



CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333
Cayucos, CA 93430
(805) 995-3290
www.cayucossd.org

GOVERNING BOARD
R. Enns, President
S. Lyon, Vice-President
J. Curti, Director
J. Smith, Director
Vacant, Director

**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
THURSDAY, MAY 15, 2025 AT 5:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENT

At this time the public may address the Board on items other than those scheduled on this agenda that are within the jurisdiction of the Board (persons wishing to speak on any item scheduled on this agenda will be given the opportunity at the time that agenda item is being considered). When recognized by the Board President, please state your name for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes. By conditions of the Brown Act, the Board is prohibited from discussing issues not posted on this agenda, but may set items for future agendas.

3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Meeting Minutes

1. Approval of minutes for the March 20, 2025 Board of Directors Regular Meeting
2. Approval of minutes for the March 27, 2025 Operations & Maintenance Committee Meeting
3. Approval of minutes for the March 28, 2025 Board of Directors Special Meeting
4. Approval of minutes for the April 4, 2025 Board of Directors Special Meeting
5. Approval of minutes for the April 28, 2025 Budget Committee Meeting

B. Financial Reports: March 2025

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report
4. Capital Improvement Projects Report

C. Financial Reports: April 2025

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report
4. Capital Improvement Projects Report

4. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required

A. District Manager's Report: March & April 2025

B. Will-Serve Activity: March & April 2025

1. New Will-Serves

- 31 7th St. / Rice / 064-145-031 / SFR Remodel

- 3525 Gilbert Ave. / Stanley / 064-405-010 / SFR New
- 196 G St. / Rogers / 064-126-012 / ADU New
- 79 Bakersfield Ave. / Gaeta / 064-043-041 / SFR Remodel
- 897 Park Ave. / Russell / 064-081-009 / SFR Remodel
- 30 12th St. / Luallen / 064-222-012 / SFR New
- 799 Saint Mary Ave. / Del Papa / 064-133-009 / SFR Remodel & ADU New
- 314 Cayucos Creek Rd. / Alvord / 064-024-026 / SFR New

2. Extended Will-Serves:

- 2790 Richard Ave. / Hall / 064-204-063 / SFR New
- 1775 Cass Ave. / Noland / 064-172-021 / SFR Remodel
- 3165 Ocean Blvd / Herman / 064-411-005 / SFR Remodel
- 1859 Cass Ave. / Goodman / 064-172-042 / SFR Remodel
- 46 19th St. / Fishman / 064-233-026 / SFR Addition
- 3369 Shearer Ave. / McKinley / 064-427-004 / SFR Remodel

3. Finald Will-Serves:

- 980 Park Ave. / Brosi / 064-157-025 / Deck New & SFR Remodel
- 957 Saint Mary Ave. / Moens / 064-157-007 / ADU New

- 5. DISCUSSION AND CONSIDERATION TO APPOINT A DIRECTOR TO FILL THE VACANCY FOR DISTRICT 3 OF THE CAYUCOS SANITARY DISTRICT BOARD OF DIRECTORS**
- 6. DISCUSSION AND CONSIDERATION TO APPROVE A CONTRACT WITH WATER SYSTEMS CONSULTING, INC. (WSC) IN THE AMOUNT OF \$40,760 FOR THE PREPARATION OF PHASE II OF THE RECYCLED WATER MANAGEMENT PLAN**
- 7. DISCUSSION AND CONSIDERATION TO APPROVE THE FISCAL YEAR 2025/2026 CAYUCOS SANITARY DISTRICT BUDGET**
 - A. OPERATING BUDGET**
 - B. CIP BUDGET**
- 8. DISCUSSION AND CONSIDERATION TO APPROVE AN AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES WITH RICHARD L. KOON**
- 9. DISCUSSION AND CONSIDERATION TO: A) APPOINT THE ADMINISTRATIVE SERVICES MANAGER AS BOARD SECRETARY; B) AMEND THE JOB DESCRIPTION FOR THE ADMINISTRATIVE SERVICES MANAGER TO INCLUDE THE TITLE AND DUTIES OF BOARD SECRETARY (ADMINISTRATIVE SERVICES MANAGER/BOARD SECRETARY); AND C) AMEND THE DISTRICT SALARY SCHEDULE**
- 10. DISCUSSION AND CONSIDERATION TO AUTHORIZE THE DEMOLITION OF THE WATER WELL LOCATED ON THE JOINTLY OWNED MORRO BAY-CAYUCOS SANITARY DISTRICT PROPERTY AT 180 ATASCADERO RD., MORRO BAY, CA (PERMIT # CDP24-041)**
- 11. CLOSED SESSION**
Public Employment Pursuant to Government Code Section 54957(b)
Position: Acting and Interim District Manager/District Manager

Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
Agency Designated Representative: Robert Enns, Board President
Unrepresented Employee: Acting and Interim District Manager/District Manager

12. DISCUSSION AND CONSIDERATION TO COMPENSATE THE ADMINISTRATIVE ACCOUNTING MANAGER FOR INCREASED DUTIES AND RESPONSIBILITIES WHILE SERVING AS ACTING DISTRICT MANAGER

13. DISCUSSION AND CONSIDERATION TO APPOINT AN AD HOC COMMITTEE FOR DISTRICT MANAGER RECRUITMENT

14. BOARD MEMBER COMMENTS

This item provides the opportunity for Board members to make brief announcements and/or briefly report on their own activities related to District business.

15. FUTURE SCHEDULED MEETINGS

- June 19, 2025 – Regular Board Meeting
- July 17, 2025 – Regular Board Meeting
- August 21, 2025 – Regular Board Meeting

16. ADJOURNMENT

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda, staff reports or other documentation relating to each item of business referred to on the agenda can be accessed and downloaded from the District's website at <https://www.cayucossd.org/meetings>

All staff reports or other documentation relating to each item of business referred to on the agenda are also on file at the District office, available for public inspection or reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at (805) 995-3290 as soon as possible and at least 48 hours prior to the meeting date.
