series A Account	\$0	
Western Alliance Series A-1 Account	\$0	
Western Alliance Series B Account	\$11	
WF CSWP Constr. Oper. Acct.	\$20,000	
WF CSWP Constr. Impound Acct.	\$156,787	
<b>Total</b>	<b>\$176,798</b>	
<b>Investments</b>		
Wells Fargo CalTrust	\$1,684,991	
Cetera Cash/MM	\$743,483	
Cetera Treasury/Securities	\$72,568	(Fixed Income)
<b>Total</b>	<b>\$2,501,042</b>	
<b>Grand Total</b>	<b>\$4,029,412</b>	
MCD Rabobank Deposit CD	\$25,000	Franchise Deposit on Hold

**Cayucos Sanitary District  
FY 20/21 Financial Report  
June 2021**

<b>AGENDA ITEM:</b> <u>3.B.3</u>
<b>DATE:</b> <u>Aug. 19, 2021</u>

	Current Month	YTD Actual Rev/Exp	YTD Budget	Approved Budget 20/21	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SEWER INCOME</b>	281,771	3,075,541	2,936,150	2,936,150	105%
<b>4100 · WILL SERVE INCOME</b>	325	35,440	34,300	34,300	103%
<b>4200 · RENTAL INCOME</b>	18,163	56,365	32,200	32,200	175%
<b>4300 · SOLID WASTE INCOME</b>	3,017	91,699	89,600	89,600	102%
<b>4400 · SLOCO TAX ASSESSMENTS</b>	25,259	989,664	971,700	971,700	102%
<b>4500 · SAVINGS INTEREST INCOME</b>	2	89	200	200	45%
<b>4600 · INVESTMENT INTEREST</b>	854	17,245	27,600	27,600	62%
<b>4700 · OTHER INCOME</b>	4,534	9,103	4,600	4,600	198%
<b>Total Income</b>	333,925	4,275,146	4,096,350	4,096,350	104%
<b>Expense</b>					
<b>5000 · PAYROLL EXPENSES</b>					
<b>5100 · ADMINISTRATIVE PAYROLL</b>	26,209	336,285	338,100	338,100	99%
<b>5200 · COLLECTIONS PAYROLL</b>	11,050	159,460	116,200	116,200	137%
<b>5300 · TREAT PAYROLL</b>	16,197	104,349	209,000	209,000	50%
<b>5400 · DIRECTOR PAYROLL</b>	400	6,800	8,000	8,000	85%
<b>5500 · VESTED PAYROLL BENEFITS</b>	429	5,076	5,000	5,000	102%
<b>5600 · ADMIN PAYROLL TAXES &amp; BENEFITS</b>	10,010	160,951	120,950	120,950	133%
<b>5700 · COLL PAYROLL TAXES &amp; BENEFITS</b>	7,299	108,372	85,650	85,650	127%
<b>5800 · TREAT PAYROLL TAXES &amp; BENEFITS</b>	4,345	28,617	68,450	68,450	42%
<b>5900 · DIRECTOR PAYROLL TAXES &amp; BENEFITS</b>	31	520	500	500	104%
<b>Total 5000 · PAYROLL EXPENSES</b>	75,970	910,429	951,850	951,850	96%
<b>6000 · OPERATING EXPENSES</b>					
<b>6050 · SPECIAL PROJECTS</b>	-	-	13,000	13,000	0%
<b>6100 · ADMIN OPERATING EXPENSES</b>	54,410	1,301,312	1,783,100	1,783,100	73%
<b>6500 · COLLECTIONS OPERATING EXPENSES</b>	13,647	142,386	219,200	219,200	65%
<b>7000 · TREATMENT OPERATING EXPENSES</b>	18,334	378,479	805,000	805,000	47%
<b>Total 6000 · OPERATING EXPENSES</b>	86,392	1,822,178	2,820,300	2,820,300	65%
<b>Total Expense</b>	162,361	2,732,607	3,772,150	3,772,150	
<b>Net Ordinary Income</b>	171,564	1,542,539	324,200	324,200	
<b>Net Income</b>	171,564	1,542,539	324,200	324,200	

**Cayucos Sanitary District  
Capital Improvement Projects Report  
FY 20/21  
June 2021**

<b>AGENDA ITEM:</b> <u>3.B.4</u>
<b>DATE:</b> <u>Aug. 19, 2021</u>

	<b>Current Month</b>	<b>YTD Actual Rev/Exp</b>	<b>Approved Budget 20/21</b>	<b>Percent Used YTD</b>
<b>CAPITAL IMPROVEMENTS</b>				
<b>1601 - Sewer Main Replacements</b>	0.00	0.00	85,000.00	0%
<b>1601.02 - Chaney to LS #5</b>	0.00	0.00	70,000.00	0%
<b>1609 - Lift Stations 1 &amp; 4 Repairs</b>				
<b>1609.2 - LS #4 Replacement Pump</b>	0.00	19,041.36	22,000.00	87%
<b>1612 - ALL LIFT STATIONS</b>				
<b>1612.1 - Lift Station SCADA System</b>	0.00	59,387.86	65,000.00	91%
<b>1614 - Lift Station #5</b>				
<b>1614.1 - Inflow &amp; Infiltration Study</b>	0.00	0.00	28,000.00	0%
<b>1615 - Outfall Tie-In</b>	0.00	0.00	45,000.00	0%
<b>1616 - RWQCB Recycled Water Program</b>	0.00	0.00	50,000.00	0%
<b>Total 1600 CAPITAL IMPROVEMENTS</b>	<b>0.00</b>	<b>\$78,429.22</b>	<b>\$365,000.00</b>	<b>21%</b>

**Cayucos Sanitary District  
General Checking Account  
(Payments Only)  
July 2021**

**AGENDA ITEM:** 3.C.1

**DATE:** Aug. 19, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
07/01/2021	22344	CAYUCOS SANITARY DISTRICT WELLS FARGO ACT	-441.38
07/02/2021	22321	JUDY ANDERSON	-200.00
07/02/2021	22322	PETTY CASH	-131.04
07/05/2021	HLTH070521	CALPERS (HEALTH)	-13,232.32
07/05/2021	22261	POSTMASTER	-588.34
07/06/2021	B2118715671	ALLIED ADMINISTRATORS FOR DELTA DENTAL	-707.47
07/06/2021	22323	CAYUCOS LIONESS CLUB	-200.00
07/06/2021	22324	CAYUCOS SANITARY DISTRICT	-294.00
07/06/2021	22325	CHARTER INTERNET	-1,000.15
07/06/2021	22326	QUICK TECH COMPUTERS	-525.00
07/06/2021	22327	SDRMA	-32,617.21
07/06/2021	22328	STREAMLINE	-200.00
07/06/2021	22329	WELLS FARGO VENDOR FIN SERV	-213.43
07/06/2021	22330	SDRMA	-66,428.68
07/07/2021	EDD070921	EDD	-1,574.38
07/07/2021	22336	ALPHA FIRE & SECURITY ALARM CORP	-105.00
07/08/2021		QuickBooks Payroll Service	-17,057.71
07/08/2021	22338	LAFCO	-10,442.29
07/08/2021	22339	MINER'S ACE HARDWARE	-294.83
07/08/2021	22340	PG&E LS#2	-897.21
07/08/2021	22341	PG&E LS#3	-120.99
07/08/2021	22342	PG&E OFFICE	-177.93
07/09/2021	DD07092103	GOOD, GAYLE	0.00
07/09/2021	DD07092104	HOOPER, SARAH L	0.00
07/09/2021	DD07092105	KOON, RICHARD L	0.00
07/09/2021	DD07092106	LAKEY, NICK E	0.00
07/09/2021	DD07092107	LESSI, AMY M	0.00
07/09/2021	DD07092109	OWENS, JUSTIN D	0.00
07/09/2021	DD07092110	WINN, CHRISTOPHER M	0.00
07/09/2021	22331	CHIVENS, DAN P	-91.15
07/09/2021	22332	ENNS, ROBERT	-91.15
07/09/2021	DD07092102	FRANK, ROBERT W	0.00
07/09/2021	22333	LYON, SHIRLEY A	-91.15
07/09/2021	DD07092108	MILLER, HANNAH P	0.00
07/09/2021	DD07092101	COLLINS, JONATHAN W	0.00
07/09/2021	FED070921	US TREASURY	-7,231.60
07/09/2021	22345	PATHIAN ADMINISTRATORS	-186.15
07/09/2021	DEF070921	CALPERS (RETIREMENT)	-1,375.00
07/09/2021	PERS070921	CALPERS (RETIREMENT)	-4,071.81
07/12/2021	22346	BREZDEN PEST CONTROL	-525.00
07/12/2021	22347	CALNET3	-427.83
07/12/2021	22348	PG&E LS#5	-23.82
07/12/2021	22349	PG&E LS#5 - NEW	-2,796.77
07/12/2021	22350	PG&E WELL	-14.55
07/12/2021		Mechanic's Bank -fees	-315.43

