CAYUCOS SANITARY DISTRICT
200 Ash Avenue / PO Box 333
Cayucos, CA 93430
(805) 995-3290
www.CayucosSanitaryDistrict.gov

AGENDA ITEM:
3.A.1

BOARD OF DIRECTORS
REGULAR MEETING MINUTES
THURSDAY, JUNE 18, 2026 AT 5:00PM
200 ASH AVE. CAYUCOS, CA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Directors Present: President Robert Enns, Vice-President John Curti, Director Justin Smith, and Director Joe Clark

Directors Absent: Director Shirley Lyon

Staff Present: District Manager David Athey and Administrative Services Manager/Board Secretary Amy Lessi

2. PUBLIC COMMENT

None

3. ITEMS TO BE DEFERRED

None

4. CONSENT CALENDAR

Director Curti requested clarification on payments to N. Brent Knowles Construction and REC Solar, and Manager Athey provided clarifying information.

Public Comment: None

Motion: By Director Curti to approve items on the Consent Calendar as prepared
Second: By Director Clark
Vote: 4-0 Motion passed

5. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS

Manager Athey gave a summary of the previous month's activities and discussed potential projects to optimize resources at the Treatment Plant.

Public Comment: None

Item 5 was received and accepted (no Board action necessary).

6. **DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2026-04 APPROVING THE FISCAL YEAR 2026/27 CAYUCOS SANITARY DISTRICT BUDGET**

Manager Athey presented the revised Fiscal Year 2026/2027 Operating and Capital Improvement Project Budgets, highlighting budget refinements made in response to Board feedback, proposed funding for District operations, capital improvements, employee compensation adjustments, and long-term financial planning.

Public Comment: None

Motion: By Director Smith to adopt Resolution 2026-04 approving the Fiscal Year 2026/27 Cayucos Sanitary District Budget
Second: By Director Clark
Rollcall Vote: Smith-yes, Clark-yes, Curti-yes, Enns-yes
Vote: 4-0 Motion passed

7. **DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2026-05 AMENDING CAYUCOS SANITARY DISTRICT'S SALARY SCHEDULE**

The Board considered the District's recent Cost of Living Adjustment ("COLA") history, evaluated the financial and administrative impacts of implementing a $2.00 COLA versus a percentage-based adjustment, and noted disparities in the District's Standby Pay and Lead Collection Worker compensation relative to peer agencies.

Public Comment: None

Motion: By Director Smith to adopt Resolution 2026-05 amending Cayucos Sanitary District's Salary Schedule, and to modify the resolution to implement a 2.5% COLA (as opposed to a $2.00/hour COLA)
Second: By Director Clark
Rollcall Vote: Smith-yes, Clark-yes, Curti-yes, Enns-yes
Vote: 4-0 Motion passed

8. **DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2026-06 ESTABLISHING CAYUCOS SANITARY DISTRICT'S FISCAL YEAR 2026/2027 APPROPRIATIONS LIMIT**

Manager Athey relayed that establishing the District's Fiscal Year 2026/2027 Appropriations Limit is required by Article XIII B of the California Constitution and is based on the annual calculation of the District's limit on appropriations of tax proceeds.

Public Comment: None

Motion: By Director Curti to adopt Resolution 2026-06 establishing Cayucos Sanitary District's fiscal year 2026/2027 Appropriations Limit
Second: By Director Smith
Rollcall Vote: Curti-yes, Smith-yes, Clark-yes, Enns-yes
Vote: 4-0 Motion passed

9. **DISCUSSION AND CONSIDERATION TO APPROVE THE SECOND AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH WATER SYSTEMS CONSULTING, INC. (WSC) IN THE AMOUNT OF $66,000 FOR THE CHANEY-TO-TORO PIPELINE REPLACEMENT PROJECT**

The Board considered the need for additional funding to complete design modifications, address ongoing Caltrans permit requirements, and provide bid phase support for the Chaney-to-Toro Pipeline Replacement Project.

