



CAYUCOS SANITARY DISTRICT STAFF REPORT

AGENDA ITEM:
3.B.5

TO: BOARD OF DIRECTORS
FROM: GAYLE GOOD, ADMINISTRATIVE ACCOUNTING MANAGER
DATE: AUGUST 21, 2025
SUBJECT: ANNUAL REIMBURSEMENT DISCLOSURE REPORT, FY 24/25

DISCUSSION

In accordance with Government Code 53065.5:

"Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection."

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/2025, and found the following charges are subject to disclosure:

Date	Check No.	Individual	Description	Amount
07/03/2024	24401	T. Hunt	Testing	250.29
07/10/2024	24410	N. Lakey	Work Boots	225.11
12/03/2024	24595	S. Hooper	Work Boots	166.24
02/18/2025	24698	N. Lakey	Gas	118.70
02/19/2025	24700	M. Arias	Work Boots	184.86
02/25/2025	24715	S. Hooper	CWEA Membership	239.00
04/14/2025	24771	A. Lessi	Mileage	184.80
05/19/2025	24821	J. Collins	Work Boots	250.00
06/25/2025	24879	G. Good	Mileage	333.60

RECOMMENDATION

No action necessary.