Date	Num	Name	Amount
07/12/2021	22351	STAPLES ADVANTAGE (Gov. Acct)	-36.00
07/12/2021	22352	CAYUCOS SANITARY DISTRICT WELLS FARGO ACT	-225,000.00
07/16/2021	22355	PETTY CASH	-109.65
07/16/2021	22356	ADVANTAGE ANSWERING PLUS	-83.39
07/16/2021	22357	FIRSTNET (AT&T)	-386.23
07/16/2021	22358	MISSION UNIFORM SERVICE	-113.74
07/16/2021	22359	NEW PIG CORPORATION	-143.73
07/16/2021	22360	POLYDYNE INC.	-734.06
07/20/2021	22361	WINN, CHRISTOPHER M	-253.28
07/20/2021	22362	LESSI, AMY M	-77.99
07/20/2021	22363	MINER'S ACE HARDWARE	-155.84
07/22/2021		QuickBooks Payroll Service	-17,461.67
07/22/2021	22365	ABALONE COAST ANALYTICAL, INC.	-316.00
07/22/2021	22366	COASTAL COPY, INC	-58.43
07/22/2021	22367	EXECUTIVE JANITORIAL	-225.00
07/22/2021	22368	HACH	-96.08
07/22/2021	22369	MINER'S ACE HARDWARE	-353.73
07/22/2021	22370	POLYDYNE INC.	-734.06
07/22/2021	22371	UNDERGROUND SERVICE ALERT	-369.94
07/23/2021	PERS072221	CALPERS (RETIREMENT)	-53,010.00
07/23/2021	DD07232101	COLLINS, JONATHAN W	0.00
07/23/2021	DD07232102	GOOD, GAYLE	0.00
07/23/2021	DD07232104	KOON, RICHARD L	0.00
07/23/2021	DD07232105	LAKEY, NICK E	0.00
07/23/2021	DD07232106	LESSI, AMY M	0.00
07/23/2021	DD07232107	OWENS, JUSTIN D	0.00
07/23/2021	DD07232108	WINN, CHRISTOPHER M	0.00
07/23/2021	DD07232103	HOOPER, SARAH L	0.00
07/23/2021	EDD072321	EDD	-1,663.13
07/23/2021	FED072321	US TREASURY	-7,483.98
07/23/2021	DEF072321	CALPERS (RETIREMENT)	-1,375.00
07/23/2021	PERS072321	CALPERS (RETIREMENT)	-4,170.51
07/23/2021	22372	DAVID CAVANAUGH	-90.71
07/23/2021	22373	COASTAL COPY, INC	-51.48
07/26/2021	22374	BUSINESS CARD 4841	-750.35
07/26/2021	22375	BUSINESS CARD 8913	-494.27
07/26/2021	22376	SOCAL GAS	-23.39
07/28/2021	22377	ABALONE COAST ANALYTICAL, INC.	-226.00
07/28/2021	22378	GRAINGER	-178.73
07/28/2021	22379	MINER'S ACE HARDWARE	-136.41
07/28/2021	22380	MISSION UNIFORM SERVICE	-152.60
07/28/2021	22381	WELLS FARGO VENDOR FIN SERV	-174.00
07/31/2021	18037183949	COLONIAL LIFE INSURANCE PREMIUMS	-52.58
		<b>Total Operating Expenses</b>	-481,432.73
		<b>Less Tfr. To CIP</b>	225,000.00
		<b>Grand Total</b>	<b>-256,432.73</b>

**Cayucos Sanitary District  
CIP/CSWP Account  
(Payments Only)  
July 2021**

<b>AGENDA ITEM:</b> <u>3.C.1a</u>
<b>DATE:</b> <u>Aug. 19, 2021</u>

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
07/11/2021		Wells Fargo - fees	-16.98
07/20/2021	11477	FIRMA CONSULTANTS, INC.	-5,498.22
		<b>Total CIP Expenses</b>	<b><u>-\$5,515.20</u></b>

**Cayucos Sanitary District  
CSWP Construction Account  
(Payments Only)  
July 2021**

**AGENDA ITEM:** 3.C.1b

**DATE:** Aug. 19, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>Total CSWP Construction Expenses</b>			<b>\$0.00</b>

## Cayucos Sanitary District Cash, Savings and Investment Report July 2021

**AGENDA ITEM:** 3.C.2  
**DATE:** Aug. 19, 2021

Bank Accounts	Current Balance	
Mechanic's Bank Checking	\$402,742	
Wells Fargo CIP	\$666,170	
Wells Fargo Savings (CFF)	\$201,709	
Mechanic's Bank - USDA	\$27,088	
Petty Cash	\$175	
LAIF	\$8,464	
<b>Total</b>	<b>\$1,306,347</b>	
CSWP Project/Asset Accounts		
WF CSWP Constr. Oper. Acct.	\$20,011	
WF CSWP Constr. Impound Acct.	\$156,787	
<b>Total</b>	<b>\$176,798</b>	
Investments		
CalTrust	\$1,687,098	
Cetera Cash/MM	\$744,409	
Cetera Treasury/Securities	\$71,911	(Fixed Income)
<b>Total</b>	<b>\$2,503,419</b>	
<b>Grand Total</b>	<b>\$3,986,564</b>	
MCD Rabobank Deposit CD	\$25,000	Franchise Deposit on Hold

**Cayucos Sanitary District  
FY 21/22 Financial Report  
July 2021**

<b>AGENDA ITEM:</b> <u>3.C.3</u>
<b>DATE:</b> <u>Aug. 19, 2021</u>

	Current Month	YTD Actual Rev/Exp	YTD Budget	Approved Budget 21/22	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4000 · SEWER INCOME</b>	272,695	272,695	255,096	3,061,150	9%
<b>4100 · WILL SERVE INCOME</b>	350	350	2,933	35,200	1%
<b>4200 · RENTAL INCOME</b>			3,233	38,800	0%
<b>4300 · SOLID WASTE INCOME</b>	12,627	12,627	7,467	89,600	14%
<b>4400 · SLOCO TAX ASSESSMENTS</b>	1,239	1,239	84,867	1,018,400	0%
<b>4500 · SAVINGS INTEREST INCOME</b>	9	9	8	100	9%
<b>4600 · INVESTMENT INTEREST</b>	785	785	1,542	18,500	4%
<b>4700 · OTHER INCOME</b>			383	4,600	0%
<b>Total Income</b>	287,705	287,705	355,529	4,266,350	7%
<b>Expense</b>					
<b>5000 · PAYROLL EXPENSES</b>					
<b>5100 · ADMINISTRATIVE PAYROLL</b>	26,681	26,681	29,242	350,900	8%
<b>5200 · COLLECTIONS PAYROLL</b>	10,386	10,386	16,288	195,450	5%
<b>5300 · TREAT PAYROLL</b>	17,989	17,989	16,688	200,250	9%
<b>5400 · DIRECTOR PAYROLL</b>	500	500	667	8,000	6%
<b>5500 · VESTED PAYROLL BENEFITS</b>	429	429	450	5,400	8%
<b>5600 · ADMIN PAYROLL TAXES &amp; BENEFITS</b>	27,715	27,715	11,558	138,700	20%
<b>5700 · COLL PAYROLL TAXES &amp; BENEFITS</b>	25,045	25,045	9,475	113,700	22%
<b>5800 · TREAT PAYROLL TAXES &amp; BENEFITS</b>	22,051	22,051	6,125	73,500	30%
<b>5900 · DIRECTOR PAYROLL TAXES &amp; BENEFITS</b>	38	38	42	500	8%
<b>Total 5000 · PAYROLL EXPENSES</b>	130,834	130,834	90,533	1,086,400	12%
<b>6000 · OPERATING EXPENSES</b>					
<b>6050 · SPECIAL PROJECTS</b>	-	-	1,083	13,000	0%
<b>6100 · ADMIN OPERATING EXPENSES</b>	47,181	47,181	109,350	1,312,200	4%
<b>6500 · COLLECTIONS OPERATING EXPENSES</b>	8,227	8,227	17,767	213,200	4%
<b>7000 · TREATMENT OPERATING EXPENSES</b>	12,505	12,505	119,858	1,438,300	1%
<b>Total 6000 · OPERATING EXPENSES</b>	67,913	67,913	248,058	2,976,700	2%
<b>Total Expense</b>	198,747	198,747	338,592	4,063,100	
<b>Net Ordinary Income</b>	88,958	88,958	16,938	203,250	
<b>Net Income</b>	88,958	88,958	16,938	203,250	