Public Comment: None

Motion: By Director Curti to approve the second amendment to the Consultant Services Agreement with WSC in the amount of $66,000 for the Chaney-to-Toro Pipeline Replacement Project and to authorize staff to allocate $66,000 of existing FY25/26 Professional Services funds to the Project
Second: By Director Smith
Vote: 4-0 Motion passed

10. **DISCUSSION AND CONSIDERATION TO APPROVE A CONTRACTOR SERVICES AGREEMENT WITH N. BRENT KNOWLES CONSTRUCTION, INC. IN THE AMOUNT OF $40,000.00 FOR REPAIR, PAVING AND SLURRY SERVICES ASSOCIATED WITH DISTRICT EMERGENCIES FOR FISCAL YEAR 2026/2027**

Manager Athey relayed that establishing an agreement with Knowles Construction in advance of emergency situations would allow the District to respond more efficiently to any unforeseen sewer system repairs needed in the coming fiscal year.

Public Comment: None

Motion: By Director Smith to approve a Contractor Services Agreement with N. Brent Knowles Construction, Inc. in the amount of $40,000.00 for repair, paving and slurry services associated with District emergencies for fiscal year 2026/2027, direct the District Manager to sign the agreement on the Board's behalf, and allow the District Manager to approve contract amendments of up to $10,000
Second: By Director Clark
Vote: 4-0 Motion passed

11. **DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2026-07 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SEWER SERVICE CHARGES ON THE FISCAL YEAR 2026/2027 COUNTY TAX ROLL**

Manager Athey summarized the tax lien process regarding delinquent customer accounts.

Public Comment: None

Motion: By Director Curti to adopt Resolution 2026-07 confirming the itemized report to collect delinquent sewer service charges on the fiscal year 2026/2027 County Tax Roll and direct staff to submit the list of delinquent sewer accounts to the Tax Collector
Second: By Director Smith
Rollcall Vote: Curti-yes, Smith-yes, Clark-yes, Enns-yes
Vote: 4-0 Motion passed

12. **DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2026-08 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE FISCAL YEAR 2026/2027 COUNTY TAX ROLL**

Manager Athey summarized the tax lien process regarding Mission Country Disposal's delinquent customer accounts.

Public Comment: None

Motion: By Director Smith to adopt Resolution 2026-08 confirming the itemized report to collect delinquent solid waste collection and disposal charges on the fiscal year 2026/2027 County Tax Roll
Second: By Director Clark
Rollcall Vote: Smith-yes, Clark-yes, Curti-yes, Enns-yes
Vote: 4-0 Motion passed

13. DISCUSSION AND CONSIDERATION TO APPROVE CAYUCOS SANITARY DISTRICT'S 2026 SEWER SYSTEM MANAGEMENT PLAN (SSMP)

Manager Athey presented the audit, reporting that the District's sewer maintenance and overflow prevention programs have remained effective, and recommended minor updates to staff and contact information as required by the General Order. Director Curti and Enns pointed out potential corrections and asked for clarifications.

Public Comment: None

Motion: By Director Curti to approve Cayucos Sanitary District's 2026 SSMP and to direct staff to finalize the proposed changes
Second: By Director Clark
Vote: 4-0 Motion passed

14. CLOSED SESSION

At 6:34 p.m., President Enns announced that the Board would transition to Closed Session.

Public Comment: None

Directors Present During Closed Session: President Enns, Vice-President Curti, Director Smith, and Director Clark

Staff Present During Closed Session: District Manager David Athey

15. RECONVENE TO OPEN SESSION & REPORT FROM CLOSED SESSION

Open Session reconvened at 8:09 p.m.

Items to report from Closed Session: None

16. BOARD MEMBER COMMENTS

Director Smith announced that he will not run for election in 2026.

17. FUTURE SCHEDULED MEETINGS

18. ADJOURNMENT

The meeting adjourned at 8:10 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi
Administrative Services Manager/Board Secretary