**Cayucos Sanitary District  
 Capital Improvement Projects Report  
 FY 21/22  
 July 2021**

<b>AGENDA ITEM:</b> <u>3.C.4</u>
<b>DATE:</b> <u>Aug. 19, 2021</u>

	<b>Current Month</b>	<b>YTD Actual Rev/Exp</b>	<b>Approved Budget 21/22</b>	<b>Percent Used YTD</b>
<b>CAPITAL IMPROVEMENTS</b>				
<b>1601 - Sewer Main Replacements</b>	0.00	0.00	55,000.00	0%
<b>1601.02 - Chaney to LS #5</b>	0.00	0.00	35,000.00	0%
<b>1615 - Outfall Tie-In</b>	0.00	0.00	45,000.00	0%
<b>1616 - RWQCB Recycled Water Program</b>	0.00	0.00	20,000.00	0%
<b>1650 - WRRF Improvements</b>				
<b>1650.1 - Forklift</b>	0.00	0.00	45,000.00	0%
<b>Total 1600 CAPITAL IMPROVEMENTS</b>	<b>0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>0%</b>

TO: Board of Directors

FROM: Rick Koon

SUBJECT: Reimbursement Report FY 20/21

DATE: July 15, 2021

**Background:** In accordance with Government Code 53065.5:

*Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.*

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/2021, and found the following charges are subject to disclosure:

## 2020/2021 Employee Reimbursement Report

<b>Individual</b>	<b>Description</b>	<b>Amount Paid</b>
Justin Owens	Certifications & Mileage	\$428.35



## **CAYUCOS SANITARY DISTRICT**

**TO: BOARD OF DIRECTORS**

**FROM: RICK KOON  
DISTRICT MANAGER**

**SUBJECT: MONTHLY MANAGERS REPORT: JUNE & JULY 2021**

**DATE: AUGUST 11, 2021**

### **ADMINISTRATIVE:**

- The District continues to adjust to the increasing COVID -19 protection protocols for all employees as required by Cal-OSHA, state and local mandates.
- The District has seen an increase in customers utilizing our credit card payment portal. In July of 2020 we started with 17 customers for a total of \$3,958. In June 2021, we had 49 customers for a total of \$11,958.
- Some Directors still need to complete Harassment Prevention Training.
- We now have 478 customers signed up for ACH.
- The preliminary audit took place on July 14 and was completed the same day with no issues or discrepancies noted. The auditors will return in August for the full audit for FY 2020/2021.
- The WRRF Dedication Ceremony was successful with an estimated 160 people in attendance.

### **CAPITAL PROJECTS:**

- Work on the outfall tie-in is now scheduled for the end of this month due to material shortages and nesting birds.
- Solar site work is scheduled to be completed in September.

# OPERATIONS AND MAINTENANCE

June 2021

---

## CIP:

### Daily Operations of Note:

- Pump down, scrape, and bleach wet wells
- Target Solutions Training for SDRMA
- Respond to 44 Underground Service Alerts
- Jet 1740'
- Install flagpole and walkway at WRRF
- Mount rope partition for office
- Build and install guide rails for roll off in dewatering building
- Prepare WRRF for dedication ceremony
- Remove nocardia foam from bio basins
- Build chevron valve box risers for solar grading work
- All diesel equipment serviced
- Wash and polish cabinets at Lift Station 1
- Clean check valves at all lift stations
- Run portable generator at Lift Station 1
- Ford F550 to Nelson's Garage for radiator repair
- Top off all generators and receive fuel delivery from JB Dewar
- Diagnose and replace faulty battery charger at Lift Station 4
- Diagnose pump 4 fault at Lift Station 5 as bad fuse; ordered replacement
- Trim bushes around lift stations and office
- Install address sign at WRRF
- Repair irrigation leaks at WRRF

### Call Outs:

# OPERATIONS AND MAINTENANCE

July 2021

---

## **CIP:**

- Receive bid for Skid Steer purchase

## **Daily Operations of Note:**

- Pump down, scrape, and bleach wet wells
- Test all alarms at pump stations
- Exercise generators
- Clear out WRRF influent main w/ Lift Station 5 big pumps
- Target Solutions Training for SDRMA
- Respond to 38 Underground Service Alerts
- Jet 6005'
- Plumb WRRF effluent clear well ARV's
- Plumb WRRF effluent main ARV
- Plumb blow outs on WRRF UV turbidity sample lines
- Build shelving for WRRF ops building
- Build sun block assembly for WRRF chemical pump
- Begin inputting collection system assets into CMMS software – Fiix
- Assist TesCo with install of external cell antenna, and UPS @ Lift Station 5
- Repair WRRF screw press VFD comm fail
- Troubleshoot and repair WRRF dewatering polymer system
- Fix ongoing erroneous high-level alarm at WRRF chemical building
- WRRF Bioassay
- Replace beacon switch on F-350
- Replace broken isolation valve on WRRF hypo residual meter
- Replace ballast on light in shop
- Inspect and restock first-aid kits
- Tailgate meeting – securing the load
- Test battery capacities of standby generators

## **Call Outs:**

7/10/2021 – NL/JC @ Lift Station 3 power failure/dirty incoming power from failing PG&E transformer



**AGENDA ITEM:** 5  
**DATE:** August 19, 2021

## CAYUCOS SANITARY DISTRICT

**TO:** BOARD OF DIRECTORS  
**FROM:** RICK KOON  
DISTRICT MANAGER  
**DATE:** AUGUST 11, 2021  
**SUBJECT:** DISCUSSION AND CONSIDERATION TO ISSUE A GRANT OF LICENSE FOR 3526 GILBERT AVENUE (064-407-008)

### **DISCUSSION:**

The District was contacted a few months ago by the owner of 3526 Gilbert, Mr. Singh-Kaler, asking for the location of the District's sewer easement on his property. He was told the 10-foot easement is located across the rear, downhill, portion of the lot.

Just last month, the District was contacted by the owner's contractor, Joe Clark. He had contacted the County regarding the permit process for a new deck. The County referred him to the District as the proposed deck is located within the District easement. During the discussion with Mr. Clark, we also identified the existing decks located within the easement. I asked for a plot plan showing all existing encroachments within the easement.

The plot plan shows a lower-level deck, a set of stairs and a second story wrap-around deck with supports, all encroaching into the easement. (See plot plan attached.)

The District returned the plot plan marked up with the District requirements for construction within our easements. (See plan attached.) It was at this point that Mr. Clark asked to speak to the Board.

In discussions with the County, the existing improvements within the easement are considered non-conforming, non-permitted use.

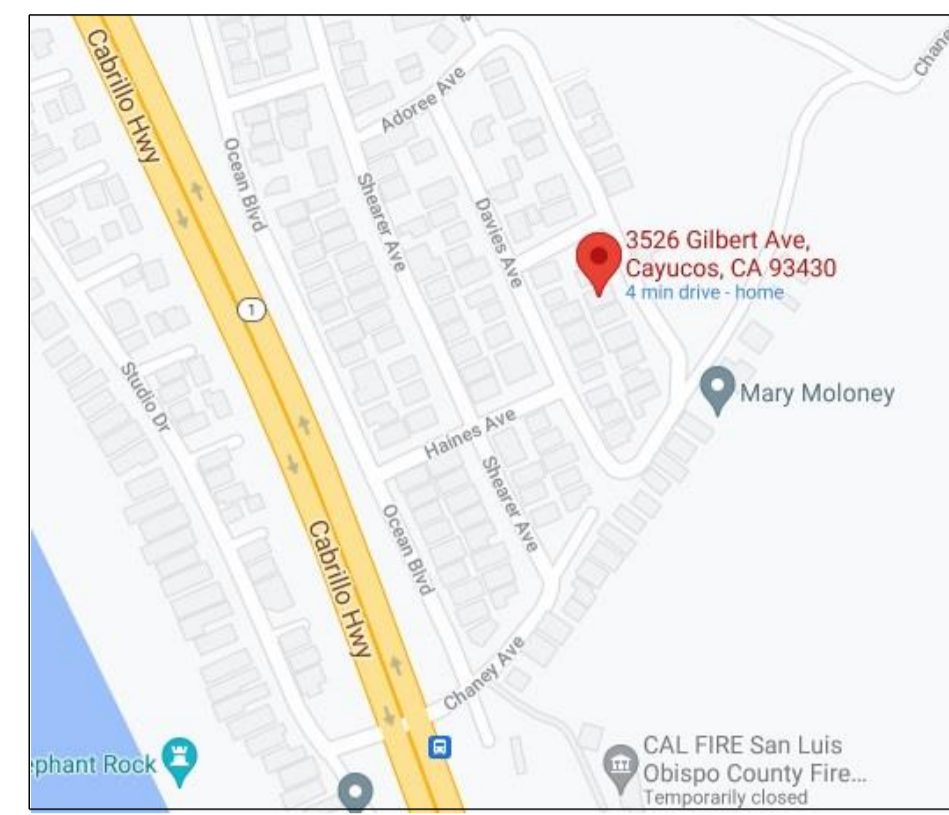
The District has no record of a Grant of License being issued for this property and no Will-Serve Application has been filed .

The discussion of non-permitted, non-conforming uses within District easements encompasses many lots in the District, mainly affecting the District's easements located on the downhill back of lots. The Board should not set a precedence by allowing new construction within District easements without issuing a Grant of License for existing uses or by taking action to have existing encroachments removed.

### **RECOMMENDATION:**

Staff recommends the Board take no action on the Singh-Kaler Grant of License. Additionally, it is recommended that the Board direct staff and Legal Counsel to report back at a later date with recommendations for non-conforming, non-permitted uses within the District's easements. The recommendations shall consider removal of encroachments or issuance of Grants of License with consideration of the type, condition, and replacement of the District's infrastructure within each easement.

AGENDA ITEM: 5  
 DATE: August 19, 2021



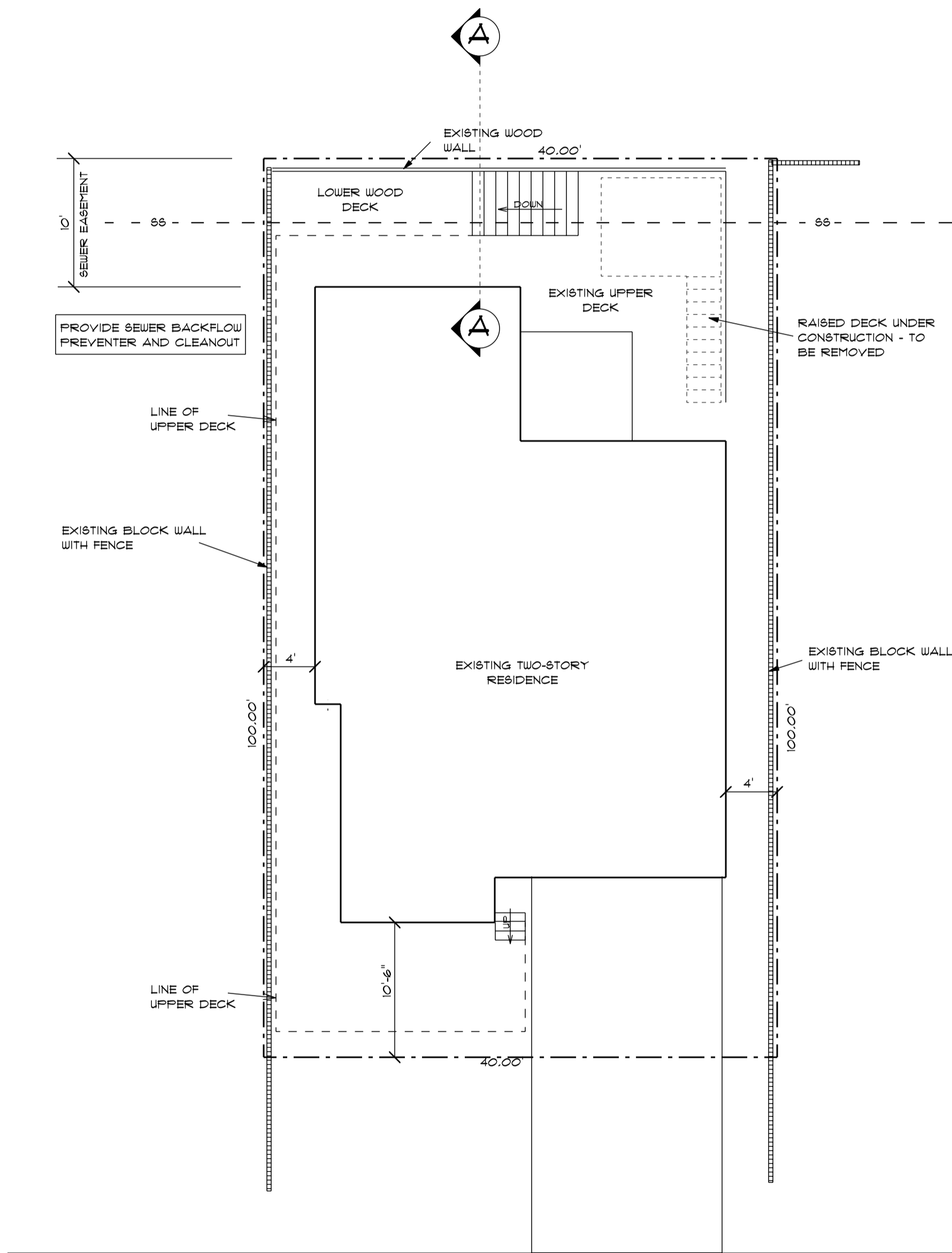
VICINITY MAP

John MacDonald, Architect  
 2813 Santa Barbara Avenue  
 Cayucos, CA 93430  
 Office 805.935.1398  
 FAX 805.935.1544

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 John MacDonald

WRITTEN DIMENSIONS ON THESE DOCUMENTS SHALL HAVE  
 PRECEDENCE OVER SCALED DIMENSIONS. CONTRACTORS  
 SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS  
 AND CONDITIONS ON THE JOB AND SHALL REPORT ANY  
 DISCREPANCIES TO THE ENGINEER AND ARCHITECT FOR  
 RESOLUTION PRIOR TO COMMENCING WORK IN QUESTION.

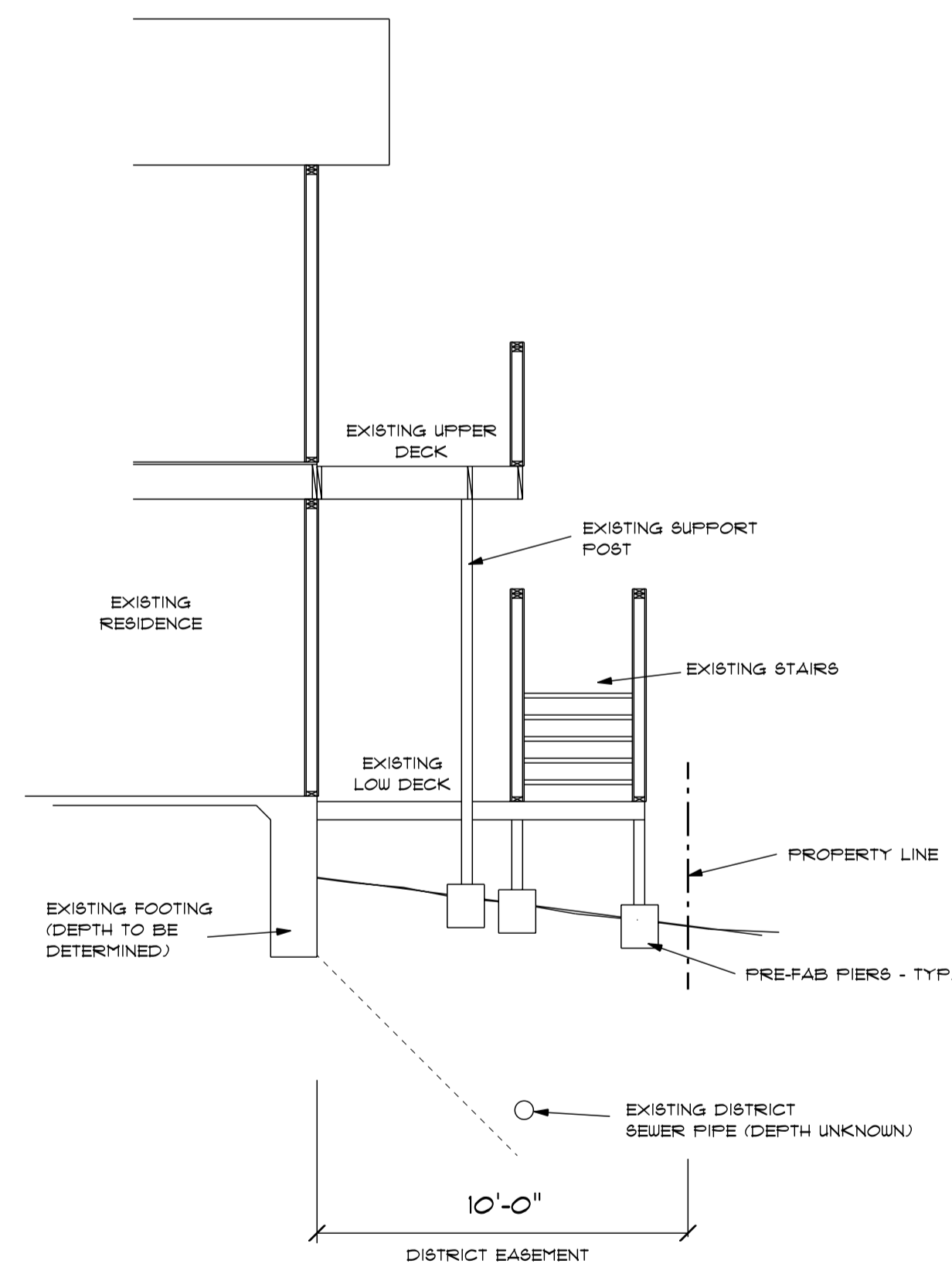
AS-BUILT IMPROVEMENTS FOR  
**HARBENS KALER**  
 3526 GILBERT AVENUE  
 CAYUCOS, CA



GILBERT AVENUE

SITE PLAN

1/8" = 1'-0"



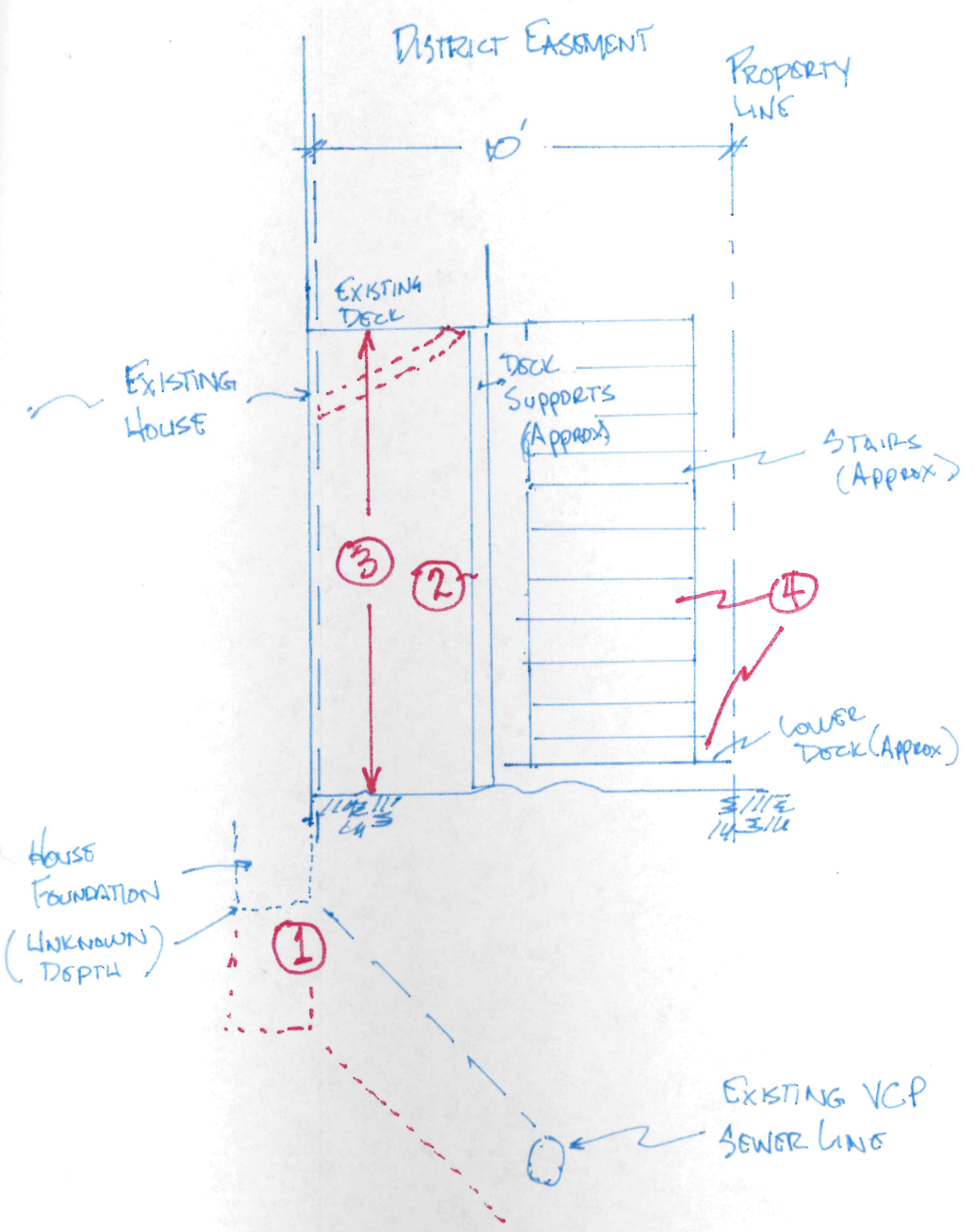
AS-BUILT SECTION A

DRAWN BY:	JHM
DATE:	7.7.21
REVISIONS	DATE
PLAN CHECK	

SHEET  
**A-1**

OF 1 SHEETS

**PROPOSED IMPROVEMENT**  
**HARBENS KA**  
**3526 GILBERT AVE**  
**CAYUCOS, CA**



SECTION A-A  
 No Scale  
 07-08-21

DISTRICT REQUIREMENTS 07-08-21 RK

- ① HOUSE FOUNDATION MUST NOT CREATE LOADING ON EXISTING SEWER
- ② UPPER DECK SUPPORTS NOT ALLOWED WITHIN EASEMENT
- ③ MINIMUM HEIGHT REQUIRED  $\geq 12'$
- ④ STAIRS AND LOWER DECK NOT ALLOWED WITHIN EASEMENT

GRANT OF LICENSE MAY BE GRANTED:

- ① HOMEOWNER TO PROVIDE BOND.
- ② HOMEOWNER TO REPLACE SEWER MAIN FROM SOUTHERLY LOT LINE TO MANHOLE ON DAY STREET.
- ③ SUBJECT TO APPROVAL OF SANITARY DISTRICT BOARD OF DIRECTORS AND MAY INCLUDE ADDITIONAL CONDITIONS.

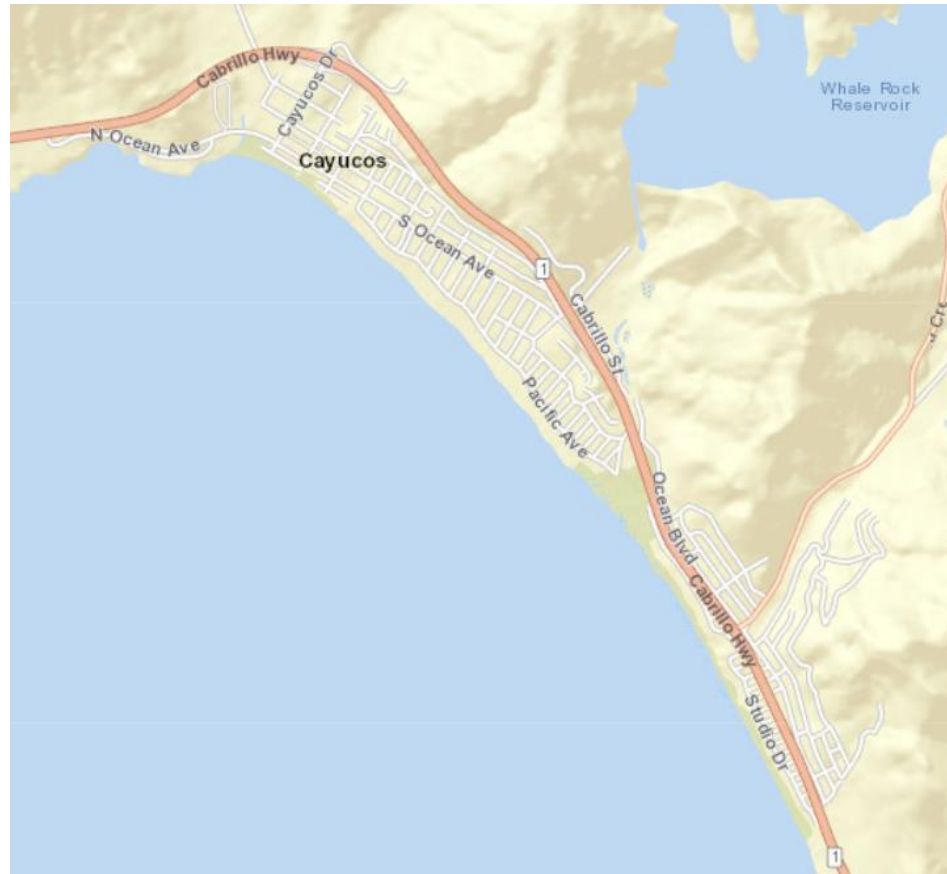
DRAWN BY:	JHM
DATE:	7.7.21
REVISIONS	DATE
PLAN CHECK	

SHEET  
**A-1**

OF SHEETS

AGENDA ITEM: 6

DATE: August 19, 2021



# Cayucos Sanitary District Introduction to Districting or “Divisioning”

# Election Systems

1. “At Large”
2. “From Division”
3. “By-Division Area”

**The California Voting Rights Act  
was written to specifically encourage  
by-division elections.**

# California Voting Rights Act (CVRA)

- Under the Federal Voting Rights Act (passed in 1965), a jurisdiction must fail 4 factual tests before it is in violation of the law.
- The California VRA makes it significantly easier for plaintiffs to force jurisdictions into “by-district” election systems by eliminating two of the US Supreme Court Gingles tests:
  - ~~■ Can the protected class constitute the majority of a district?~~
  - Does the protected class vote as a bloc?
  - Do the voters who are not in the protected class vote in a bloc to defeat the preferred candidates of the protected class?
  - ~~■ Do the “totality of circumstances” indicate race is a factor in elections?~~
- Liability is now determined only by the presence of racially polarized voting

# CVRA Impact

- Switched (or in the process of switching) as a result of CVRA:
  - ▣ At least 240 school districts
  - ▣ 34 Community College Districts
  - ▣ 154 cities
  - ▣ 1 County Board of Supervisors
  - ▣ 35 water and other special districts.
- Cases So Far:
  - ▣ Palmdale, Santa Clara and Santa Monica went to trial on the merits. Palmdale and Santa Clara lost. Santa Monica is awaiting a decision.
  - ▣ Modesto and Palmdale each spent about \$1.8 million on their defense (in addition to the attorney fee awards in those cases).
  - ▣ Santa Monica has spent an estimated \$7 million so far. Plaintiffs in Santa Monica requested \$22 million in legal fees after the original trial.
- Key settlements:
  - ▣ Palmdale: \$4.7 million
  - ▣ Modesto: \$3 million
  - ▣ Highland: \$1.3 million
  - ▣ Anaheim: \$1.1 million
  - ▣ Whittier: \$1 million
  - ▣ Santa Barbara: \$600,000
  - ▣ Tulare Hospital: \$500,000
  - ▣ Camarillo: \$233,000
  - ▣ Compton Unified: \$200,000
  - ▣ Madera Unified: about \$170,000
  - ▣ Hanford Joint Union Schools: \$118,000
  - ▣ Merced City: \$42,000
- An estimated \$16 million in total settlements and court awards so far.

# Districting Process

Step	Description
Introductory Meeting: June 17	Introduce and educate on the transition process.
Initial Pre-Draft Hearings: August 19 & Sep. 16	Held prior to release of draft maps. Solicit public input on which criteria to use and communities of interest in the district.
Release draft maps: February 12	Draft maps posted to project website
Two hearings on draft maps: Feb. 17 & March 17	Two meetings to discuss and revise the draft maps and to discuss the election sequence.
Map adoption: April 21	Map adopted via ordinance/resolution. Final map must be posted at least 3/7 days prior to adoption.

# Districting Rules and Goals

## Federal Laws

- Equal Population
- Federal Voting Rights Act
- No Racial Gerrymandering

## Traditional Districting Principles

- Communities of interest
- Compactness
- Contiguity
- Following visible (natural and man-made) boundaries
- Respect voters' choices / continuity in office
- Planned future growth



# Demographic Summary

Estimates using official 2020 demographic data and NDC's estimated total population figures.

Each of the 5 divisions must contain about 500 people.

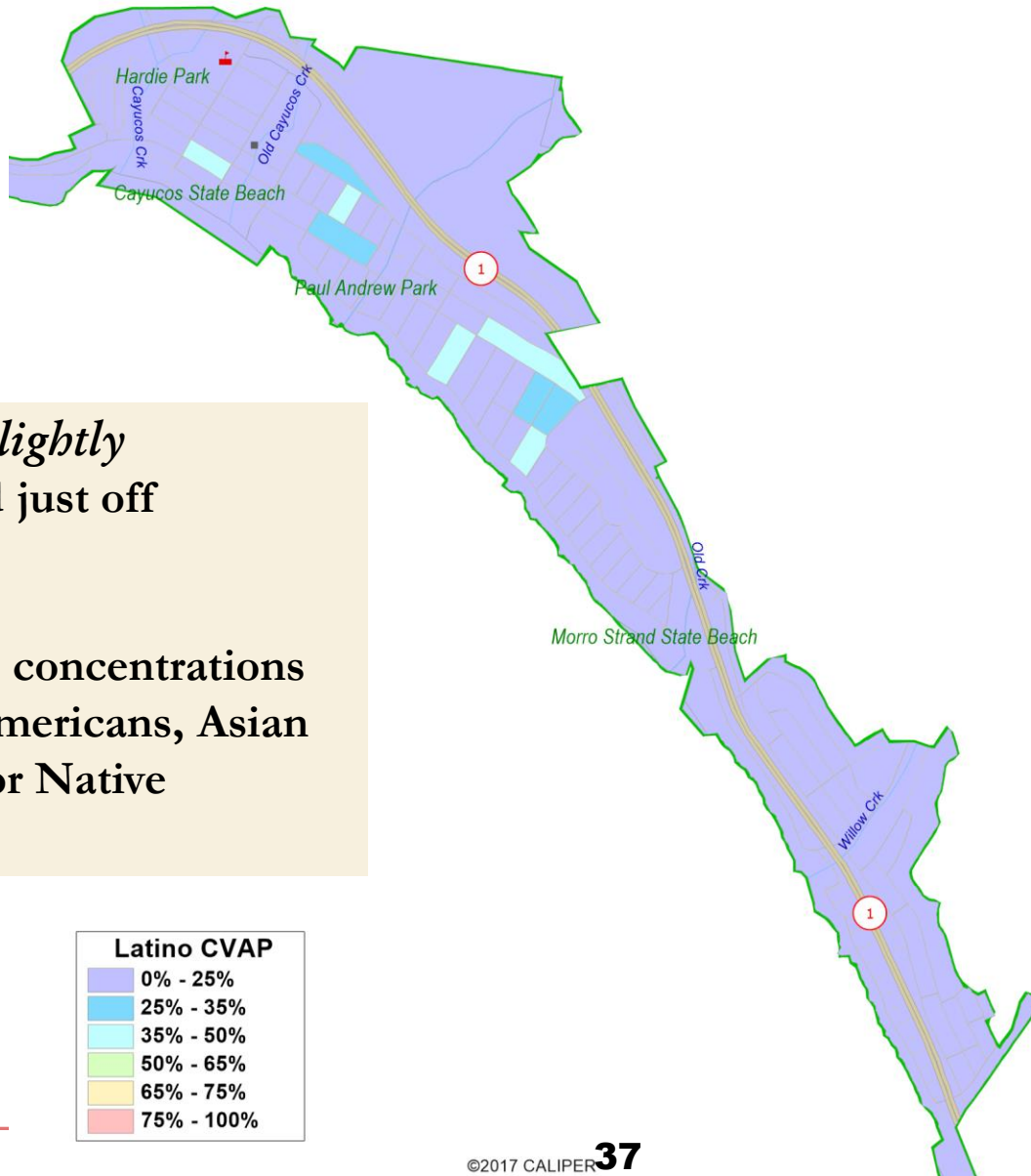
Category	Field	Count	Pct
	2010 Census Pop.	2,556	
	2020 Estimated Pop.	2,593	
Total Pop	Hisp	203	8%
	NH White	2,218	87%
	NH Black	11	0%
	Asian-American	73	3%
Citizen Voting Age Pop	Total	2,262	
	Hisp	226	10%
	NH White	1,970	87%
	NH Black	0	0%
	Asian/Pac.Isl.	45	2%

# Demographic Details

These fields can be used for thinking about communities of interest

Category	Field	Count	Pct	Category	Field	Count	Pct
	2010 Census Pop.	2,556		Age	age0-19	405	16%
	2020 Estimated Pop.	2,593			age20-60	944	36%
Total Pop	Hisp	203	8%		age60plus	1,244	48%
	NH White	2,218	87%	Immigration	immigrants	112	4%
	NH Black	11	0%		naturalized	70	62%
	Asian-American	73	3%	Language spoken at home	english	2,305	92%
Citizen Voting Age Pop	Total	2,262			spanish	125	5%
	Hisp	226	10%		asian-lang	16	1%
	NH White	1,970	87%		other lang	51	2%
	NH Black	0	0%	Language Fluency	Speaks Eng. "Less than Very Well"	38	2%
	Asian/Pac.Isl.	45	2%		Education (among those age 25+)	hs-grad	882
Voter Registration (Nov 2020)	Total	2,062		bachelor		444	21%
	Latino est.	123	6%	graduatedegree		329	16%
	Spanish-Surnamed	110	5%	Child in Household	child-under18	165	13%
	Asian-Surnamed	34	2%		Pct of Pop. Age 16+	employed	1,227
	Filipino-Surnamed	19	1%	Household Income		income 0-25k	245
	NH White est.	1,877	91%		income 25-50k	200	15%
	NH Black	0	0%		income 50-75k	312	24%
Voter Turnout (Nov 2020)	Total	1,844			income 75-200k	453	35%
	Latino est.	111	6%		income 200k-plus	88	7%
	Spanish-Surnamed	99	5%	Housing Stats	single family	2,228	91%
	Asian-Surnamed	31	2%		multi-family	226	9%
	Filipino-Surnamed	18	1%		rented	525	41%
	NH White est.	1,677	91%		owned	772	59%
	NH Black	0	0%	Total population data from the 2010 Decennial Census. Surname-based Voter Registration and Turnout data from the California Statewide Database. Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.			
Voter Turnout (Nov 2018)	Total	1,499					
	Latino est.	91	6%				
	Spanish-Surnamed	82	5%				
	Asian-Surnamed	23	2%				
	Filipino-Surnamed	9	1%				
	NH White est.	1,381	92%				
NH Black est.	0	0%					

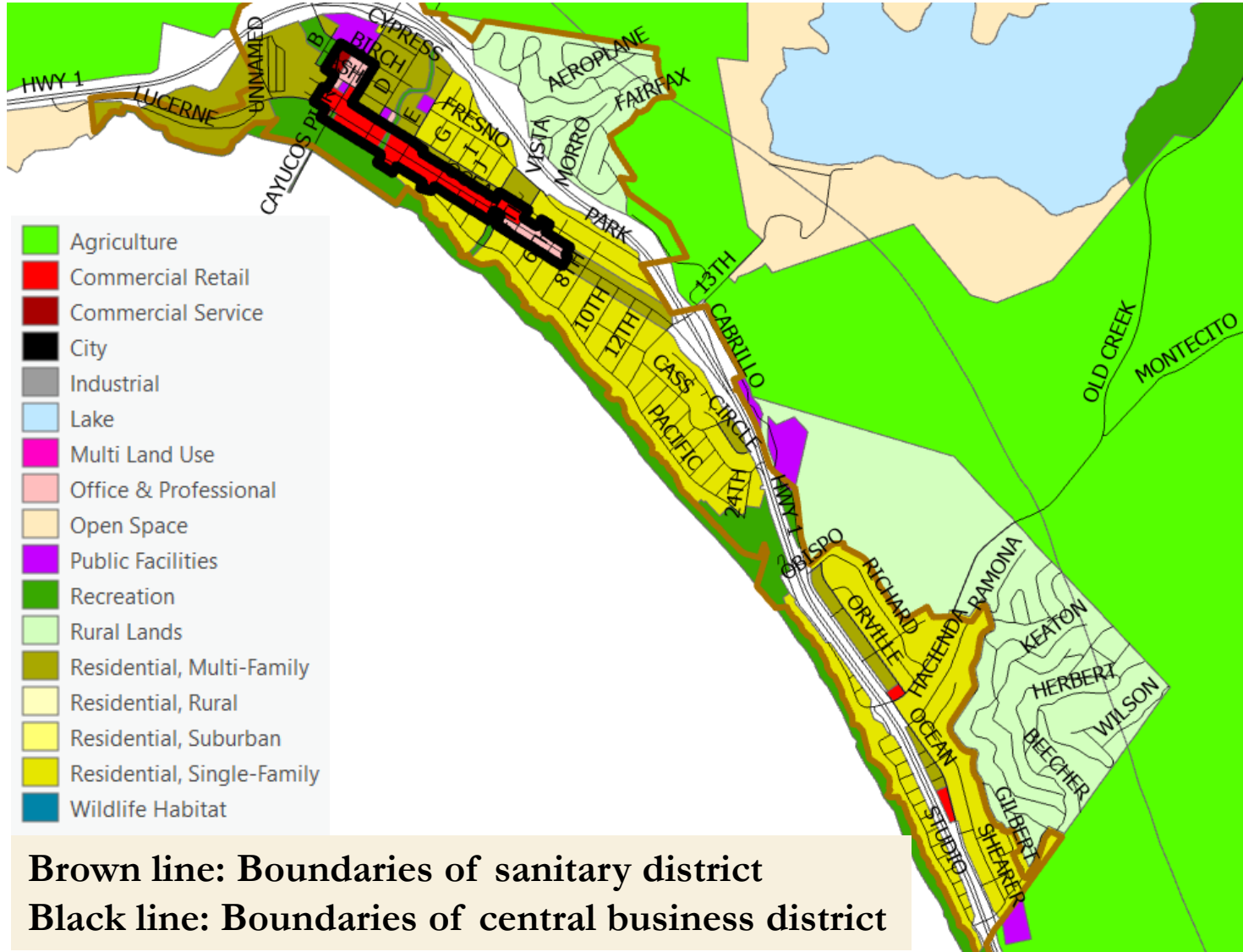
# Latino CVAP



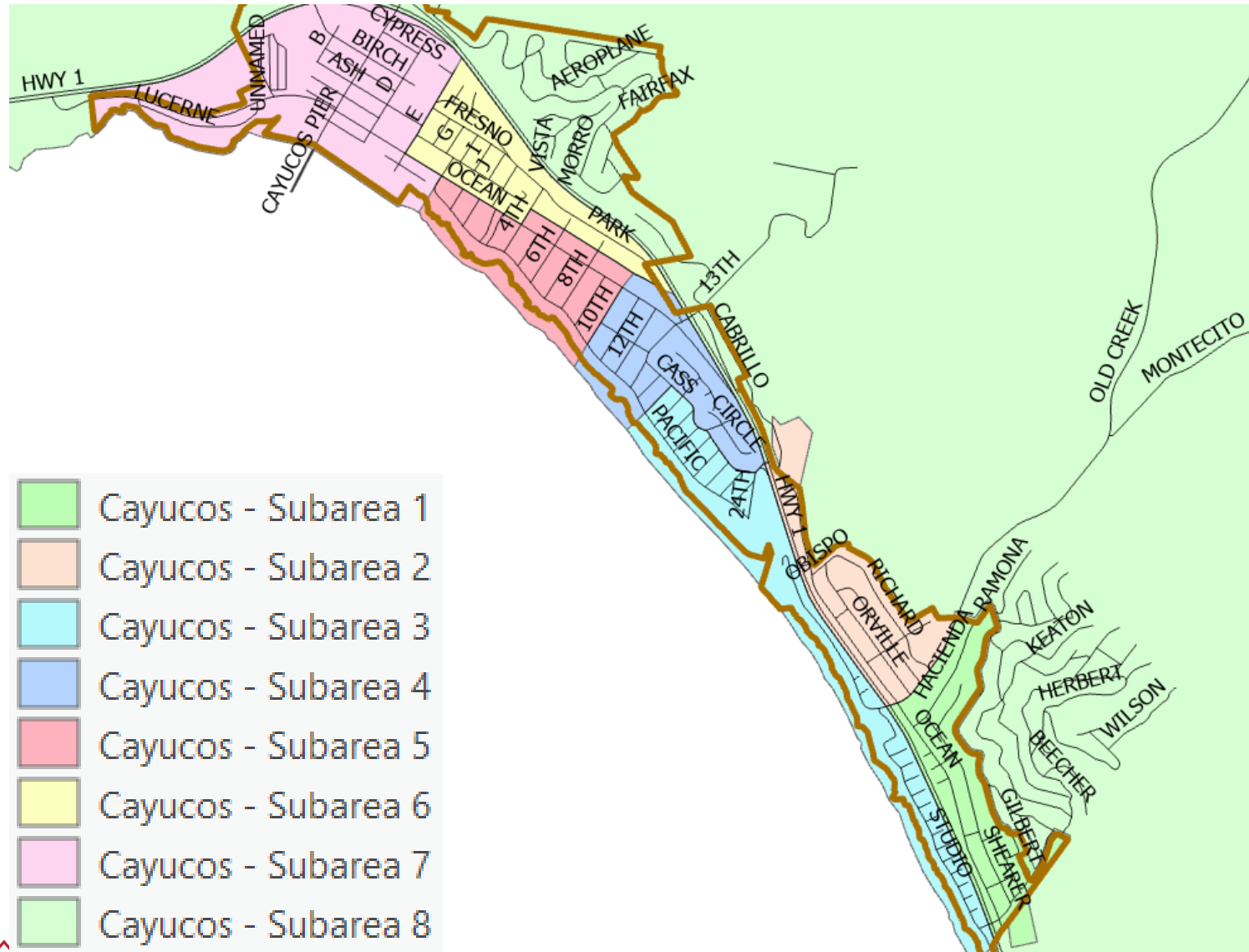
Latinos are *slightly* concentrated just off Highway 1.

There are no concentrations of African Americans, Asian Americans, or Native Americans

# Other Possible Communities of Interest



# Other Possible Communities of Interest



# Public Hearing & Discussion

- Which traditional districting principles would you like us to consider when drawing your district's divisions, in addition to the federal requirements?
- Which of the traditional districting principles would you like us to prioritize when drawing the divisions?
- Any questions or comments about the process?



**AGENDA ITEM:** 7

**DATE:** August 19, 2021

## CAYUCOS SANITARY DISTRICT

**TO:** BOARD OF DIRECTORS

**FROM:** RICK KOON  
DISTRICT MANAGER

**DATE:** AUGUST 11, 2021

**SUBJECT:** DISCUSSION AND CONSIDERATION OF NOMINATION FOR AN  
ALTERNATE REPRESENTATIVE ON THE IWMA BOARD OF  
DIRECTORS

### **DISCUSSION:**

The local California Special Districts Association (CSDA) chapter received a letter from Integrated Waste Management Authority (IWMA) regarding the CSD's representatives on the IWMA Board. The CSDA Board of Directors met to discuss implementing the process we have in place for selecting their representatives to the IWMA, and in particular the current vacant alternate representative position.

As a result, our local CSDA chapter is requesting nominations for the alternate representative from the Community Service Districts which have solid waste powers.

The alternate representative will serve until their current term expires at the end of 2022. The timeframe is that nominations are due no later than September 15<sup>th</sup>.

Any nominee shall email the CSDA chair a brief statement (no more than one page) of their qualifications and why they should be elected.

If there is more than one nomination, then voting will take place with ballots due no later than October 31<sup>st</sup>.

### **RECOMMENDATION:**

Staff recommends the Board take no action to consider nominating a Board member for the CSD's Alternate Representative to the IWMA since we already have Board President Robert Enns as the CSD'S Representative to the IWMA.



**AGENDA ITEM:** 8

**DATE:** August 19, 2021

## CAYUCOS SANITARY DISTRICT

**TO:** BOARD OF DIRECTORS

**FROM:** RICK KOON  
DISTRICT MANAGER

**DATE:** AUGUST 11, 2021

**SUBJECT:** REVIEW AND DISCUSSION OF THE DISTRICT-OFFERED HMO  
HEALTH PLAN COST AND PLAN CHANGES FOR 2022

### **DISCUSSION:**

Each year the Board reviews the costs of the medical insurance premiums and chooses the plan and coverage limits.

Currently the Board has approved the Blue Shield Access+ coverage for an employee and 1 dependent.

For this coming year, the Blue Shield Access+ plan costs have decreased by 4.13%, resulting in a reduction of \$503.62 per month.

### **RECOMMENDATION:**

Staff recommends the Board make no changes to the medical plan coverage and continue with Blue Shield Access+ for the employee and a dependent.

**2022 Regional PSPM Premiums for Public Agencies and Schools  
Health Maintenance Organization (HMO) Plans Only  
July Board of Administration Offsite Final Proposed Premiums**

Basic Plans <sup>1</sup>	2021			2022			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
<b>Basic Premiums - Region 1</b>							
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba							
Anthem Select	\$925.60	\$1,851.20	\$2,406.56	\$1,015.81	\$2,031.62	\$2,641.11	9.75%
Anthem Traditional	1,307.86	2,615.72	3,400.44	1,304.00	2,608.00	3,390.40	(0.30%)
Blue Shield Access+	1,170.08	2,340.16	3,042.21	1,116.01	2,232.02	2,901.63	(4.62%)
Blue Shield Trio	880.50	1,761.00	2,289.30	898.54	1,797.08	2,336.20	2.05%
Health Net SmartCare	1,120.21	2,240.42	2,912.55	1,153.00	2,306.00	2,997.80	2.93%
Kaiser CA	813.64	1,627.28	2,115.46	857.06	1,714.12	2,228.36	5.34%
UnitedHealthcare Alliance	941.17	1,882.34	2,447.04	1,020.28	2,040.56	2,652.73	8.41%
Western Health Advantage	757.02	1,514.04	1,968.25	741.26	1,482.52	1,927.28	(2.08%)
<b>Basic Premiums - Region 2</b>							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Anthem Select	\$674.69	\$1,349.38	\$1,754.19	\$712.43	\$1,424.86	\$1,852.32	5.59%
Anthem Traditional	1,046.04	2,092.08	2,719.70	1,007.13	2,014.26	2,618.54	(3.72%)
Blue Shield Access+	938.96	1,877.92	2,441.30	900.22	1,800.44	2,340.57	(4.13%)
Blue Shield Trio	722.56	1,445.12	1,878.66	742.70	1,485.40	1,931.02	2.79%
Health Net Salud y Más	458.66	917.32	1,192.52	548.26	1,096.52	1,425.48	19.54%
Health Net SmartCare	769.11	1,538.22	1,999.69	845.69	1,691.38	2,198.79	9.96%
Kaiser CA	669.77	1,339.54	1,741.40	706.02	1,412.04	1,835.65	5.41%
Sharp	632.27	1,264.54	1,643.90	699.21	1,398.42	1,817.95	10.59%
UnitedHealthcare Alliance	723.84	1,447.68	1,881.98	775.09	1,550.18	2,015.23	7.08%
UnitedHealthcare Harmony	-	-	-	782.74	1,565.48	2,035.12	N/A
<b>Basic Premiums - Region 3</b>							
Los Angeles, Riverside and San Bernardino							
Anthem Select	\$639.10	\$1,278.20	\$1,661.66	\$676.48	\$1,352.96	\$1,758.85	5.85%
Anthem Traditional	984.21	1,968.42	2,558.95	935.57	1,871.14	2,432.48	(4.94%)
Blue Shield Access+	834.88	1,669.76	2,170.69	779.87	1,559.74	2,027.66	(6.59%)
Blue Shield Trio	660.49	1,320.98	1,717.27	668.13	1,336.26	1,737.14	1.16%
Health Net Salud y Más	412.88	825.76	1,073.49	463.87	927.74	1,206.06	12.35%
Health Net SmartCare	691.48	1,382.96	1,797.85	764.96	1,529.92	1,988.90	10.63%
Kaiser CA	669.84	1,339.68	1,741.58	719.78	1,439.56	1,871.43	7.46%
UnitedHealthcare Alliance	720.89	1,441.78	1,874.31	771.85	1,543.70	2,006.81	7.07%
UnitedHealthcare Harmony	-	-	-	714.28	1,428.56	1,857.13	N/A
<b>Basic Premiums - Out of State</b>							
Kaiser Out of State	\$1,040.15	\$2,080.30	\$2,704.39	\$1,138.95	\$2,277.90	\$2,961.27	9.50%

<sup>1</sup>CalPERS 2022 Basic plan premiums are portfolio rated with two-year phase-in.



**AGENDA ITEM:** 9

**DATE:** August 19, 2021

## CAYUCOS SANITARY DISTRICT

**TO:** BOARD OF DIRECTORS

**FROM:** RICK KOON  
DISTRICT MANAGER

**DATE:** AUGUST 11, 2021

**SUBJECT:** DISCUSSION AND CONSIDERATION TO REALLOCATE THE  
CAPITAL PROJECTS BUDGET

### **DISCUSSION:**

The approved FY 2021/2022 Capital Projects Budget has sewer main repairs at \$55,000 and a forklift for the Treatment Plant for \$45,000.

Staff has researched different types of equipment that would best fit the needs and uses at the plant. It became evident that a Track Loader/Skid Steer would be best.

Staff contacted several distributors and received pricing on used and new equipment that included forks, a mower attachment and had the lifting capacity that we need for placing our chemical totes.

After careful review, staff would like to purchase, for \$75,000, a new Caterpillar Compact Track Loader. It has an enclosed cab for mowing and comes with forks for lifting.

The additional money would come from reducing the sewer main repair line item so the overall approved CIP Budget will not change.

### **RECOMMENDATION:**

Staff recommends that the Board approve the reallocation of the FY 2021/2022 Capital Projects Budget.

**CAYUCOS SANITARY DISTRICT**  
**Capital Improvement Projects**  
**FY 2021-2022**  
**AMENDED**

- **Sewer Main Repairs:** ~~\$55,000~~      \$25,000

These are areas of sewer mains that our camera has identified in need of repair. These projects consist of multiple point repairs, offsets or other anomalies and are targeted to take advantage of economy of savings. The budgeted amount is intended to allow for ~~2 or 3~~ replacements one or two replacements.

- **Treatment Plant ~~Forklift~~ Track Loader:** ~~\$45,000~~      \$75,000

~~This purchase is for a forklift or small reach lift for the WRRF. It is needed to handle small totes of citric acid and to move pumps or other equipment to and from the maintenance building.~~ This purchase is for one new Caterpillar Compact Track Loader. The enclosed cab and attachments will allow staff to safely mow and maintain the property as well as move totes of polymer and citric acid, pumps, and other equipment to and from the maintenance building.

**CSWP Projects**

- **Construction of Outfall Tie-in:** \$45,000

Originally scheduled for last FY, this project will tie in the temporary bypass line into the end of the Outfall.

- **Design of the Chaney to Toro Main Line Replacements:** \$35,000

This project will look at replacing the two 12” VCP lines between Chaney and Toro Creek Road with a single larger PVC pipe to allow for temporary storage of sewage prior to Lift Station 5.

- **RWQCB/CCC Recycled Water Program:** \$20,000

As part of the District’s NPDES Permit, we are required to develop and implement this program to address maximizing the use of recycled water.

***Total - \$200,000***